

SUBJECT	ITEM NO.
FIRST DRAFT 2015/2016 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN	

REPORT TO: EXECUTIVE COMMITTEE

DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

SUB-DIRECTORATE: PMS UNIT

AUTHOR: MANAGER PMS

DATE: 24<sup>th</sup> MARCH 2015

1. **PURPOSE:**

This report is submitted to Exco for consideration and approval of the 1<sup>st</sup> draft Service Delivery & Implementation Plan, Organisational Scorecard and Municipal Managers Performance Plan for the 2015/2016 financial year.

2. **DELIBERATION(S)**

2.1 **Background/Discussion**

The National Treasury MFMA Circular 74, outlines the Budget Processes which includes the submission of the 1<sup>st</sup> draft SDBIP for the 2015/2016 FY. This is done to ensure that we have started the processes of preparation in line with the 1<sup>st</sup> Draft Budget.

All departments have been consulted with for preparation of the 1<sup>st</sup> draft and 2014/2015 adjusted approved SDBIP annual targets were used as baselines for guidance in preparation for the 2015/2016 1<sup>st</sup> draft SDBIP. The 1<sup>st</sup> draft budget allocations have also been inserted.

When the 2015/2016 budget is finalised and approved the 2015/2016 SDBIP will be updated accordingly as regulated in Section 53 of the MFMA.

3. **INSTITUTIONS CONSULTED**

All departments and the Acting Municipal Manager

4. **IMPLICATION(S)**

4.1 **Financial Implications**

Nil

4.2 Legal Implications

Nil

5. RECOMMENDATION(S)

It is recommended that the 1<sup>st</sup> draft Service Delivery & Implementation Plan, Organisational Scorecard and Municipal Managers Performance Plan for the 2015/2016 financial year be considered and approved.

  
.....  
NAME AND SIGNATURE OF AUTHOR

SUPPORTED /  NOT SUPPORTED

REASONS:  .....

SIGNATURE OF ACTING MUNICIPAL MANAGER:  .....

SUPPORTED / NOT SUPPORTED

REASON / COMMENT: .....

Organisational Scorecard 2015/2016 - 1st Draft

OUTCOME 9	NATIONAL KPA's	IDP OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	1ST QUARTER TARGET End Sept 2015	2nd Quarter TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th Quarter TARGET End June 2016	RESPONSIBLE DEPARTMENT	
A responsive & accountable, effective & efficient local government system	Basic Service Delivery	To provide continuous and sustainable provision of water services	Water Projects	38 320	1200hh	Number of new hh with access to water	Number	6085hh	0hh	0hh	0hh	6085hh	Technical Services Department	
			Water Projects Expenditure	N/A	R 187,989,216	Rand Value of expenditure - Water	Rand value	R 190 715 791	R 35 150 789	R 84 393 772	R 132 328 158	R 190 715 791	Technical Services Department	
			Water backlog eradication	23%	5%	Percentage decrease in backlog eradication	Percentage	5%	N/A	N/A	N/A	5%	Technical Services Department	
		To provide continuous and sustainable provision of sanitation services	Sanitation Projects	41 371	3234hh	Number of new hh with access to sanitation	Number	4145hh	600hh	1300hh	2200hh	4145hh	Technical Services Department	
			Sanitation Projects Expenditure	N/A	R 86,426,130	Rand Value of expenditure - Sanitation	Rand value	R 68 719 299	R 12 890 000	R 29 850 000	R 48 840 000	R 68 719 299	Technical Services Department	
			Sanitation backlog eradication	26%	3%	Percentage decrease in backlog eradication	Percentage	5%	N/A	N/A	N/A	5%	Technical Services Department	
		To ensure continuous and sustainable provision of water and sanitation services	Repairs & Maintenance Plan	N/A	Review and approval of repairs & maintenance plan by deadline	Date	100% by end June 2016	10%	30%	50%	100%	Technical Services Department		
		To ensure continuous and sustainable provision of sanitation services	Turnaround time for reinstating sanitation services	N/A	100% within 24 hours	Percentage of reported households through the call centre responded with services reinstated within 24 hours on sanitation	Percentage	100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	Technical Services Department
		To ensure continuous and sustainable provision of water services	Turnaround time for reinstating water services	N/A	100% within 48 hours	Percentage of reported households through the call centre responded with services reinstated within 48 hours on water	Percentage	100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	Technical Services Department
		To ensure continuous and sustainable provision of sanitation services	Green drop Assessment status	N/A	By end June 2015	Final assessments conducted for Green drop status by deadline	Date	By end June 2016	Final results recieved for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Preliminary assessments conducted for 2015/2016	Technical Services Department	
To ensure access to portable quality water for domestic consumption and support local economic development	Blue drop Assessment status	N/A	By end June 2015	Final assessments conducted for Blue drop status by deadline	Date	By end June 2016	Final results recieved for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Final Assessments conducted for 2015/2016	Technical Services Department			
Create job opportunities through EPWP	Implementation of projects that requires manual labour	N/A	1300	Number of job opportunities created through water infrastructure & service delivery efforts	Number	1500	325	650	975	1500	Technical Services Department			
A responsive & accountable, effective & efficient local government system	Financial Viability and Management	To ensure sound budgeting and compliance principles	Credible budgeting and compliance	N/A	29 May 2015	Approved fully funded Operating & Capital Budget for 2016/2017 by deadline	Date	31 May 2016	Submit 2016/2017 budget programme to the Mayor	N/A	a) Prepare 2015/2016 mid term assessment and adjustment budget b) Prepare 2016/2017 draft budget and submit to council for approval	Prepare 2016/2017 final budget & submit to council for approval	Finance Department	
		To ensure sound and credible general financial management principles	Capital Expenditure Monitoring	N/A	100%	Percentage of municipalitys annual capital budget spent on agreed IDP projects	Percentage	100% (o)	16%	35%	60%	100%	Technical Services Department	
		To ensure sound and credible general financial management principles	Repairs & Maintenance Expenditure	N/A	2.9%	Repairs and Maintenance as a % of Property, Plants and Equipment and investment Property (Carrying Value)  Total Repairs and Maintenance Expenditure / Property, Plant and Equipment and Investment Property (Carrying Value) x 100	Percentage	?	?	?	?	?	Technical Services Department	
		To ensure sound and credible general financial management principles	Compliance with MFMA and clean administration	N/A	a) Clean audit report by the AG for 2013/2014 b) 0% c) 0	a) Clean audit report by the AG for 2013/2014 b) % decrease in AGs findings c) No repeat findings	a) AG Report b) Percentage c) Number	a) Clean audit report by the AG for 2014/2015 b) 65% c) 0	a) Submission of AFS by 31 August 2015 for IDM. Consolidated AFS by 30 Sept 2015 b) N/A c) N/A	a) Clean audit report b) 65% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A	Finance Department	

ORGANISATIONAL SCORECARD 2015/2016 - 1st Draft

OUTCOME 9	NATIONAL KPA's	IDP OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	1ST QUARTER TARGET End Sept 2015	2nd Quarter TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th Quarter TARGET End June 2016	RESPONSIBLE DEPARTMENT
A responsive & accountable, effective & efficient local government system	Financial Viability and Management	To ensure sound and credible general financial management principles	Capital Expenditure	N/A	96%	% quarterly capital expenditure as of planned expenditure ( <i>Actual capex/budgeted capex</i> ) x100	Percentage	100%	95%	95%	100%	100%	Finance Department
		To ensure sound and credible general financial management principles	Operational Expenditure	N/A	89%	% quarterly operational expenditure as of planned expenditure ( <i>Actual opex /budgeted opex</i> ) x100	Percentage	100%	100%	100%	100%	100%	Finance Department
		To ensure sound revenue management principles	Monitoring Revenue of Collection	N/A	75%	Percentage collection rate	Percentage	75%	75%	75%	75%	75%	Finance Department
		To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Acquisition Management	N/A	a) 10 days b) 5 days	a) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R30 000 & R200 000)  b) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R2000 and R29 999)	Number of days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	Finance Department
		To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Acquisition Management	N/A	120 days	Turnaround time for awarding all the bids (Calendar days - 1st advert to letter of appointment with no objections)	Number	120 days	120 days	120 days	120 days	120 days	Finance Department
		To ensure sound and credible general financial management principles	Payment of creditors	N/A	New Measure	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)  Trade Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm is 30 days)	Days	30 days	30 days	30 days	30 days	30 days	Finance Department
		To ensure sound and credible general financial management principles	Statutory reports	N/A	All reports submitted by deadline	Percentage of monthly reports that are submitted by the 14th of each month	Percentage	100%	100%	100%	100%	100%	Finance Department
			Risk Management	N/A	End June 2015	Risk assessment process for the 2016/2017 finalised by deadline	Date	30 June 2016	N/A	N/A	N/A	Conduct risk assessment for 2016/2017 & updated risk register finalised from process	Office of MM
				N/A	a) 4 b) 2	a) Number of risk registers updated b) Number of Mngt/Risk Committee meetings held	Number	a) 4 b) 4	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	Office of MM
A responsive & accountable, effective & efficient local government system	Institutional Transformation & Development	To have an updated, approved and populated organogram in all critical need areas of the IDM	Well resourced management capacity (Organogram)	N/A	100%	Percentage of critical posts (S56) filled on the organogram	Percentage	100%	N/A	85%	N/A	100%	Corporate Services
		To ensure full compliance with EEA within IDM	Employment Equity	N/A	2	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	2	N/A	N/A	N/A	2 (HR progress report on appointments to LPA)	Corporate Services
A responsive & accountable, effective & efficient local government system	Institutional Transformation & Development	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	Workplace skills plan	N/A	a) 1.3% (c) b) 100% (c)	Percentage municipality's budget spent on implementing the approved WSP b) Percentage of LGSETA expenditure	Percentage	a) 1.3% (c) b) 100% (c)	a) 0.75% b) N/A	a) 1% b) N/A	a) 0.60% b) 50%	a) 1.3% b) 100%	Corporate Services
		Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	Implementation & reporting on training programmes	N/A	WSP & ATR Submitted to LGSETA on 30 April 2015	Workplace Skills Plan (WSP) & Annual Training Report (ATR) completed and submitted by deadline	Date	WSP & ATR to LGSETA by 30 April 2016	N/A	N/A	Training needs elicited from depts/Councillors & rough draft of training needs	WSP & ATR submitted to LGSETA	Corporate Services



ORGANISATIONAL SCORECARD 2015/2016 - 1st Draft

OUTCOME 9	NATIONAL KPA's	IDP OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	1ST QUARTER TARGET End Sept 2015	2nd Quarter TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th Quarter TARGET End June 2016	RESPONSIBLE DEPARTMENT	
A responsive & accountable, effective & efficient local government system	Socio Economic Development & planning	To upscale agriculture development in the District	Schools Nutrition Programme (NSNP) Strategic Plan Implementation	N/A	a) 7 by 30 June 2015 b) 10 new farms c) 28	a) Number of co-op farmers phased out of the Ei Open Farms programme by deadline b) Number of New Open Field Farms for 2015/2016 c) Number of existing farms maintained by Ei	Number	a) 7 by 30 June 2016 b) 10 new farms c) 31 (c)	a) 2 b) 3 c) 8	a) 2 b) 2 c) 18	a) 1 b) 3 c) 26	a) 2 b) 2 c) 31	Enterprise iLembe	
			Social Facilitation	N/A	15	Number of co-operatives registered to increase new job opportunities	Number	20 (c)	5	8	12	20	Enterprise iLembe	
		To increase Manufacturing output within the District	To identify and package new projects	N/A	30 June 2015	Number of draft Feasibility Study for entry into economic sector completed by deadline	Number	1 by 30 June 2016	Source funding	Appointment of service provider	Source funding & Appointment of service provider	Draft Feasibility Study done	Enterprise iLembe	
		To ensure intergrated planning throughout the District	Intergrated Developmental Plan	N/A	2015/2016 IDP adopted on 29 May 2015	IDP Review & adoption by deadline	Date	2016/2017 IDP adopted by June 2016	Start IDP Process	Finalise process, plan and align process with budget processes	Adopt Draft IDP	Adopt Final IDP	Office of MM	
A responsive & accountable, effective & efficient local government system	Good Governance & Democracy	To ensure prevention and mitigation against disasters	Emergency Relief Aid	N/A	100%	Percentage of incidents responded to	Percentage	100%	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%	Corporate Governance	
		To ensure a sustainable and healthy environment	Occupational Health & Safety	N/A	a) 120 (c) b) 60 (C)	a) Number of staff trained b) Number of sites inspected in terms of unsafe working conditions	Number	a) 120 (c) b) 60 (c)	a) 30 b) 20	a) 60 b) 40	a) 90 b) 50	a) 120 b) 60	Corporate Services	
			Water Quality Monitoring and Analysis	N/A	a) 288 (c) b) 100%	a) Number of samples taken and analysed b) Percentage of unsatisfactory samples reported to relevant authority	Number	a) 288 (c) b) 100%	a) 72 b) N/A	a) 144 b) N/A	a) 216 b) 100%	a) 288 b) 100%	Corporate Services	
		To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	Legal matters	N/A	100%	% of legal cases that are resolved (excluding cases which become the subject of contested litigation)	Percentage	100%	100%	100%	100%	100%	100%	Corporate Services
			Annual Municipal Performance Report	N/A	30 August 2014	2014/2015 AMPR done by iLembe PMS Unit by deadline	Date	August 2015	AMPR submitted to AG by 31 August 2015	N/A	N/A	N/A	N/A	Office of MM
		To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	Preparation of an Annual Report	N/A	30 January 2015	Adopted by deadline	Date	31 January 2016	Consolidation of information from departments	Draft Report	Approved report by 31 January 2016	N/A	N/A	Corporate Governance
		To promote accountability through public participation	Enhancement of public participation	N/A	a) 47 b) 100%	a) Number of planned Public Participation meetings held b) Percentage of public participation meeting requested that are held	Number	a) 50 b) 100%	a) 5 meetings b) 100%	a) 15 meetings b) 100%	a) 10 meetings b) 100%	a) 20 meetings b) 100%	Corporate Governance	
		To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	Inter Governmental Relations	N/A	4	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	1	1	1	1	1	Corporate Governance
			Internal Audit Assignments	N/A	22	Number of audit assignments completed by deadline	Number	22 (c)	3	8	14	22	Office of MM	
			Internal Audit Reports	N/A	3	Number of report from Internal Auditors to Audit Committee to ensure effectiveness of the Unit	Number	4	1	1	1	1	Office of MM	
Audit Committee	N/A		3	Number of report from Audit Committee to ExCo to ensure effectiveness of the committee	Number	2	0	1	0	1	Office of MM			

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER

MUNICIPAL MANAGER

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	RESPONSIBLE DEPARTMENT	
<b>NEW WATER &amp; SANITATION INFRASTRUCTURE</b>														
<b>Basic Service Delivery</b>	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Water projects	Number of new households with access to water	Number	1200hh	6085hh	R 190 715 791	0hh	0hh	0hh	6085hh	Technical Services	
			Water Projects - Expenditure	Rand value of expenditure	Rand Value	R 187,989,216	R 190 715 791	R 190 715 791	R 35 150 789	R 84 393 772	R 132 328 158	R 190 715 791	Technical Services/Finance	
	To ensure continuous and sustainable sanitation services	To provide sustainable infrastructure that will render sanitation services	Sanitation Projects	Number of new households with access to sanitation - VIPS	Number	3234hh	4145hh	R 68 719 299	600hh	1300hh	2200hh	4145hh	Technical Services	
			Sanitation Projects - Expenditure	Rand value of expenditure	Rand Value	R 86,426,130	R 68 719 299	R 68 719 299	R 12 890 000	R 29 850 000	R 48 840 000	R 68 719 299	Technical Services/Finance	
	<b>REFURBISHMENT</b>													
		To ensure continuous and sustainable provision of water and sanitation services	To provide sustainable infrastructure that will render water and sanitation services	Repairs & Maintenance Plan	Percentage implementation of the plan by deadline	Percentage & R Value	Review and approval of repairs & maintenance plan by deadline	100% by end June 2016	Part of O & M budget	10%	30%	50%	100%	Technical Services
<b>TOTAL HOUSEHOLD BENEFICIARIES TARGETED FOR NEW WATER PROVISION: 6085hh</b>														
<b>TOTAL HOUSEHOLD BENEFICIARIES FOR NEW SANITATION PROVISION: 4145hh</b>														

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER

MUNICIPAL MANAGER

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE DEPARTMENT
Service Delivery & Infrastructure	To ensure access to portable quality water for domestic consumption and support local economic development	To provide excellent water quality that will meet or exceed the National Standards	Blue drop Assessment status	Final assessments conducted for Blue Drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries	Final results received for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Preliminary assessments conducted for 2015/2016	H	Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide excellent quality effluent	Green drop Assessment status	Final assessments conducted for Green Drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries	Final results received for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Final Assessments conducted for 2015/2016	H	Technical Services
	To ensure continuous and sustainable provision of water services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Water Backlog eradication	Percentage decrease in backlog eradication	Percentage	5%	5%	R 382 949,12	N/A	N/A	N/A	5%	H	Technical Services
	To ensure continuous and sustainable provision of sanitation services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Sanitation Backlog eradication	Percentage decrease in backlog eradication	Percentage	3%	5%		N/A	N/A	N/A	5%	H	Technical Services
	To ensure continuous and sustainable provision of sanitation services	To ensure uninterrupted sanitation services	Turnaround time for reinstating sanitation services	Percentage of reported households through the call centre responded with services reinstated within 24 hours on sanitation	Percentage	100% within 24 hours	100% within 24 hours	Salaries	100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	H	Technical Services
	To ensure continuous and sustainable provision of water services	To ensure uninterrupted water services	Turnaround time for reinstating water services	Percentage of reported households through the call centre responded with services reinstated within 48 hours on water	Percentage	100% within 48 hours	100% within 48 hours	Salaries	100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	H	Technical Services
	Monitor Siza water concession contract	To monitor performance of the appointed service provider	Siza Water Plan	Review & approval of 5 year plan by deadline	Date	June 2015	June 2016	R800,000	N/A	N/A	Workshop draft plan with Council	Adoption and approval by Council	II	Technical Services
Financial Viability & Management	To achieve a clean audit opinion	Budget and compliance monitoring	Compliance with MFMA and clean administration	a) Clean audit report by the AG for 2013/2014 b) % decrease in AGs findings c) No repeat findings	a) AG Report b) Percentage c) Number	a) Clean audit report by the AG for 2013/2014 b) 63% c) 0	a) Clean audit report by the AG for 2014/2015 b) 65% c) 0	Salaries	a) Submission of AFS by 31 August 2015 for IDM. Consolidated AFS by 30 Sept 2015 b) N/A c) N/A	a) Clean audit report b) 65% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A	H	Finance
	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Credible budgeting and compliance	Approved fully funded Operating & Capital Budget for 2016/2017 by deadline	MFMA compliance Dates	29 May 2015	31 May 2016	Salaries	Submit 2016/2017 budget programme to the Mayor	N/A	a) Prepare 2015/2016 mid term assessment and adjustment budget b) Prepare 2016/2017 draft budget and submit to council for approval	Prepare 2016/2017 final budget & submit to council for approval	H	Finance
	To ensure sound revenue management principles	Revenue management	Monitoring of revenue collection	Percentage collection rate	Percentage	75%	75%	Salaries	75%	75%	75%	75%	H	Finance
		Revenue management	Debtors management	a) Percentage of debtors over 90 days issued with notice via statements of accounts/SMS b) Percentage of debtors over 120 days handed over to attorneys for collection	Percentage	a) 100% b) 30%	a) 100% b) 30% (c)	Salaries	a) 100% b) 5%	a) 100% b) 10%	a) 100% b) 15%	a) 100% b) 30%	M	Finance
	To ensure sound and credible general financial management principles	Debt management	Payment of creditors (Pg 16 of MFMA circular 71)	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)  Trade Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm 30 days)	Percentage	New measure	30 days	Salaries	30 days	30 days	30 days	30 days	H	Finance
To ensure adequate financial management	Statutory monthly reports to National & Provincial Treasury	Percentage of monthly reports submitted by the 14th of each month	Percentage	All reports submitted by deadline	100%	Salaries	100% of reports submitted by the 14th of each month	100% of reports submitted by the 14th of each month	100% of reports submitted by the 14th of each month	100% of reports submitted by the 14th of each month	M	Finance		



NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE DEPARTMENT	
Financial Viability & Management		To ensure adequate financial management	Statutory monthly reports to Municipal Manager and Exco	Report by 15th of every month	Monthly	Not done for all months	Monthly	Salaries	Reports submitted by 15th of every month	Reports submitted by 15th of every month	Reports submitted by 15th of every month	Reports submitted by 15th of every month	M	Finance	
		To ensure infrastructure assets are maintained and operated at optimum level	Repairs & Maintenance Expenditure	Repairs and Maintenance as a % of Property, Plants and Equipment and Investment Property (Carrying Value)  Total Repairs and Maintenance Expenditure / Property, Plant and Equipment and Investment Property (Carrying Value) x 100	Percentage	2.9%	?	R44,624,427	?	?	?	?	H	Technical Services Department	
		To ensure infrastructure assets are maintained and operated at optimum level	Reduction of water losses	a) Maintain Percentage -system input value/water purchased and produced (SIV) b) Percentage decrease in real losses c) Decrease in Infrastructure leakage index (LI)	Percentage & Number	a) Maintain 4% b) 3% c) 0,8	a) Maintain 4% b) 3% c) 0,8		a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 3% c) 0,8	H	Technical Services	
		Peoples Management	Coaching sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	2	4	Salaries	1	1	1	1	L	Performance Management	
		To procure quality goods and services in a cost effective, transparent, competitive,	Supply chain management	Acquisition management	Turnaround time for awarding all the bids (1st advert to letter of appointment with no objections)	Number	142 days	120 days	Salaries	120 days	120 days	120 days	120 days	H	Finance
		To implement and maintain compliant, effective and efficient enterprise risk management systems and processes	To ensure effective Enterprise Risk Management	Risk management	a) Number of risk registers updated b) Number of Mngt/Risk Committee meetings held	Number	a) 4 b) 2	a) 4 b) 4	salaries	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	H	Risk Management Unit
		To create an awareness and understanding of Risk Assessment and its importance	Risk Management	Risk management awareness workshop held by March 2016	Date	March 2015	March 2016	Salaries	N/A	N/A	RM Workshop held by March	N/A	N/A	M	Risk Management Unit
		To conduct a comprehensive Strategic and Operational Risk Assessment	Risk Management	Risk assessment process for the 2016/2017 finalised by deadline	Date	End June 2015	End June 2016	Salaries / assistance from Provincial Treasury	N/A	N/A	N/A	N/A	Conduct risk assessment for 2016/2017 & updated risk register finalised from process	H	Risk Management Unit
		To ensure effective Enterprise Risk Management	Enterprise Risk Management Register	2015/2016 Enterprise Risk Management Register approved by deadline	Register	End June 2015	End June 2016	Salaries	Submit Enterprise Risk Register to MANCO Risk Management Committee and Council	Submit the approved risk register to Heads of department	N/A	N/A	Submit 2016/2017 Risk Register for approval	H	Risk Management Unit
		To provide a basis that will effectively deal with uncertainty of associated risk and opportunity, thereby enhancing capacity to build value	Risk Management	Reviewed and approved Enterprise Risk Management Framework by deadline	Date	End June 2015	30 June 2016	Salaries / assistance from Provincial Treasury	N/A	N/A	N/A	Reviewed Risk Mngt Framework	H	Risk Management Unit	
Institutional Development & Transformation	To have an updated, approved and populated organogram in all critical need areas of the IDM	To manage the staff component of the Municipality	Well resourced management capacity (Organogram)	Percentage of critical posts (S56) filled on the organogram	Percentage	100%	100%	Salaries	N/A	85%	N/A	100%	H	Corporate Services	
	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	To improve the capacity of staff to deliver services	Implementation of a workplace skills plan	Percentage of employees trained in accordance with the WSP	Percentage	80%	80% (c)	?? (IDM) LGSETA - ??	20%	40%	60%	80%	M	Corporate Services	
	To ensure full compliance with EEA within IDM	To implement employment equity plan	Employment Equity	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	2	2	Salaries	N/A	N/A	N/A	2 (HR progress report on appointments to LPA)	M	Corporate Services	
Good Governance & Democracy	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To limit losses to the municipality - legal risk mitigation	Legal matters	% of legal cases resolved (excluding cases which become the subject of contested litigation)	Percentage	100%	100%	R 800 000	100%	100%	100%	100%	H	Corporate Services	
	To promote accountability through public participation	To facilitate the deepening of democracy through ward committees and develop implementation plans for projects proposed through the public participation strategy	Enhancement of public participation	a) Number of planned Public Participation meetings held b) Percentage of public participation meeting requested that are held	Number	a) 47 b) 100%	a) 50 b) 100%	R 3 550 000	a) 5 meetings b) 100%	a) 15 meetings b) 100%	a) 10 meetings b) 100%	a) 20 meetings b) 100%	H	Corporate Governance	

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE DEPARTMENT
Good Governance & Democracy	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To facilitate coordination within the District	Promote Intergovernmental Relations	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	4	Salaries	1	1	1	1	M	Corporate Governance
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure quality, reliable financial statements and management information	Preparation of an Annual Report	Adopted by deadline	Date	30 January 2015	31 January 2016	R 100 000	Consolidation of information from departments	Draft Report	Approved report by 31 January 2016	N/A	H	Corporate Governance
		To review the Performance Management Systems Framework document	Performance Management Systems Framework	Review and approval of Performance Management Systems Framework by deadline	Date	27 May 2015	30 June 2016	Salaries	N/A	N/A	N/A	Reviewed Framework	M	Performance Management Unit
		To completed the Annual Performance Management Report in terms of section 46 of the Municipal Systems Act	Annual Municipal Performance Report	2013/2014 AMPR done by iLembe PMS Unit by deadline	Date	30 August 2014	30 August 2015	Salaries	AMPR submitted to AG by 30 August 2015	N/A	N/A	N/A	N/A	H
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To implement Internal Audit practices	Internal Audit Assignments	Number of audit assignments completed by deadline	Number	22	22 (c)	Salaries	3	8	14	22	H	Internal Audit Unit
Social economic development & planning	To ensure integrated planning throughout the District	To ensure accountability and transparency through reporting of credible information on financial and non financial performance information	Annual IDP Review	IDP Review adoption by deadline	Date	2015/2016 IDP adopted on 29 May 2015	2016/2017 IDP adopted by 30 June 2016	Salaries	Start IDP Process	Finalise process, plan and align process with budget processes	Adopt Draft IDP	Adopt Final IDP	H	Planning Unit
		To review the Spatial Development Framework document	Spatial Development Framework	Review and approval of Spatial Development Framework	Date	New measure	30 June 2016	Salaries	N/A	N/A	N/A	Reviewed Spatial Development Framework	M	Planning Unit
		To meet bulk services requirements for existing and new housing development	Infrastructure Planning	Number of planning and infrastructure alignments meeting held	Number	9	12	Salaries	3	3	3	3	M	Planning Unit
	To ensure prevention and mitigation against disasters	To ensure rapid and effective response in assisting vulnerable communities during incidents and disaster	Emergency Relief Aid	Percentage of incidents responded to	Percentage	100%	100%	R 877 000	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%	H	Corporate Governance
		To provide an effective vector control service to the community	Vector Control	a) Number of notifiable vector borne cases reported b) Number of sites serviced within budget	Number	a) 0 b) 565 (c)	a) 0 b) 450 (c)	R 80 000	a) 0 b) 112	a) 0 b) 224	a) 0 b) 336	a) 0 b) 450	M	Corporate Services
		To monitor quality of potable water in the District (domestic samples)	Water Quality Monitoring and Analysis	a) Number of samples taken and analysed b) Percentage of unsatisfactory samples reported to relevant authority	Number & Percentage	a) 288 (c) b) 100%	a) 288 (c) b) 100%	R 100 000	a) 72 b) N/A	a) 144 b) N/A	a) 216 b) 100%	a) 288 b) 100%	M	Corporate Services
	To ensure a sustainable and healthy environment	To monitor food handling premises/processes according to Regulation 962 of the Foodstuffs, Cosmetics and Disinfectants Act.	Food Control	a) Number of premises inspected to reduce food borne illness b) The number of reported food borne illness/food poisoning outbreaks emanating from formal food handling premises/manufacturers	Number	a) 833 (c) b) 0	a) Maintain 833 (c) b) 0	R 60 000	a) 190 b) 0	a) 380 b) 0	a) 570 b) 0	a) 833 b) 0	M	Corporate Services
To promote a safe and healthy work environment in terms of the Occupational Health & Safety Act & other relevant legislation		Occupational Health & safety	a) Number of staff trained b) Number of sites inspected in terms of unsafe working conditions	Number	a) 120 (c) b) 60 (c)	a) 120 (c) b) 60 (c)	R 250 000	a) 30 b) 20	a) 60 b) 40	a) 90 b) 50	a) 120 b) 60	M	Corporate Services	

DEPARTMENT: TECHNICAL SERVICES

ACTING DIRECTOR : NOTHA MAPHUMULO

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
<b>BASIC SERVICE DELIVERY</b>	To ensure continuous and sustainable provision of water services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Water backlog eradication	Percentage decrease in backlog eradication	Percentage	5%	5%	R382,949,123		N/A	N/A	N/A	5%	H	Director TS
	To ensure continuous and sustainable provision of sanitation services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Sanitation backlog eradication	Percentage decrease in backlog eradication	Percentage	3%	5%			N/A	N/A	N/A	5%	H	Director TS
	To ensure access to portable quality water for domestic consumption and support local economic development	To provide excellent water quality that will meet or exceed the National Standards	Blue drop assessment status	Final assessments conducted for Blue drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries		Final results received for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Preliminary assessments conducted for 2015/2016	H	Manager: Water quality
	To ensure continuous and sustainable provision of sanitation services	To provide excellent quality effluent	Green drop assessment status	Final assessments conducted for Green drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries		Final results received for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Final Assessments conducted for 2015/2016	H	Manager: Water quality
	To ensure continuous and sustainable provision of sanitation services	To ensure uninterrupted sanitation services	Turnaround time for reinstating sanitation services	Percentage of reported households through the call centre responded with services reinstated within 24 hours on sanitation	Percentage	100% within 24 hours	100% within 24 hours	Salaries		100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	H	DD - Ops & Maintenance
	To ensure continuous and sustainable provision of water services	To ensure uninterrupted water services	Turnaround time for reinstating water services	Percentage of reported households through the call centre responded with services reinstated within 48 hours on water	Percentage	100% within 48 hours	100% within 48 hours	Salaries		100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	H	DD - Ops & Maintenance
	Monitor Siza water concession contract	To monitor performance of the appointed service provider	Siza Water Plan	Review & approval of 5 year plan by deadline	Date	June 2015	June 2016	R800,000	365547	N/A	N/A	Workshop draft plan with Council	Adoption and approval by Council	H	Manager Demands
	Create job opportunities through EPWP	To create employment through implementation of projects	Implementation of projects that requires manual labour	Number of job opportunities created through water infrastructure & service delivery efforts	Number	1300	1500	R 5 250 000		325	650	975	1500	H	Manager PMU
<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To achieve a clean audit opinion	To ensure quality, reliable financial statements and management information submission	Project Completion Certificates	Turnaround time for submission of completion certificate/s to finance department from date of receipt	Days	5 working days	5 working days	Salaries		5 working days	5 working days	5 working days	5 working days	M	Maager PMU
		To ensure quality, reliable financial statements and management information submission	Project Register	Frequency of updating the project register	Frequency	12	12	Salaries		3	3	3	3	H	Manager PMU
		Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	No repeat findings in the auditor generals management report	Number	0	0	Salaries		0	0	0	0	H	Director TS
	To achieve a clean audit opinion	Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	Percentage reduction in the number of AG findings requiring action plans	Percentage	10% reduction	10% reduction	Salaries		N/A	10%	N/A	N/A	H	Director TS
	To ensure sound and credible general financial management principles	To ensure spending on capital projects as per allocations	Capital expenditure monitoring	Percentage of municipality's annual capital budget spent on agreed IDP projects	Percentage	100%	100%	R405,347,821		15%	35%	60%	100%	H	Director TS



NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON	
FINANCIAL VIABILITY & MANAGEMENT	To ensure sound and credible general financial management principles	To ensure infrastructure assets are maintained and operated at optimum level	Repairs and Maintenance Expenditure	Repairs and Maintenance as a % of Property, Plants and Equipment and investment Property (Carrying Value)  Total Repairs and Maintenance Expenditure / Property, Plant and Equipment and Investment Property (Carrying Value) x 100	Percentage	2.9 %	?	R44,624,427		?	?	?	?	H	Director TS	
		To ensure infrastructure assets are maintained and operated at optimum level	Reduction of water losses	a) Maintain Percentage -system input value/water purchased and produced (SIV) b) Percentage decrease in real losses c) Decrease in Infrastructure leakage index (ILI)	Percentage & Number	a) Maintain 4% b) 3% c) 0,8	a) Maintain 4% b) 3% c) 0,8			a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 3% c) 0,8	H	Director TS	
		To ensure that water losses and infrastructure assets are well managed	Minimise Distribution losses	Water Distribution losses  (Number of KL of water purchased or purified - Number of KL water sold/Number of KL of water purchased x 100)	Percentage	4% decrease from 58,3%	4% decrease	Salaries		1%	1%	1%	1%	H	Director TS	
		To ensure sound and credible general financial management principles	To ensure effective implementation of the credit control policy	Consumer Restrictions & Disconnection	Percentage restriction of consumers as per Revenue department submission	Percentage	100%	100%	Salaries		100%	100%	100%	100%	H	Director TS
		To ensure sound and credible general financial management principles	Expenditure management	Compliance monitoring - Technical Services Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular, Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100) (Norm is 0%)	Percentage	0%	0%	Salaries		0%	0%	0%	0%	H	Director TS
		To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100%	100%	Salaries		25%	50%	75%	100%	H	Director TS
		To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within the policy framework	Contract Management	Management of service providers	Number of monthly reports on performance of service providers submitted to SCM by the 7th	Number	a) 2 quartely reports b) 6 monthly reports	12	Salaries		3	3	3	3	H	Director TS
		To implement and maintain compliant, effective and efficient enterprise risk management systems & processes	To ensure effective Enterprise Risk management	Risk Management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	a) Number b) Date	a) 12 b) 12 c) 4	a) 12 b) 12 c) 4	Salaries		a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	Director TS
		To ensure sound and credible general financial management principles	People management	Clean administration	Performance Report with accurate & complete POEs submitted monthly and quarterly by deadline	Date	14th day of each month	14th day of each month	Salaries		14th day of each month	14th day of each month	14th day of each month	14th day of each month	M	Director TS
		To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Coaching Sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4	Salaries		1	1	1	1	L	Director TS
GOOD GOVERNANCE & DEMOCRACY	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure effectiveness of Intergovernmental Relations	Promote Intergovernmental Relations	a) Number of IGR meetings attended b) Number of quarterly report submitted to the Technical Sub Forum c) Turnaround time for submission of quarterly reports to TSF	a) Number b) Number c) Number	a) 4 b) 4 c) 10 days before TSF	a) 4 b) 4 c) 10 days before TSF	Salaries		a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	H	Director TS	

TECHNICAL SERVICES 2015 -2016 DEPARTMENTAL SDBIP - CAPITAL BUDGET - 1st DRAFT

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASLINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1ST QUARTER TARGET End Sept 2015	2ND QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Provision of Bulk Water and Sanitation to Housing Project Eete Phase 4 within the Concession	a) Registration of the Project to MIG b) Implementation of the Sewer Package Plant c) Provision of connection point for Bulk Water d) Expenditure	Activities and % completion	a) New Measure b) New Measure c) New Measure d) New Measure	a) 100% finalisation of registration to MIG b) 100% completion of the sewer package plant c) 100% completion of the Bulk Water connection point d) R17,543,860	R17,543,860 MIG	682 NEW	a) 100% MIG Registration b) 5% Progress c) 5% Progress d) R0	a) N/A b) 10% c) 10% d) R2,000,000	a) N/A b) 20% c) 20% d) R10,000,000	a) 100% b) 100% c) 100% d) R17,543,860	H	Manager Demands
	Create job opportunities through EPWP	To create employment through implementation of projects	EPWP - Upgrade of Ndwedwe Offices	a) Percentage completion of renovated offices by deadline b) Expenditure	Percentage, Date & R Value	a) 50% by end June 2015 b) R 4 006 140	a) 100% by end June 2016 b) R1,347,368	R1,347,368	359607	a) 55% b) ?	a) 70% b) ?	a) 85% b) ?	a) 100% b) R1,347,368	H	Manager WSP 292/3

PLANNING

BASIC SERVICE DELIVERY	To ensure the construction and maintenance of district roads, sports and recreation facilities and to regulate public	To ensure that rural road and asset management systems are in place	Rural Transport Services & Infrastructure Project	a) RAMS implementation plan submitted by deadline b) Percentage progress in implementation of the plan c) Expenditure	Date, percentage & R Value	a) Sept 2014 b) 100% c) R 2 094 287	a) Sept 2015 b) 100% c) R1,856,140	R1,856,140	359603	a) RAMS implemented by Sept 2015 b) 20% c) R 370,000	a) N/A b) 40% c) R610,000	a) N/A b) 75% c) R1,550,000	a) N/A b) 100% c) R1,856,140	H	Manager Technical Services
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WATER PROJECTS

BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	To provide a sustainable Bulk water System - Ngcebo/KwaDukuza Water Supply	a) Number of new hh with access to water b) Progress towards completion i) Zone NT ii) Maphumulo reservoir iii) Ngcebo WW upgrade iv) Cele/Nhlangwini v) Zone AH c) Expenditure	Number, Percentage and R value	a) 900 new hh with access to water b) Progress towards completion i) Zone N & T - TS 95/2013 - 100% ii) Ngcebo Reservoir - TS 117/2013 - 90% iii) Ngcebo WW upgrade - 30% iv) Cele/Nhlangwini - Tender Award/BAC v) Zone AH - TS 120/2013 - 30% vi) Zone Z & AA - c) Expenditure - R29,385,965	a) 1350 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - 100% ii) Ngcebo WW upgrade - 100% iii) Cele/Nhlangwini - 100% iv) Zone AH - 100% v) Zone Z & AA - 100% c) Expenditure - R 23,684,211	R23,684,211	368410	a) 0 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - 100% ii) Ngcebo WW upgrade - 40% iii) Cele/Nhlangwini - 15% iv) Zone AH - 50% v) Zone Z & AA - 35% c) Expenditure - R 5,250,000	a) 0 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - N/A ii) Ngcebo WW upgrade - 65% iii) Cele/Nhlangwini - 45% iv) Zone AH - 100% v) Zone Z & AA - 55% c) Expenditure - R 20,000,000	a) 1350 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - N/A ii) Ngcebo WW upgrade - 100% iii) Cele/Nhlangwini - 100% iv) Zone AH - N/A v) Zone Z & AA - 100% c) Expenditure - R 23,684,211	H	Manager PMU
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Lower Tugela Bulk Water Supply	Number, Percentage and R value	Number, Percentage and R value	<p>i) Woodmead Thulele - Driefontein - OT 12 Phase 2 a) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section A) - TS/110/2013 - WULA process b) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section B) - TS/111/2013 - WULA process c) 2.5MI Reservoir at Driefontein - EIA/WULA and land process ii) Woodmead Thulele - Driefontein - OT 12 Phase 3 a) 2000 Rising main to Peaking - TS/82/2012 - 100% b) 3150 Pipeline to Waldene - EIA/WULA process c) 315 Pipeline to Strathmore - EIA/WULA process iii) Addington Trust - Njekane - OT 10-Phase 1 a) 4500 Pipeline uMgeni to Addington Trust Reservoir - TS/73/2012 - 95%</p> <p>iv) Sans Sauci - St Christopher - OT 1 -Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - 100% b) 5MI San Sauci Reservoir - TS/71/2012 - 100% v) Albert Luthuli - Mngimbe - OT 11-Phase 1 a) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section A) - TS/108/2013 - WULA process b) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section B) - TS/109/2013 - 80% c) 250 main Emboniseni to Gigimbe res - TS/127/2014 - 70% d) 250 main Mngimbe reservoir to Mngimbe town - BAC/Award e) 2.5 MI Mngimbe Reservoir &amp; Mboniseni Pump Station - New Planning</p> <p>vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - 100% Pipe Jacking 80% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - 100% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - N/A d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - 100% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D) - TS/104/2013 - 100% f) 5MI Bodasing Reservoir - TS/84/2013 - Planning stage g) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA/WULA process h) 2.5MI Hyde Park Reservoir - EIA/WULA process i) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA/WULA process</p>	<p>i) Woodmead Thulele - Driefontein - OT 12 Phase 2 a) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section A) - TS/110/2013 - 45% b) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section B) - TS/111/2013 - 15% c) 2.5MI Reservoir at Driefontein - EIA Approved ii) Woodmead Thulele - Driefontein - OT 12 Phase 3 a) 2000 Rising main to Peaking - TS/82/2012 (vo) - 70% b) 3150 Pipeline to Waldene - BSC c) 315 Pipeline to Strathmore - BSC iii) Addington Trust - Njekane - OT 10-Phase 1 a) 4500 Pipeline uMgeni to Addington Trust Reservoir - TS/73/2012 - 100%</p> <p>iv) Sans Sauci - St Christopher - OT 1 -Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - 70% b) 5MI San Sauci Reservoir - TS/71/2012 - 94% v) Albert Luthuli - Mngimbe - OT 11-Phase 1 a) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section A) - TS/108/2013 - 30% b) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section B) - TS/109/2013 - 20% c) 250 main Emboniseni to Gigimbe res - TS/127/2014 - 20% d) 250 main Mngimbe reservoir to Mngimbe town - EIA Approved e) 2.5 MI Mngimbe Reservoir &amp; Mboniseni Pump Station - BAC/Award</p> <p>vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - 95% Pipe Jacking - 70% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - 85% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - N/A d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - 85% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D) - TS/104/2013 - 100% f) 5MI Bodasing Reservoir - TS/84/2013 - 5% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA Approved h) 2.5MI Hyde Park Reservoir - EIA Approved i) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA Approved</p>	R110,671,930	359400	<p>Progress towards completion i) Woodmead Thulele - Driefontein - OT 12 Phase 2 a) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section A) - TS/110/2013 - 60% b) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section B) - TS/111/2013 - 40% c) 2.5MI Reservoir at Driefontein - BSC Approved ii) Woodmead Thulele - Driefontein - OT 12 Phase 3 a) 2000 Rising main to Peaking - TS/82/2012 (vo) - 100% b) 3150 Pipeline to Waldene - BSC c) 315 Pipeline to Strathmore - BSC iii) Addington Trust - Njekane - OT 10-Phase 1 a) 4500 Pipeline uMgeni to Addington Trust Reservoir - TS/73/2012 - N/A</p> <p>iv) Sans Sauci - St Christopher - OT 1 -Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - 100% b) 5MI San Sauci Reservoir - TS/71/2012 - 100% v) Albert Luthuli - Mngimbe - OT 11-Phase 1 a) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section A) - TS/108/2013 - 45% b) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section B) - TS/109/2013 - 60% c) 250 main Emboniseni to Gigimbe res - TS/127/2014 - 40% d) 250 main Mngimbe reservoir to Mngimbe town - BSC e) 2.5 MI Mngimbe Reservoir &amp; Mboniseni Pump Station 40%</p> <p>vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - 100% Pipe Jacking - 80% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - 95% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - N/A d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - 95% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D) - TS/104/2013 - N/A f) 5MI Bodasing Reservoir - TS/84/2013 - 30% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - BSC h) 2.5MI Hyde Park Reservoir - BSC i) 3150 Pipeline Bodasing Reservoir to Hyde Park - BSC</p>	<p>Progress towards completion i) Woodmead Thulele - Driefontein - OT 12 Phase 2 a) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section A) - TS/110/2013 - 80% b) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section B) - TS/111/2013 - 70% c) 2.5MI Reservoir at Driefontein - BEC ii) Woodmead Thulele - Driefontein - OT 12 Phase 3 a) 2000 Rising main to Peaking - TS/82/2012 - N/A b) 3150 Pipeline to Waldene - BEC c) 315 Pipeline to Strathmore - BEC iii) Addington Trust - Njekane - OT 10-Phase 1 a) 4500 Pipeline uMgeni to Addington Trust Reservoir - TS/73/2012 - N/A</p> <p>iv) Sans Sauci - St Christopher - OT 1 -Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - N/A b) 5MI San Sauci Reservoir - TS/71/2012 - N/A v) Albert Luthuli - Mngimbe - OT 11-Phase 1 a) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section A) - TS/108/2013 - 80% b) 3000 Pipeline Emboniseni Reservoir to Nyundwini (Section B) - TS/109/2013 - 80% c) 250 main Emboniseni to Gigimbe res - TS/127/2014 - 70% d) 250 main Mngimbe reservoir to Mngimbe town - BAC/Award e) 2.5 MI Mngimbe Reservoir &amp; Mboniseni Pump Station 95%</p> <p>vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - N/A Pipe Jacking - 100% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - N/A c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - N/A d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - N/A e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D) - TS/104/2013 - N/A f) 5MI Bodasing Reservoir - TS/84/2013 - 70% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - BAC/Award h) 2.5MI Hyde Park Reservoir - BEC i) 3150 Pipeline Bodasing Reservoir to Hyde Park - BEC</p>	H	Manager PMU	



NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1ST QUARTER TARGET End Sept 2015	2ND QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON	
BASIC SERVICE DELIVERY						vii) Palm Lakes - Pipeline & Reservoir Phase 1 - EIA/Design process viii) Stanger - 10 ML Reservoir - EIA/WULA process ix) Sakhankhanya 300 dia pipe line Umgeni Water to St. Christopher + temp pump station - BAC/Award b) Construction of a 355mm dia x 8km long pipelines - New Measure c) 2,5 MI Nyathikazi Res - New Measure x) New Guelderland Siyaphambili - Phase 2 - EIA/WULA process c) Expenditure - R78,947,368	vii) Palm Lakes - Pipeline & Reservoir Phase 1 - 80% viii) Stanger - 10 ML Reservoir - BAC/Award ix) Sakhankhanya - TS/143/2014 - 300 dia pipe line Umgeni Water to St. Christopher + temp pump station - 30% - Construction of a 355mm dia x 8km long pipelines - 30% - 2,5 MI Nyathikazi Reservoir - 70% x) New Guelderland Siyaphambili - Phase 2 - 50% c) Expenditure - R110,671,930	R4,649,123	367840	a) % Progress i) 50% borehole equipped ii) EIA approval c) R 250,000	a) % Progress i) 100% borehole equipped and linked to rising main ii) Design & Advert c) R 950,000	a) % Progress i) N/A ii) BAC/Award c) R 2,800,000	a) % Progress i) N/A ii) 5% c) R4,649,123	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Ozwathini/Phambela Water Supply (Ndwedwe Ward 4)	a) Progress towards completion i) Percentage completion of borehole drilling and equipping by deadline ii) Nondabula water scheme c) Expenditure	Number, Percentage and R value	a) Percentage progress i) 100% Borehole drilling & equipping by end March 2014 ii) New Measure c) Expenditure - R 2 192 983	a) % Progress i) 100% borehole equipped ii) 5% c) R 4,649,123									
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Macambini Water Supply Phase 2	a) Number of new hh with access to water b) Progress towards construction i) Phase 3A Retic - TS 101/2013 ii) Phase 3B iii) Phase 4A - Tender award/BAC iv) Mbizimbelwe ATP - Tender award/BAC c) Expenditure	Number, Percentage and R value	a) 0hh with access to water b) Progress towards construction i) Phase 3A Retic - 60% ii) Phase 3B - 15% iii) Phase 4A - Tender award/BAC iv) Mbizimbelwe ATP - Tender award/BAC c) Expenditure - R 28 771 930	a) 500 hh served b) Progress towards construction i) Phase 3A Retic - 100% ii) Phase 3B - 35% iii) Phase 4A - BAC/Award iv) Mbizimbelwe ATP - 100% c) R 24,561,404	R24,561,404	368600	a) 0hh b) Progress towards construction i) Phase 3A Retic - 85% ii) Phase 3B - 55% iii) Phase 4A - N/A iv) Mbizimbelwe ATP - 10% c) R 6,700,000	a) 0hh b) Progress towards construction i) Phase 3A Retic - 100% ii) Phase 3B - 55% iii) Phase 4A - N/A iv) Mbizimbelwe ATP - 45% c) R 13,400,000	a) 0hh b) Progress towards construction i) Phase 3A Retic - N/A ii) Phase 3B - 85% iii) Phase 4A - N/A iv) Mbizimbelwe ATP - 80% c) R 20,450,000	a) 500hh b) Progress towards construction i) Phase 3A Retic - N/A ii) Phase 3B - 100% iii) Phase 4A - BAC/Award iv) Mbizimbelwe ATP - 100% c) R 24,561,404	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Balcome/KwaSizabantu Water Supply (Maphumulo Wards 5 & 6)	a) Number of new hh with access to water b) Progress towards construction i) Zone A - 100% ii) Zone B - 100% iii) Zone C - 100% iv) Zone F - 100% v) Zone G - 100% vi) Zone H - 100% vii) Phase 5 - 100% c) Expenditure	Number, Percentage and R value	a) 300 new of hh with access to water b) Progress towards construction Phase 1 - 100% Phase 2 - 100% i) Zone A - New measure ii) Zone B - TS 96/2013 - 90% iii) Zone C - TS 118/2013 60% iv) Zone F - New Measure v) Zone G - New Measure vi) Zone H - New Measure vii) Phase 5 - 50% c) Expenditure - R15,789,473	a) 1460 new of hh with access to water b) Progress towards construction i) Zone A - 100% ii) Zone B - 100% iii) Zone C - 100% iv) Zone F - 100% v) Zone G - 100% vi) Zone H - 100% vii) Phase 5 - 100% c) Expenditure - R 8,771,930	R8,771,930	368622	a) 0 new of hh with access to water b) Progress towards construction i) Zone A - 10% ii) Zone B - 100% iii) Zone C - 100% iv) Zone F - 10% v) Zone G - 10% vi) Zone H - 10% vii) Phase 5 - 60% c) Expenditure - R 1,950,000	a) 0 new of hh with access to water b) Progress towards construction i) Zone A - 40% ii) Zone B - N/A iii) Zone C - 100% iv) Zone F - 40% v) Zone G - 40% vi) Zone H - 40% vii) Phase 5 - 75% c) Expenditure - R 3,800,000	a) 0 new of hh with access to water b) Progress towards construction i) Zone A - 80% ii) Zone B - N/A iii) Zone C - N/A iv) Zone F - 80% v) Zone G - 80% vi) Zone H - 80% vii) Phase 5 - 85% c) Expenditure - R 7,100,000	a) 1460 new of hh with access to water b) Progress towards construction i) Zone A - 100% ii) Zone B - N/A iii) Zone C - N/A iv) Zone F - 100% v) Zone G - 100% vi) Zone H - 100% vii) Phase 5 - 100% c) Expenditure - R 8,771,930	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Inyoni Housing - Bulk Water Supply	a) Number of new hh with access to water b) Progress towards construction i) Phase 3 c) Expenditure	Number, Percentage and R value	a) 0 hh with access to water b) Progress towards construction i) Phase 3 - 60% c) Expenditure - R 7 982 456	a) 1000 new hh with access to water b) Progress towards construction i) Phase 3 - 100% c) R 3,026,316	R3,026,316	368624	a) 0hh b) Progress towards construction i) Phase 3 - 70% c) R 800,000	a) 0hh b) Progress towards construction i) Phase 3 - 80% c) R 1,425,000	a) 0hh b) Progress towards construction i) Phase 3 - 95% c) R 2,575,000	a) 1000hh b) Progress towards construction i) Phase 3 - 100% c) R 3,026,316	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Ndulinde Water Supply Scheme (Mandeni Ward 6 and 11)	a) Number of new hh with access to water b) Progress towards completion i) Phase 2A - Re-installation of rising main to Mandeni Ward 6 ii) Phase 4C - TS/100/2013 iii) Phase 4D c) Expenditure	Number, Percentage and R value	a) 0hh with access to water b) Progress towards completion i) Phase 2A - 20% ii) Phase 4C - TS/100/2013 - 50% iii) Phase 4D - BSC c) Expenditure - R 15 964 912	a) 1775 new hh with access to water b) Progress towards completion i) Phase 2A - 100% ii) Phase 4C - 100% iii) Phase 4D - 15% c) R13,245,614	R13,245,614	368620	a) 0hh b) Progress towards completion i) Phase 2A - 35% ii) Phase 4C - 55% iii) Phase 4D - BEC c) R 2,850,000	a) 0hh b) Progress towards completion i) Phase 2A - 50% ii) Phase 4C - 75% iii) Phase 4D - BAC c) R 7,150,000	a) 0hh b) Progress towards completion i) Phase 2A - 75% ii) Phase 4C - 95% iii) Phase 4D - Award c) R 11,200,000	a) 1775h new hh with access to water b) Progress towards completion i) Phase 2A - 100% ii) Phase 4C - 100% iii) Phase 4D - 15% c) R13,245,614	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Wosiyane Extension- Water Supply	a) Design complete by deadline b) Expenditure	Date & R Value	a) New Measure b) New Measure	a) EIA & WULA approval c) R 2,105,263	R 2,105,263	370110	a) EIA & WULA process c) R 750,000	a) EIA & WULA Process c) R 1,250,000	a) EIA & WULA Process c) R 1,800,000	a) EIA & WULA approval c) R 2,105,263	H	Manager PMU	
	Improve access to basic water services	To deliver water infrastructure to deliver effective services & reduce the backlog	Ndwedwe Town Development	a) Progress towards Completion b) Expenditure	Percentage & R Value	a) 40% b) R6,936,585	a) 100% b) R ?		370122	a) 60% b) ?	a) 85% b) ?	a) 95% b) ?	a) 100% b) ?	H	DD- Operation & Maintenance	

TOTAL HOUSEHOLD BENEFICIARIES TARGETED FOR NEW WATER PROVISION: 6 085

TOTAL EXPENDITURE TARGETED: R 190,715,791

SANITATION PROJECTS

BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Ndwedwe	a) Number of new hh with access to VIP b) Expenditure	Number & expenditure	a) 1190 hh b) R8,771,930	a) 1,165 b) R8,771,930	R8,771,930	365527	a) 200 b) 2,100,000	a) 450 b) R 5,500,000	a) 800 b) R 7,700,000	a) 1,165 b) R8,771,930	H	Manager PMU
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Mandeni	a) Number of new hh with access to VIP b) Expenditure	Number & expenditure	a) 854hh b) R7,000,000	a) 815 b) R 6,140,351	R 6,140,351	365526	a) 200 b) R 1,400,000	a) 400 b) R 3,000,000	a) 600 b) R 5,500,000	a) 815 b) R 6,140,351	H	Manager PMU
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Maphumulo	a) Number of new hh with access to VIP b) Expenditure	Number & expenditure	a) 1190hh b) R10,000,000	a) 1,165 b) R8,771,930	R8,771,930	365524	a) 200 b) 2,100,000	a) 450 b) R 5,500,000	a) 800 b) R 7,700,000	a) 1,165 b) R8,771,930	H	Manager PMU
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Inyoni Housing - Bulk Sewer	a) Number of new households with access to waterborne sanitation b) Progress towards construction i) Phase 3 c) Expenditure	Number, Percentage & expenditure	a) 0 hh with access to waterborne sanitation b) Progress towards construction i) Phase 3 - 60% b) R 1 096 491	a) 1000 new hh with access to waterborne sanitation b) Progress towards construction i) Phase 3 - 100% c) R 526,316	R 526,316	368623	a) 0hh b) Progress towards construction i) Phase 3 - 70% c) R 140,000	a) 0hh b) Progress towards construction i) Phase 3 - 80% c) R 300,000	a) 0hh b) Progress towards construction i) Phase 3 - 95% c) R 450,000	a) 1000 new hh with access to water b) Progress towards construction i) Phase 3 - 100% c) R 526,316	H	Manager PMU

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1ST QUARTER TARGET End Sept 2015	2ND QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Mdebeni Sewer Package Supply (Phase 1)	a) Design complete by deadline b) Expenditure	Date & R Value	a) Design complete by June 2015 b) R 1 228 070	a) EIA & WULA approval c) R 3,508,772	R3,508,772	369995	a) EIA & WULA process c) 150,000	a) EIA & WULA Process c) R 350,000	a) EIA & WULA Process c) R 2,150,000	a) EIA & WULA approval c) R 3,508,772	H	DD: Planning & Development / Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Groutville Waterborne Sanitation	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - (TS87/2012) ii) Groutville D Main sewer Pump Phase 2 - (TS88/2012) iii) Submersible Pump - Phase 4 - (TS 93/2013) iv) Gledhow pipeline - (TS129/2014) v) Gledhow sewer pump station - (TS 130/2014) vi) Groutville - Phase 4 b) Expenditure	Percentage & R Value	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - Project carried forward to 2015/2016 - N/A ii) Groutville D Main sewer Pump Phase 2 - 90% iii) Submersible Pump - Phase 4 - 10% iv) New Measure v) New Measure vi) New Measure b) Expenditure - R 54 811 218	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - 100% ii) Groutville D Main sewer Pump Phase 2 - 100% iii) Submersible Pump - Phase 4 - 95% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 60% v) New Measure vi) Gledhow sewer pump station - TS 130/2014 - 75% vii) Groutville - Phase 4 - 40% b) R 17,543,860	R 17,543,860	370117	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - 100% ii) Groutville D Main sewer Pump Phase 2 - 95% iii) Submersible Pump - Phase 4 - 20% iv) Class 34 pipeline at Gledhow- TS 129/2014 - BEC v) Gledhow sewer pump station - TS 130/2014 - BEC vi) Groutville - Phase 4 -BEC b) R 5,300,000	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - N/A ii) Groutville D Main sewer Pump Phase 2 - 100% iii) Submersible Pump - Phase 4 - 40% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 10% v) Gledhow sewer pump station - TS 130/2014 - 10% vi) Groutville - Phase 4 - BAC/Award b) R 10,600,000	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - N/A ii) Groutville D Main sewer Pump Phase 2 - N/A iii) Submersible Pump - Phase 4 - 60% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 30% v) Gledhow sewer pump station - TS 130/2014 - 30% vi) Groutville - Phase 4 - 15% b) R 14,400,000	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - N/A ii) Groutville D Main sewer Pump Phase 2 - N/A iii) Submersible Pump - Phase 4 - 95% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 60% v) Gledhow sewer pump station - TS 130/2014 - 75% vi) Groutville - Phase 4 - 40% b) R 17,543,860	H	DD planning & Implementation/ Manager: PMU / Manager: WSP 292/293
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Damall Sewer Rehabilitation	a) Percentage replacement of ageing sewer infrastructure by deadline b) Expenditure	Percentage & R Value	a) 100% by June 2015 b) R 1 150 000	a) EIA & WULA approval b) R 3,368,421	R3,368,421	682 NEW	a) EIA & WULA process b) R 150,000	a) EIA & WULA Process b) R 350,000	a) EIA & WULA Process b) R 2,140,000	a) EIA & WULA approval b) R 3,368,421	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Driefontein Sewer Package Supply (Phase 1)	a) Detailed design completed by deadline b) Expenditure	Date & R Value	a) Detailed design completed by June 2015 b) R 1 140 351	a) EIA & WULA approval b) R 3,508,772	R3,508,772	370008	a) EIA & WULA process b) R 150,000	a) EIA & WULA Process b) R 200,000	a) EIA & WULA Process b) R 1,800,000	a) EIA & WULA approval b) R 3,508,772	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Mandafarm Housing Project Bulk Sewer	a) Detailed design completed by deadline b) Expenditure	Date & R Value	a) Detailed design completed by June 2015 b) R 1 140 351	a) EIA & WULA approval b) R 1,315,789	R1,315,789	682 NEW	a) EIA & WULA process b) R 150,000	a) EIA & WULA Process b) R 450,000	a) EIA & WULA Process b) R 1,000,000	a) EIA & WULA approval b) R 1,315,789	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Sundumbili WWTW Upgrade	a) Detailed design completed by deadline b) Expenditure	Date & R Value	a) Detailed design completed by June 2015 b) R 1 140 351	a) EIA & WULA approval b) R 2,105,263	R2,105,263	370121	a) EIA & WULA process b) R 250,000	a) EIA & WULA Process b) R 500,000	a) EIA & WULA Process b) R 550,000	a) EIA & WULA approval b) R 2,105,263	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Ilambe DM School Sanitation Project	a) Progress towards construction b) Expenditure	Date & R Value	a) New Measure b) New Measure	a) % construction i) 85% b) R 13,157,895	R13,157,895	682 NEW	a) Business Plan approved b) R 1,000,000	a) % construction i) 15% b) R 3,100,000	a) % construction i) 55% b) R 5,450,000	a) % construction i) 85% b) R 13,157,895	H	DD planning & Implementation/ Manager: Technical Services

TOTAL HOUSEHOLD BENEFICIARIES TARGETED FOR NEW SANITATION PROVISION: 4 145

TOTAL EXPENDITURE TARGETED: R68,719,299

REFURBISHMENT PROJECTS

BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of water and sanitation services	To provide sustainable infrastructure that will render water and sanitation services	Repairs & Maintenance Plan	Percentage implementation of the plan by deadline	Date	Review and approval of repairs & maintenance plan by deadline	100% by end June 2016	Part of O & M budget	10%	30%	50%	100%	H	Director Technical Services	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Mandeni Water Conservation & Demand Management (Illegal connections)	a) Length of new pipe laid by deadline b) Expenditure	KM & R Value	a) 2.3 km by deadline b) R 8 711 403 (was R 3,508,772)	a) 3km by end March 2016 b) R?	?	366320	a) 2.5km b) ?	a) 2.7km b) ?	a) 3km b) ?	a) N/A b) N/A	H	Manager WSP KZN291/294
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Sundumbili Waste Water Works	a) Percentage refurbishment of bio filters by deadline b) Expenditure	Percentage & R Value	a) 50% ( was 100%) by June 2015 b) R3,947,368	a) 100% by end December 2015 b) R?	?	369980	a) 70% b) ?	a) 100% b) ?	a) N/A b) N/A	a) N/A b) N/A	H	Manager WSP 291/294
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Ageing Infrastructure (MWIG)	a) Refurbishment and replacement of ageing infrastructure by deadline i) Stanger Manor - TS/113/2013 ii) Blythedale - TS/112/2013 iii) Zinkwazi - TS/115/2013 iv) ChilliShangase v) High Ridge - TS/114/2013 b) Expenditure	Percentage & R Value	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - TS/113/2013 - 90% ii) Blythedale - TS/112/2013 - 95% iii) ChilliShangase - BSC/Advert v) High Ridge - TS/114/2013 - 100% b) R 34 664 712	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - TS/113/2013 - 100% ii) Blythedale - TS/112/2013 - 100% iii) ChilliShangase - 50% b) R122,942,105	R122,942,105	359606	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - 95% ii) Blythedale - 100% iii) ChilliShangase -BEC b) ?	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - 100% ii) Blythedale - N/A iii) ChilliShangase - BAC/Tender Award b) ?	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - N/A ii) Blythedale - N/A iii) ChilliShangase - 10% b) ?	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - N/A ii) Blythedale - N/A iii) ChilliShangase - 50% b) R122,942,105	H	Manager WSP - KZN292/293

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To achieve a clean audit opinion	Budget and compliance monitoring	Compliance with MFMA and clean administration	a) Clean audit report by the AG for 2013/2014 b) % decrease in AGs findings c) No repeat findings	a) AG Report b) Percentage c) Number	a) Clean audit report by the AG for 2013/2014 b) 63% c) 0	a) Clean audit report by the AG for 2014/2015 b) 65% c) 0	Salaries	a) Submission of AFS by 31 August 2015 for IDM. Consolidated AFS by 30 Sept 2015 b) N/A c) N/A	a) Clean audit report b) 65% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A	H	Manager: Budget & Compliance
	To achieve a clean audit opinion	Budget and compliance monitoring	Clean administration	a) Implementing and monitoring SOPs on a monthly basis b) Implementing and monitoring AG key controls on a quarterly basis c) Implementing and monitoring AG dashboard on a quarterly basis	a) Number of SOPs monitoring reports b) Number of AG Key controls monitoring reports c) Number of AG Dashboard monitoring report	a) 12 SOPs monitoring reports (Cumulative) b) 4 AG key controls monitoring reports (c) c) 4 AG Dashboard monitoring reports (c)	a) 12 SOPs monitoring reports (Cumulative) b) 4 AG key controls monitoring reports (c) c) 4 AG Dashboard monitoring reports (c)	Salaries	a) 3 SOP monitoring reports b) 1 AG key controls monitoring reports c) 1 AG Dashboard monitoring reports	a) 6 SOPs monitoring reports b) 2 AG key controls monitoring reports c) 2 AG Dashboard monitoring reports	a) 9 SOPs monitoring reports b) 3 AG key controls monitoring reports c) 3 AG Dashboard monitoring reports	a) 12 SOPs monitoring reports b) 4 AG key controls monitoring reports c) 4 AG Dashboard monitoring reports	H	Manager: Budget & Compliance
	To achieve a clean audit opinion	Budget and compliance monitoring	Quality, reliable financial statements and management information	a) Preparing monthly AFS that complies with the year end action plan b) Monitoring year end action plan progress report c) Monitoring progress on audit queries resolving plan	a) Monthly AFS including June 2015 b) Percentage progress c) Percentage progress	a) 12 (c) b) 100% c) 75%	a) 12 (c) b) 100% c) 75%	Salaries	a) 3 (Including June 2015 AFS) b) 25% c) N/A	a) 6 (Including June 2015 AFS) b) 50% c) N/A	a) 9 (Including June 2015 AFS) b) 75% c) 50%	a) 12 (Including June 2015 AFS) b) 100% c) 75%	M	Manager: Budget & Compliance
	To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100%	100%	Salaries	25%	50%	75%	100%	H	Manager Expenditure
	To ensure sound expenditure management principles	Expenditure management	Effectiveness of Expenditure Management Committee	a) Number of reports submitted to Expenditure Management Committed b) Number of EMC meetings held	Number	New Measure	a) 12 (c) b) 12 Meetings per annum c)	Salaries	a) 3 reports b) 3 meetings	a) 6 reports b) 6 meetings	a) 9 reports b) 9 meetings	a) 12 reports b) 12 meetings	H	CFO/Manager Expenditure
	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Compliance monitoring	Submission of monthly reports and quarterly reports by deadline <b>Monthly Reports</b> - CFA - RME - AC - AD - OSA - CAA - FMG - MIG - MSIG - RTSG - BSAC - WSOG - PWP - MWIG - RHIG <b>Quarterly Reports</b> - BM - ME - LTC - MFM1 - IM	MFMA compliance Dates	Monthly reports not submitted later than 10 working days after the end of each month and quarterly reports not submitted later than 24 working days after end of each quarter	Monthly reports not submitted later than 10 working days after the end of each month and quarterly reports not submitted later than 24 working days after end of each quarter	Salaries	Reports submitted by deadline	Reports submitted by deadline	Reports submitted by deadline	Reports submitted by deadline	M	Manager: Budget & Compliance
	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Credible budgeting and compliance	Approved fully funded Operating & Capital Budget for 2016/2017 by deadline	MFMA compliance Dates	29 May 2015	31 May 2016	Salaries	Submit 2016/2017 budget programme to the Mayor	N/A	a) Prepare 2015/2016 mid term assessment and adjustment budget b) Prepare 2016/2017 draft budget and submit to council for approval	Prepare 2016/2017 final budget & submit to council for approval	H	Manager: Budget & Compliance



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FINANCIAL VIABILITY & MANAGEMENT	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Compliance monitoring	Compliance with MFMA Budget Regulations and circulars	Compliance checklist from KZN Provincial Treasury	a) Full compliance 2014/2015 b) Full compliance 2015/2016	a) Full compliance 2015/2016 b) Full compliance 2016/2017	Salaries	a) Full compliance as evidenced by the KZN Provincial Treasury compliance checklist on 2015/2016 approved budget b) N/A	a) N/A b) N/A	a) Full compliance as evidenced by the following: KZN Provincial Treasury compliance checklist on 2015/2016 Mid-term assessment b) N/A	a) Full compliance as evidenced by the KZN Provincial Treasury compliance checklist on 2015/2016 approved adjustment budget b) KZN Provincial Treasury compliance checklist on 2016/2017 approved 1st draft budget	M	Manager: Budget & Compliance
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Quality, reliable fixed asset register and property, plant and equipment	a) Frequency of asset verification on i) movable assets including 2014/15 4th quarter ii) immovable assets - for 2014/2015 FY b) Frequency of recons conducted between the asset register & AFS	Frequency	a) i) 4 (c) ii) 1 b) 12 (c)	a) i) 4 (c) ii) 1 b) 12 (c)	Salaries	a) i) 1 ii) 1 b) 3	a) i) 2 ii) N/A b) 6	a) i) 3 ii) N/A b) 9	a) i) 4 ii) N/A b) 12	M	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Inventory management	a) Frequency of stock take b) Turnaround time to resolve variances c) Frequency of recons conducted between the stock report as per Munsoft and AFS	Frequency & Time	a) 12 (c) b) 14 days c) 12 (c)	a) 12 (c) b) 14 days c) 12 (c)	Salaries	a) 3 stock takes completed b) 14 days c) 3	a) 6 stock take completed b) 14 days c) 6	a) 9 stock take completed b) 14 days c) 9	a) 12 stock take completed b) 14 days c) 12	M	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Assets Under Construction monitoring	a) Percentage of completed projects transferred to the asset register b) frequency of recons conducted between assets under construction & project register	Percentage & Frequency	a) 100% b) 12 (c)	a) 100% b) 12 (c)	Salaries	a) 100% b) 3	a) 100% b) 6	a) 100% b) 9	a) 100% b) 12	H	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Adequacy of investment in fixed assets (Pg 2 of MFMA Circular 71)	Capital Expenditure to Total Expenditure  Total Capital Expenditure/Total Expenditure (Total operating Expenditure + Capital Expenditure) x 100) (Norm 10-20%)	Percentage	20%	20%	Salaries	5%	10%	15%	20%	H	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Adequacy of maintenance of fixed assets for sustainable service delivery (Pg 3 of MFMA Circular 71)	Impairment of Property, Plant and Equipment and Investment Property and Intangible Assets (Carrying Value)  (Property, Plant and Equipment + Investment Property + Intangible assets Impairment / (Total Property, Plant and Equipment + Investment property + Intangible Assets) x 100)	Percentage	0%	0%	Salaries	0%	0%	0%	0%	H	Manager Assets & Logistics
	To ensure sound revenue management principles	Revenue management	Monitoring of revenue collection	Percentage collection rate	Percentage	75%	75%	Salaries	75%	75%	75%	75%	H	Manager Revenue
	To ensure sound revenue management principles	Revenue management	Credit control	% of overdue accounts to be restricted submitted to Technical Services per month	Percentage	100%	100%	Salaries	95%	100%	100%	100%	H	Manager Revenue



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FINANCIAL VIABILITY & MANAGEMENT	To ensure sound revenue management principles	Revenue management	Debtors management	a) Percentage of debtors over 90 days issued with notice via statements of accounts/SMS b) Percentage of debtors over 120 days handed over to attorneys for collection	Percentage	a) 100% b) 30%	a) 100% b) 30%	Salaries	a) 100% b) 5%	a) 100% b) 10%	a) 100% b) 15%	a) 100% b) 30%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Revenue protection and enhancement (Pg 15 of MFMA circular 71)	Revenue Growth (%)  (Period under Review's Total Revenue - Previous Period's Total Revenue) / Previous Period's Total Revenue) x 100  (Norm is rate of CPI)	Percentage	27%	27% (Subject to tariff finalization)		6%	12%	20%	27%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Revenue protection and enhancement (Pg 20 of MFMA circular 71)	Operating Revenue Budget Implementation  (Actual Operating Revenue/Budgeted Operating Revenue X 100)  (Norm is 95%)	Percentage	95%	95%		25%	50%	75%	95%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Revenue protection and enhancement (Pg 21 of MFMA circular 71)	Service Charges Revenue Budget Implementation  (Actual Service Charges & Property Rates Revenue / Budgeted Service Charges & Property Rates Revenue x 100)  (Norm is 95%)	Percentage	95%	95%		25%	50%	75%	95%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Debtors Management	a) Turnaround time for approving indigent applications with no queries b) Percentage of indigent households with access to free basic services c) Increase in the number of indigent with access to free basic water services on the indigent register	Number & Percentage	a) 14 days b) 100% c) 3000 (Cumulative)	a) 14 days b) 100% c) 3000 (Cumulative)		a) 14 days b) 90% c) N/A	a) 14 days b) 100% c) N/A	a) 14 days b) 100% c) 500	a) 14 days b) 100% c) 3000	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Bad Debts management (Pg 6 of MFMA circular 71)	Bad Debts Written-off as % of the Bad Debt Provision  Bad Debts Written-off (Period under review) / Provision for Bad Debt (Period under review) x100  (Norm is 100%)	Percentage	100%	100% (2014/15 financial year)	Salaries	100%	N/A	N/A	N/A	N/A	M	Manager Revenue
	To ensure sound revenue management principles	Revenue management	Debtors Management (Pg 6 of MFMA circular 71)	Net Debtors Days  (((Gross Debtors - Bad Debt Provison) / Billed Revenue)) x 365 (Norm is 30 days)	Number	180 days	180 days	Salaries	220 days	200 days	180 days	180 days	M	Manager Revenue	
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Demand management	Percentage implementation of Annual procurement plan by deadline	Percentage	100%	100%	Salaries	25%	50%	75%	100%	M	Manager SCM	

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FINANCIAL VIABILITY & MANAGEMENT	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Acquisition management	a) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R30 000 & R200 000)  b) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R2000 and R29 999)	Number of days	a) 10 days b) 5 days	a) 10 days b) 5 days	Salaries	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	H	Manager SCM
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Acquisition management	Turnaround time for awarding all the bids (Calendar days - 1st advert to letter of appointment with no objections)	Number	120 days	120 days	Salaries	120 days	120 days	120 days	120 days	H	Manager SCM
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Contract management	Number of monthly reports on performance of service providers prepared	Number	2 quarterly report and 6 monthly	12	Salaries	3	6	9	12	H	Manager SCM
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Quality, reliable contracts register	Frequency of updating the contract register on awarded projects	Frequency	12	12	Salaries	3	6	9	12	M	Manager SCM
	To ensure sound and credible general financial management principles	Debt management	Debt coverage (Pg 9 of MFMA circular 71)	Debt Total Borrowings & Revenue  (Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)  (Norm is 45% & below)	Percentage	45%	45%	Salaries	45%	45%	45%	45%	M	Manager Expenditure
	To ensure sound and credible general financial management principles	Cash flow management	Liquidity Management (Pg 7 & 8 of MFMA circular 71)	Cash/Cost Coverage Ratio (Excluding Unspent Conditional Grants)  (((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)) (Norm: Range between 30 and 90 days with 90 days being ideal)	Number	30 days	30 days cash on hand	Salaries	60 days	60 days	30 days	30 days	M	Manager Expenditure
	To ensure sound and credible general financial management principles	Working capital management		Current Ratio  Current Assets / Current Liabilities  (Norm: 1.5 to 2.1)	Ratio	1.5:1	1:1	Salaries	1:1	1:1	1:1	1:1	M	Manager Expenditure

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FINANCIAL VIABILITY & MANAGEMENT	To ensure sound and credible general financial management principles	Debt management	Payment of creditors (Pg 16 of MFMA circular 71)	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)  Trade Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm is 30 days)	Number	30 days	30 days	Salaries	30 days	30 days	30 days	30 days	H	Manager Expenditure	
	To ensure sound and credible general financial management principles	Expenditure management	Compliance monitoring - Finance Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular, Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100 (Norm is 0%)	Percentage	0%	0%	Salaries	0%	0%	0%	0%	H	CFO/Manager SCM/ Expenditure & Budget & Compliance	
	To ensure sound expenditure management principles	Expenditure management	Remuneration costs monitoring (Pg 17 of MFMA circular 71)	Remuneration (Employee Related Costs & Councillors Remuneration) as a % of Total Operating Expenditure  Remuneration (Employee Related Costs and Councillors' Remuneration) / Total Operating Expenditure x 100 (Norm: 25% to 40%)	Percentage	35%	35%	Salaries	30%	32%	34%	35%	H	Manager Expenditure	
	To implement and maintain compliant, effective and efficient enterprise risk management systems & processes	To ensure effective Risk management	Risk management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	Number	a) 12 b) 12 c) 4	a) 12 b) 12 c) 4	Salaries	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	CFO/Manager SCM/ Expenditure /Budget & Compliance/Assets & Logistics	
	To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Clean administration	Performance Report with accurate & complete POEs submitted by deadline monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month	14th day of each month	M	CFO
		People management	Coaching sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4 (c)	Salaries	1	2	3	4	L	CFO	
GOOD GOVERNANCE & DEMOCRACY	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure effectiveness of Intergovernmental Relations	Promote Intergovernmental Relations	a) Number of IGR meetings attended b) Number of quarterly report submitted to the Technical Sub Forum c) Turnaround time for submission of quarterly reports to TSF	a) Number b) Number c) Number	a) 4 b) 4 c) 10 days before TSF	a) 4 b) 4 c) 10 days before TSF	Salaries	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	H	CFO	

DEPARTMENT: CORPORATE SERVICES

DIRECTOR : GEOFF KHUMALO

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	1st DRAFT BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON	
INSTITUTIONAL DEVELOPMENT TRANSFORMATION	Development & implementation of HRD policy	To review the Human Resource Policies	Human Resource Policies	Number of policies reviewed and submitted to Exco by deadline	Number	5 Policies reviewed and submitted to Exco by end of June 2015 (Leave, EAP, Internship, HRD & Vehicle policy)	4 Policies reviewed and submitted to Exco by end June 2016	R20,000	Workshop Policies	Consultation process	4 Draft policies submitted Local Labour Forum (LLF)	4 reviewed policies submitted to Exco	M	Manager Human Resources	
		To develop a Human Resource plan for guidance	Human Resource Plan	Development & approval of Human Resource Plan by deadline	Date	New Measure	End June 2016	R300,000	Appoint service provider	1st draft of plan	Presentation to MANCO	Final Draft Plan submitted to Exco for approval	M	Manager Human Resources	
		To manage the staff component of the Municipality	Employee Induction	Percentage of new employees inducted in terms of the induction policy	Percentage	100% (cumulative - c)	100%	Salaries	100%	100%	100%	100%	100%	M	Manager Human Resources
		Ensure that jobs on the organisational structure are evaluated according to TASK	Job Evaluation	Review and updated of existing job descriptions & new posts by deadline	Date	End June 2016	End June 2016	R300,000	Workshop MANCO with processes of JD review & consultation with employees & union	Provide support & guidance in finalising JD review with Corp Gov Dept & Office of MM	Provide support & guidance in finalising JD review with Corp Service & Finance Dept	Provide support & guidance in finalising JD review with Technical Service Dept	M	Manager Human Resources	
		To ensure the municipality has an updated approved organisational structure	Organisational Structure updated by deadline	Update & approval of the current Organisational structure by deadline	Date	End June 2015	End June 2016	Salaries	Consultation with MANCO & LPA	Consultation with departments for input	Presentation of updated structure to MANCO& LLF	Submission of updated organogram to Exco for approval	M	Manager Human Resources	
	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	To improve the capacity of staff to deliver services	Workplace skills plan implementation	a) Percentage municipality's budget spent on implementing the approved WSP b) Percentage of LGSETA expenditure	Percentage	a) 1.3% (c) b) 100% (c)	a) 1.3% (c) b) 100% (c)	R1,912,873	a) 0.75% b) N/A	a) 1% b) N/A	a) 0.60% b) 50%	a) 1.3% b) 100%	M	Manager Human Resources	
		To improve the capacity of staff to deliver services	Implementation of a workplace skills plan	Percentage of employees trained in accordance with the WSP	Percentage	80% (c)	80% (c)		20%	40%	60%	80%	M	Manager Human Resources	
		To improve the capacity of staff to deliver services	Skills Audit	Conduct skills audit by deadline	Date	New Measure	End June 2016		Appoint s/provider	Consultation with MANCO & LLF	Report prepared by s/provider on consultation	Conduct skills audit	M	Manager Human Resources	
	Ensure implementation of the annual training plan (WSP)	To improve the capacity of staff to deliver services	Skills development	Number of employees sent for ABET training	Number	35 (c)	15		N/A	N/A	15	N/A	M	Manager Human Resources	
		To improve the capacity of staff to deliver services		Percentage of general workers who acquire artisan skills and/or qualification	Percentage	15%	15%		15% of general workers registering for an artisan course	N/A	N/A	15% - general workers completing artisan qualification	M	Manager Human Resources	
		To support the training of undergraduates to obtain honours level		a) Number of staff enrolled for an undergraduatedegree/diploma b) Enrollment report submitted by deadline	Number & Date	a) 15 b) 30 June 2015	a) 15 b) 30 June 2016		a) N/A b) N/A	a) N/A b) N/A	a) 15 employees registered undergraduate degree/diploma b) Enrollment report submitted to Local Public Administration (LPA)	a) N/A b) N/A	M	Manager Human Resources	
	To support the skills & educational development of Councillors that leads to formal qualifications	To improve leadership skills.		Number of Councillors enrolled on skills programme	Number	30 (c)	15		N/A	15 Councillors enrolled skills programme	N/A	N/A	M	Manager Human Resources	
	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	To improve the capacity of staff to deliver services	Implementation & reporting on training programmes	Workplace Skills Plan (WSP) & Annual Training Report (ATR) completed and submitted by deadline	Date	WSP & ATR to LGSETA by 30 April 2015	WSP & ATR to LGSETA by 30 April 2016	Salaries	N/A	N/A	Training needs elicited from depts/Councillors & rough draft of training needs	WSP & ATR submitted to LGSETA	M	Manager Human Resources	



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INSTITUTIONAL DEVELOPMENT TRANSFORMATION	To ensure full compliance with EEA within IDM	To implement employment equity plan	Employment Equity	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	2	2	Salaries	N/A	N/A	N/A	2 (HR progress report on appointments to LPA)	M	Manager Human Resources
				Review & approval of the Employment Equity Plan by deadline	Date	2014 EE Plan	End March 2016	Salaries	Appointment of Facilitator from Dept of Labour	1st draft of review	Final draft review submitted to Exco for approval	N/A	M	Manager Human Resources
	To ensure that disputes are resolved in line with relevant Labour Relations legislation	Labour Relations legislation implementation	Grievance & Disciplinary Hearings	Percentage of internal grievances & disciplinary actions that are finalised within agreed policy timelines	Percentage	100%	100%	Salaries	100%	100%	100%	100%	M	Manager Human Resources
	To have an updated, approved and populated organogram in all critical need areas of the IDM	To manage the staff component of the Municipality	Well resourced management capacity (Organogram)	Percentage of critical posts (S56) filled on the organogram	Percentage	100%	100%	Salaries	N/A	85%	N/A	100%	H	Manager Human Resources
	Development & implementation of HRD policy	To ensure the well being of employees	Employee wellness programme	Number of employee wellness programmes held	Number	5 (c)	5 (c)	R600,000	1	2	3	5	M	Manager Human Resources
	To create and maintain an ICT environment that enables the municipality to achieve its goals and	Maintain ICT Systems and monitor service providers	Service Level agreements	Renew and sign SLA's before their expiry date	Renewed document	All SLA's renewed before expiry date	All SLA's renewed before expiry date	Salaries	SLA due for renewal done before expiry date	SLA due for renewal done before expiry date	SLA due for renewal done before expiry date	SLA due for renewal done before expiry date	M	Manager ICT
	To create and maintain an ICT environment that enables the municipality to achieve its goals and objectives	To update and review annually	ICT policies and plans reviewed	a) ICT security policy reviewed and submitted to Exco by deadline b) IT Disaster Recovery Plan reviewed and submitted to Exco by deadline	Date	a) End June 2015 b) End June 2015	a) End June 2016 b) End June 2016	Salaries	a) N/A b) N/A	a) Review ICT security policy b) IT DRP tested and report prepared on results	a) N/A b) N/A	a) ICT security policy reviewed & submitted to Exco approval b) IT Disaster Recovery Plan reviewed & submitted to Exco approval	M	Manager ICT
		To ensure a proper and reliable record management system is in place for the municipality	Automated Record Management System	Fully automated Records Management System by deadline	Date	Manual Record Mngt System	June 2016	R300,000	Apoinet service provider	Capturing of existing data	Ongoing Capturing of existing data	Fully Automated record mngt system	M	Manager ICT
		To monitor resevoirs and water levels	Telemetry System	a) Percentage Installation of Telemetry System in by deadline b) Fully functional Telemetry System by deadline	Date	a) June 2015 b) New Measure	a) 100% by end Dec 2015 b) End June 2016	R3,000,000	a) N/A b) N/A	a) 100% b) N/A	a) N/A b) N/A	a) N/A b) Fully functional system	M	Manager ICT
	FINANCIAL VIABILITY & MANAGEMENT	To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100% (c)	100% (c)	Salaries	25%	50%	75%	100%	H
To ensure sound and credible general financial management principles			Compliance monitoring - Corporate Services Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular, Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100) (Norm is 0%)	Percentage	0%	0%	Salaries	N/A	N/A	0%	0%	H	Director Corporate Services
To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within the policy framework		Contract Management	Management of service providers	Number of monthly reports on performance of service providers submitted to SCM by the 7th	Number	2 quarterly & 6 monthly	12	Salaries	3	3	3	3	H	Director Corporate Services
To achieve a clean audit opinion		Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	No repeat findings in the auditor generals management report	Number	0	0	Salaries	0	0	0	0	H	Director Corporate Services
				Percentage reduction in the number of AG findings requiring action plans	Percentage	10%	10%	Salaries	N/A	N/A	10%	N/A	H	Director Corporate Services

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	1st DRAFT BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
FINANCIAL VIABILITY & MANAGEMENT	To implement and maintain compliant, effective and efficient enterprise risk management systems and processes	To ensure effective Enterprise Risk management	Risk Management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	a) Number b) Date	a) 12 (c) b) 12 (c) c) 4 (c)	a) 12 b) 12 c) 4	Salaries	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	Director Corporate Services
	To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Clean administration	Performance Report with accurate & complete POEs submitted by deadline monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month	M	Director Corporate Services
		Peoples Management	Coaching Sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4	Salaries	1	1	1	1	L	Director Corporate Services
GOOD GOVERNANCE & DEMOCRACY	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To limit losses to the municipality - legal risk mitigation	Legal matters	% of legal cases resolved (excluding cases which become the subject of contested litigation)	Percentage	100%	100%	R800,000	100%	100%	100%	100%	H	Manager Legal
				Number of days for drawing up and vetting legal documents	Number	Maintain 10 days	Maintain 10 days		Maintain 10 days	Maintain 10 days	Maintain 10 days	Maintain 10 days	M	Manager Legal
			Formal Objections	Number of days for finalising formal objections on bid awards in terms of SCM processes	Number	Maintain 1 month	Maintain 1 month		Salaries	Maintain 1 month	Maintain 1 month	Maintain 1 month	Maintain 1 month	M
		To ensure the Municipality is legally protected in its agreements with service providers	Service Providers/ Stakeholders	Percentage of service level agreements that are finalised within one month of request	Percentage	100%	100%	Salaries	100%	100%	100%	100%	M	Manager Legal
	Supply resources & Council Support Services for all Council meetings		Coordination of Council meetings	% of Total scheduled meetings of Council that are actually conducted	Percentage	100%	100%	Salaries	100%	100%	100%	100%	L	Manager Support Services
			Coordination of Exco meetings	% of Total scheduled meetings of ExCo that are actually conducted	Percentage	100%	100%	Salaries	100%	100%	100%	100%	L	Manager Support Services
			Coordination of Portfolio Committees meetings	% of Total scheduled meetings of Portfolio Committees that are actually conducted	Percentage	100%	100%	Salaries	100%	100%	100%	100%	L	Manager Support Services
	To ensure effectiveness of Intergovernmental Relations	Promote Intergovernmental Relations	a) Number of IGR meetings attended b) Number of quarterly report submitted to the Technical Sub Forum c) Turnaround time for submission of quarterly reports to TSF	a) Number b) Number c) Number	a) 4 b) 4 c) 10 days before TSF	a) 4 b) 4 c) 10 days before TSF	Salaries	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	H	Director Corporate Services	
	To provide and effective vector control service to the community	Vector Control	a) Number of notifiable vector borne cases reported b) Number of sites serviced within budget	Number	a) 0 b) 565 (c)	a) 0 b) 450 (c)	R80,000	a) 0 b) 112	a) 0 b) 224	a) 0 b) 336	a) 0 b) 450	M	Manager Health & Safety	
	To monitor quality of potable water in the District (domestic samples)	Water Quality Monitoring and Analysis	a) Number of samples taken and analysed b) Percentage of unsatisfactory samples reported to relevant authority	Number & Percentage	a) 288 (c) b) 100%	a) 288 (c) b) 100%	R100,000	a) 72 b) N/A	a) 144 b) N/A	a) 216 b) 100%	a) 288 b) 100%	M	Manager Health & Safety	
	To ensure that statutory requirements controlling occupational health & environmental health services are enforced minimising risks in the work place, community & promoting a safe & healthy living environment	Municipal Health Services	a) Percentage of food handling license application received and processed within 14 working days b) Percentage building plans scrutinised within 4 working days in terms of health regulations c) Percentage of funeral undertakers applications processed in terms of regulation	Percentage and number	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	R60,000	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	M	Manager Health & Safety	
	To monitor food handling premises/processes according to Regulation 962 of the Foodstuffs, Cosmetics and Disinfectants Act.	Food Control	a) Number of premises inspected to reduce food borne illness b) The number of reported food borne illness/food poisoning outbreaks emanating from formal food handling premises/manufactures	Number	a) 833 (c) b) 0	a) Maintain 833 (c) b) 0		a) 190 b) 0	a) 380 b) 0	a) 570 b) 0	a) 833 b) 0	M	Manager Health & Safety	
To promote a safe and healthy work environment in terms of the Occupational Health & Safety Act & other relevant legislation	Occupational Health & safety	a) Number of staff trained b) Number of sites inspected in terms of unsafe working conditions	Number	a) 120 (c) b) 60 (c)	a) 120 (c) b) 60 (c)	R250,000	a) 30 b) 20	a) 60 b) 40	a) 90 b) 50	a) 120 b) 60	M	Manager Health & Safety		



DEPARTMENT: CORPORATE GOVERNANCE

DIRECTOR : YVONNE MATHONSI

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	1st DRAFT BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
GOOD GOVERNANCE & DEMOCRACY	To preserve history and heritage	To promote Arts & Culture, Tourism and social cohesion nation building	Heritage celebrations	Number of heritage celebrations held	Number	5	5	R960,000	4	1	N/A	N/A	M	Director Corporate Governance / Manager Corporate Governance
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure quality, reliable financial statements and management information	Preparation of an Annual Report	Adopted by deadline	Date	31 January 2015	31 January 2015	R100,000	Consolidation of information from departments	Draft Report	Approved report by 31 January 2015	N/A	H	Director Corporate Governance
	To promote accountability through public participation	Improve Communication between iLembe District and its communities	Community participation strategy	a) Submission of final draft concept to Exco for approval b) Implementation & evaluation of concept on Knowing your Government by deadline	Date	a) Draft Concept b) New Measure	a) End Sept 2015 b) 30 June 2016	R3,550,000	a) Submission of final draft concept to Exco for approval b) Procure service provider	a) N/A b) Implement concept in 2 LMS	a) N/A b) Implement concept in 2 LMS	a) N/A b) Evaluating effectiveness of the programme	M	Manager Communication
		Effective public awareness on municipal business	Effective public awareness on municipal business through information dissemination	Number of Mayoral radio slots	Number	16	16 (c)		2 Mayoral interview	4 Mayoral interview	15 Mayoral interview	16 Mayoral interview	M	Manager Communication
		Effective public awareness on municipal business	Effective public awareness on municipal business through information dissemination	a) Number of municipal newsletters b) Number of on-going advertorials in print media c) Turnaround time for media queries received responded to	Number	a) 4 b) 60 c) Within 36 hours from receipt	a) 4 b) 60 c) Within 36 hours from receipt		a) 1 b) 10 c) Within 36 hours from receipt	a) 1 b) 20 c) Within 36 hours from receipt	a) 1 b) 10 c) Within 36 hours from receipt	a) 1 b) 20 c) Within 36 hours from receipt	M	Manager Communication
		To facilitate the deepening of democracy through ward committees and develop implementation plans for projects proposed through the public participation strategy	Enhancement of public participation	a) Number of planned Public Participation meetings b) Percentage of public participation meeting requested that are held	Number	a) 47 b) 100%	a) 50 (c) b) 100%		a) 5 meetings b) 100%	a) 15 meetings b) 100%	a) 10 meetings b) 100%	a) 20 meetings b) 100%	H	Manager Communication
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To facilitate coordination of within the District	Promote Intergovernmental Relations	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	4	Salaries	1	1	1	1	M	Director Corporate Governance
	To ensure prevention and mitigation against disasters	To ensure rapid and effective response in assisting vulnerable communities during incidents and disaster	Emergency Relief Aid	Percentage of incidents responded to	Percentage	100%	100%	R877,000	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%	H	Manager Disaster Management
		To ensure that disaster stricken communities exercise risk avoidance behaviour society about the impact of patriarchal policies	Awareness Campaigns	a) Number of planned awareness campaigns held b) Percentage of awareness campaigns requested that are held	Number	a) 26 b) 100%	a) 26 (c) b) 100%	R219,000	a) 5 b) 100%	a) 10 b) 100%	a) 24 b) 100%	a) 26 b) 100%	M	Manager Disaster Management
		To create resilient and pro-active communities by rolling out the district disaster risk management capacity building programme	Capacity Building Programmes	a) Number of planned capacity building sessions held b) Percentage of capacity building sessions requested that are held	Number	a) 16 b) 100%	a) 16 (c) b) 100%	R219,000	a) 4 b) 100%	a) 8 b) 100%	a) 14 b) 100%	a) 16 b) 100%	M	Manager Disaster Management
	To ensure prevention and mitigation against disasters	To ensure a fully functional communication and call centre system where all queries are logged and monitored	Disaster Management Communication System	Fully functional communication system by deadline	Date	New Measure	End June 2016	Salaries	Relocation of the disaster management communication system	Training of disaster management & call centre staff & testing of system for functionality	Ongoing training of disaster management & call centre staff & testing of system for functionality	Fully functional communication system with logging of all queries on water & disaster	M	Manager Disaster Management
		To ensure that there is effective implementation of disaster risk reduction programme aimed at prevention and mitigation against identified risks	District Disaster Management Advisory Forums	Number of District Disaster Management Advisory Forums held	Number	New Measure	4	Salaries	1	1	1	1	M	Manager Disaster Management
		To ensure that there is effective implementation of disaster risk reduction programme aimed at prevention and mitigation against identified risks and alignment of Disaster Mngt plan to th IDP and SDF	Disaster Risk Reduction	a) Finalisation and submission of draft level 3 plan to Exco for approval b) Review of Disaster Mngment Plan	Date	a) Draft Level 3 plan b) New Measure	a) End September 2015 b) End June 2016	R175,000	a) Finalisation & submission of draft level 3 plan to Exco for approval b) N/A	a) N/A b) Conducting Ward Based Risk Assessments (macro risk profile on hazard, vulnerabilities and capacities for all areas within the district).	a) N/A b) Presenting finding, conducting site visits and review of data based on the Ward Based Risk Assessments conducted.	a) N/A b) Establish processes for comprehensive disaster risk assessments, based on the new risks identified. Development of Disaster Risk Reduction Projects based on prioritised risks. District Disaster Management Plan reviewed & aligned to the municipal Integrated Development Plan & Spatial Development Framework	M	Management Disaster Management

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	1st DRAFT BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
GOOD GOVERNANCE & DEMOCRACY	To improve the quality of life within the district	To mobilise communities against social impacts of HIV/Aids	World Aids week	Commemorate World Aids week and submit close out report by deadline	Date	March 2015	March 2016	R496,000	N/A	Develop District concept document by end Nov and host world aids day event by 1st Dec 2015	Close out report on event submitted to Office of the Premier	N/A	M	Manager Corporate Governance
		To determine prevalence rates & stats	District Aids Council	a) Number of DAC meetings held b) Number of reports prepared & submitted to the office of the Premier	Number	a) New Measure b) New measure	a) 4 b) 4		a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	M	Manager Corporate Governance
		To mobilise communities against social impacts of HIV/Aids	HIV/Aids awareness	Number of HIV/Aids awareness campaigns held	Number	10	10 (c)		2	4	8	10	M	Manager Corporate Governance
	To improve the quality of life within the district	To conscientise society about the impact of patriarchal policies	Implementation of gender programmes	a) Number of programmes implemented as per the approved gender plan b) Percentage of gender programmes requested that are held	Number	a) 20 b) 100%	a) 20 (c) b) 100%	R500,000	a) 4 b) 100%	a) 6 b) 100%	a) 17 b) 100%	a) 20 b) 100%	M	Manager Corporate Governance
		To harness the potential of young people to enable them to play a meaningful role in society	Implementation of youth programmes	a) Number of programmes implemented as per the approved youth plan b) Number of youths benefiting from programmes implemented c) Percentage of youth programmes requested that are held	Number	a) 20 b) 880 c) 100%	a) 20 (c) b) 880 (c) c) 100%	R600,000	a) 3 b) 220 c) 100%	a) 6 b) 440 c) 100%	a) 17 b) 660 c) 100%	a) 20 b) 880 c) 100%	M	Manager Corporate Governance
		Implementation of Operation Sukuma Sakhe	Operation Sukuma Sakhe	Number of interventions hosted in all LMS by deadline	Number	20	20	R340,000	5	5	5	5	M	Manager Corporate Governance
FINANCIAL VIABILITY AND MANAGEMENT	To achieve a clean audit opinion	Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	No repeat findings in the auditor general's management report	Number	0	0	Salaries	0	0	0	0	H	Director Corporate Governance
		Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	Percentage reduction in the number of AG findings requiring action plans	Percentage	10% reduction	10% reduction	Salaries	N/A	N/A	10%	N/A	H	Director Corporate Governance
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Contract Management	Management of service providers	Number of monthly reports on performance of service providers submitted to SCM by the 7th	Number	2 Quarterly reports and 6 monthly	12	Salaries	3	3	3	3	H	Director Corporate Governance
	To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100%	100%	Salaries	25%	50%	75%	100%	H	Director Corporate Governance
	To ensure sound and credible general financial management principles	Expenditure management	Compliance monitoring - Corporate Governance Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular, Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100) (Norm is 0%)	Percentage	0%	0%	Salaries	N/A	N/A	0%	0%	H	Director Corporate Governance
	To implement and maintain compliant, effective and efficient enterprise risk management systems & processes	To ensure effective Risk management	Risk management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	Number	a) 12 b) 12 c) 4	a) 12 b) 12 c) 4	Salaries	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	Director Corporate Governance
	To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Clean administration	Performance Report with accurate & complete POEs submitted by deadline monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month	14th day of each month	M
People management		Coaching sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4	Salaries	1	1	1	1	L	Director Corporate Governance	

DEPARTMENT : ENTERPRISE ILEMBE  
 ACTING CEO : THAMI MKWANAZI

NATIONAL KPAS	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1ST QUARTER TARGET END SEPT 2015	2ND QUARTER TARGET END DEC 2015	3RD QUARTER TARGET END MARCH 2016	4TH QUARTER TARGET END JUNE 2016
<b>SOCIAL ECONOMIC DEVELOPMENT &amp; PLANNING</b>	To upscale agriculture development in the District	To drive local economic development in the District	Schools Nutrition Programme (NSNP) Strategic Plan Implementation	Percentage of produce procured from local iLembe farms on a quarterly basis	Percentage	90% by 30 June 2015	90% by 30 June 2016	Salaries	40%	60%	75%	90%
				a) Number of co-op farmers phased out of the Ei Open Farms programme by deadline b) Number of New Open Field Farms for 2015/2016 c) Number of existing farms maintained by Ei	Number	a) 7 by 30 June 2015 b) 10 new farms c) 28	a) 7 by 30 June 2016 (c) b) 10 new farms c) 31 (c)	Salaries	a) 2 b) 3 c) 8	a) 2 b) 2 c) 18	a) 1 b) 3 c) 26	a) 2 b) 2 c) 31
				Agricultural Hydroponic Tunnels	Number of tunnels fully functional by deadline	Number	2 by end June 2016	2 by end June 2016	Salaries	N/A	N/A	N/A
			iLembe Vineyards	Percentage implementation of ownership module by deadline	Date & Percentage	End June 2015	End June 2016	Salaries	N/A	N/A	N/A	100% implementation
			Social Facilitation	Number of co-operatives registered to increase new job opportunities	Number	15	20(c)	Salaries	5	8	12	20
				Number of co-operatives trained (skills development)	Number	4	4	Salaries	1	1	1	1
	Number of co-ops assisted with funding applications	Number		4	4	Salaries	1	1	1	1		
	To increase Manufacturing output within the District	To attract interest in investment in the iLembe District	To promote Entrepreneurship	Number of Progress Reports submitted on the Entrepreneur Competition.	Number	3	3	R 2 500 000,00	1	N/A	1	1
				To identify and package new projects	Number of draft Feasibility Study for entry into economic sector completed by deadline	Number	30 June 2015	1 by 30 June 2016	Salaries	Source funding	Appointment of service provider	Source funding & Appointment of service provider
			Identify & Package large catalytic projects for funding by deadline	Number	2 by 30 June 2015	2 by 30 June 2016	Salaries	0	0	1	1	
			Identify & Package SMME projects for funding by deadline	Number	3	3	Salaries	0	1	2	3	
		To attract interest in investment in the iLembe District	Trade and Investment Promotion	Number of intelligence reports developed on the trade and investment market by deadline	Number	1 by end June 2015	1 by end June 2016	Salaries	N/A	N/A	N/A	1
				Investment Brochure updated/reviewed to promote the region by deadline	Date	30 June 2015	30 June 2016	R 200 000,00	N/A	N/A	N/A	1 Investment Brochure reviewed/updates
	Number of Business Networking Sessions attended/Hosted			Number	4	4	Salaries	1	1	1	1	
	To capitalise on Tourism potential	To increase visitor numbers to the iLembe District	Tourism Marketing & Promotions	Number of exhibitions attended	Number	4	5(c)	R 1 300 000,00	1	2	4	5
				Number of adverts/advertorials in relevant publications	Number	4	4		1	1	1	1
		To increase visitor numbers to the iLembe District	Tourism Marketing & Promotions	Number of Official Tourism Travel Guide for 2014/2015 developed by deadline	Date & Number	1 by end June 2015	1 by end June 2016		N/A	N/A	N/A	1 by end June 2016
				Number of support events hosted to increase visitors to District	Number	3	3		1	1	N/A	1
				To support new tourism product development and geographical spread of tourism	Tourism Development	Number of tourism initiatives and programmes supported.	Number	3	3	Salaries	1	1

NATIONAL KPAS	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1ST QUARTER TARGET END SEPT 2015	2ND QUARTER TARGET END DEC 2015	3RD QUARTER TARGET END MARCH 2016	4TH QUARTER TARGET END JUNE 2016
INSTITUTIONAL DEVELOPMENT TRANSFORMATION	To increase the District's skills base	To improve the capacity of staff to deliver services	Employee Training	Percentage of employees trained	Percentage	35%	35% (c)	Salaries	5%	10%	25%	35%
	To have an updated, approved and populated organogram	To manage the staff component of the Agency	Well resourced management capacity (Organogram)	a) Reviewed organogram by the board by deadline b) Percentage of posts filled on the organogram	Date & Percentage	a) 31 March 2015 b) 100% by 30 June 2015	a) 31 March 2016 b) 100% by 30 June 2016	Salaries	a) N/A b) N/A	a) N/A b) N/A	a) Reviewed organogram b) N/A	a) N/A b) 100%
FINANCIAL VIABILITY & MANAGEMENT	To achieve a clean audit opinion	To ensure adequate financial and administration management	Compliance with MFMA and Clean Administration	a) Clean audit opinion by the AG for 2014/15 b) % decrease in AGs findings c) No repeat findings	a) AG opinion b) Percentage c) Number	a) Clean audit opinion by the AG for 2013/14 b) 25% c) 0	a) Clean audit opinion by the AG for 2014/15 b) 25% c) 0	R 800 000,00	a) Submission of AFS by 30 August 2015 to AG. b) N/A c) N/A	a) Clean audit opinion b) 25% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A
	To ensure sound expenditure management principles	Expenditure Management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/ Budgeted operating expenditure x 100)	Percentage	100%	100% (c)	Salaries	25%	50%	75%	100%
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within the policy framework	Contract Management	Management of service providers/ Contract Management	Number of Quarterly reports on performance of service providers	Number	4	4	Salaries	1	1	1	1
	To ensure sound and credible general financial management principles	Cashflow Management	Cost Coverage	Cost Coverage ratio	Ratio	1.0 : 1.0	1.0 : 1.0	Salaries	1.0 : 1.0	1.0 : 1.0	1.0 : 1.0	1.0 : 1.0
				Management of cashflow	Cashflow Management (Ability of EI to meet its financial obligations)	Number	30 days	30 days	Salaries	30 days	30 days	30 days
	To achieve a clean audit opinion	Budget & compliance monitoring	Quality, reliable financial statements and management information	Monthly financial information reports ( MFMA Section 71) submitted to the District by deadline	Date	10th day of each month	10th day of each month	Salaries	10th day of each month	10th day of each month	10th day of each month	10th day of each month
	To ensure sound and credible general financial management principles	Budget & monitoring against predetermined objectives	Clean Administration	Performance Report with accurate & complete POEs submitted by deadline - monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month
To ensure sound and credible general financial management principles	Coaching session		Number of coaching sessions of employees' performance conducted timeously	Number	4	4	Salaries	1	1	1	1	
GOOD GOVERNANCE & DEMOCRACY	To ensure that the entity administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	Multi year strategic plan	Final strategic plan for EI with clear measurable targets developed and approved by the board by deadline	Date	End of June 2015	End of June 2016	Salaries	N/A	N/A	Draft Plan	Final Plan approved by the Board	
		Good Governance	Number of board meetings held to ensure effectiveness of Board of Directors by deadline	Number	4	4	Salaries	1	1	1	1	
	To ensure effectiveness and guidance of the committee in all areas of the entity	Audit Committee	Number of Audit Committee reports submitted to the Board and the District by deadline	Number	2	2	Salaries	N/A	N/A	1	1	



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

Detailed Capital Works Plan 2015/2016 - 1st DRAFT

Project No	Project name	Type	Ward	Responsible Manager	Start date	End date	Allocated funds	Projected Spending				Year 2	Year 3	Work progress and reason for variances	Baseline	Population	Beneficiaries
								Q1	Q2	Q3	Q4						
359400	Mandeni/Kwadukuza (Lower Thukela Regional Bulk Water Supply)	Water	Mandeni and KwaDukuza	Dumisani Khoza	2009	01-Dec-20	R 126 166 000.00	R 36 166 000.00	R 30 000 000.00	R 30 000 000.00	R 30 000 000.00	R 100 000 000.00	R 130 000 000.00	Project at implementation stage.	Interrupted supply		0
368410	Ngebo/KwaDukuza Water Supply	Water	KwaDukuza	Dumisani Khoza	2009	30-Jun-18	R 27 000 000.00	R 5 250 000.00	R 6 900 000.00	R 7 850 000.00	R 7 000 000.00	R 15 000 000.00	R 15 000 000.00	Project at implementation stage.	2365 out of 9695 households have access to water.	77900	1,350 households
367820	Ozwathini Gcwensa/Phambela	Water	Ndwedwe Ward 4	Dumisani Khoza	2006	30-Jun-18	R 5 300 000.00	R 250 000.00	R 700 000.00	R 1 850 000.00	R 2 500 000.00	R 15 000 000.00	R 2 985 000.00	Project at implementation stage.	3100 out of 3508 households have access to water supply.	12270	0 households
368600	Macambini	Water	Mandeni Ward 1, 3 and 8	Dumisani Khoza	2009	Jun-20	R 28 000 000.00	R 6 700 000.00	R 6 700 000.00	R 7 050 000.00	R 7 550 000.00	R 20 000 000.00	R 20 000 000.00	Project at implementation stage.	2750 out of 7310 households have access to water supply.	58480	500 households
368620	Ndulinde	Water	Mandeni Wards 5, 6 & 11	Dumisani Khoza	2009	Jun-19	R 15 100 000.00	R 2 850 000.00	R 4 300 000.00	R 4 050 000.00	R 3 900 000.00	R 25 000 000.00	R 30 000 000.00	Project at implementation stage.	380 out of 10691 households have access to water supply.	42752	1,775 households
368405	Ndwedwe Household Sanitation	Sanitation	Ndwedwe Wards 11, 14 and 17	Dumisani Khoza	2010	Jun-18	R 10 000 000.00	R 2 100 000.00	R 3 400 000.00	R 3 300 000.00	R 2 200 000.00	R 10 000 000.00	R 10 000 000.00	Project at implementation stage.	18086 out of 33459 households have access to sanitation.	208447	1,165 households
368390	Mandeni Household Sanitation	Sanitation	Mandeni Ward 6	Dumisani Khoza	2010	Jun-18	R 7 000 000.00	R 1 400 000.00	R 1 800 000.00	R 1 650 000.00	R 1 650 000.00	R 7 000 000.00	R 7 000 000.00	Project at implementation stage.	27957 out of 37798 households have access to sanitation.	131830	815 households
367500	Maphumulo Household Sanitation	Sanitation	Maphumulo Wards 5 and 6	Dumisani Khoza	2010	Jun-18	R 10 000 000.00	R 2 100 000.00	R 3 400 000.00	R 3 300 000.00	R 2 200 000.00	R 10 000 000.00	R 10 000 000.00	Project at implementation stage.	8067 out of 27606 households have access to sanitation.	212909	1,165 households
New	Inyoni Housing Bulk Water System	Water	Mandeni	Dumisani Khoza	2011	Jun-17	R 3 450 000.00	R 8 000 000.00	R 625 000 000.00	R 1 150 000.00	R 875 000.00	R 3 000 000.00	R 0.00	Project at implementation stage.	0 out of 3050 households have access to water.	24400	1000 households
	Inyoni Housing Bulk sewer system	Sanitation	Mandeni	Dumisani Khoza	2011	Jun-17	R 600 000.00	R 140 000.00	R 160 000.00	R 150 000.00	R 150 000.00	R 555 000.00	R 0.00	Project at implementation stage.	0 out of 3050 households have access to sanitation.	24400	1000 households
New	Balcom Kwasizabantu	Water	Maphumulo Wards 5 and 6	Dumisani Khoza	2011	Jun-19	R 10 000 000.00	R 1 950 000.00	R 1 850 000.00	R 3 300 000.00	R 2 900 000.00	R 15 000 000.00	R 15 000 000.00	Project at implementation stage.	0 out of 3945 households have access to water.	31560	1,460 households
New	Groutville Water Borne Sewer	Sanitation	Groutville	Dumisani Khoza	2013	Jun-19	R 20 000 000.00	R 5 300 000.00	R 5 300 000.00	R 4 100 000.00	R 5 300 000.00	R 20 000 000.00	R 20 000 000.00	Project at tender stage.	0 out of 6000 households have access to waterborne sewer.	48000	
New	Mdlebeni Sewer Package Plant and Reticulation	Sanitation	Ward 1 KwaDukuza	Dumisani Khoza	2013	Jun-19	R 4 000 000.00	R 150 000.00	R 200 000.00	R 1 800 000.00	R 1 850 000.00	R 10 000 000.00	R 20 000 000.00	Project at planning stage.	0 out of 1000 households have access to sanitation.	8000	0 households
New	Wosiyane, Msilili&Hoqo Water Extension	Water		Dumisani Khoza	2014	Jun-20	R 2 400 000.00	R 750 000.00	R 500 000.00	R 550 000.00	R 600 000.00	R 5 000 000.00	R 10 000 000.00	Project at planning stage.	800 out of 1,356 hh have access to water supply	1,356 hh	0 households
New	Sundumbili WWTW Upgrade	Sanitation	Sundumbili Ward	Dumisani Khoza	2015	Jun-22	R 2 400 000.00	R 750 000.00	R 500 000.00	R 500 000.00	R 600 000.00	R 2 500 000.00	R 20 000 000.00	Project at planning stage.	Upgrade of waste water works to meet current and future demand		
New	Damal WWTW Upgrade	Sanitation	KwaDukuza	Dumisani Khoza	2014	Jun-20	R 3 840 000.00	R 150 000.00	R 200 000.00	R 1 790 000.00	R 1 700 000.00	R 5 000 000.00	R 10 000 000.00	Project at planning stage.	Upgrade of waste water works to meet current and future demand		
New	Mandafarm Water Borne Sewer	Sanitation	Mandeni	Dumisani Khoza	2015	Jun-19	R 2 000 000.00	R 150 000.00	R 300 000.00	R 550 000.00	R 500 000.00	R 500 000.00	R 5 000 000.00	Project at planning stage.	0 hh have access to water borne sanitation	1,000 hh	0 households
New	Etele Housing Project Bulk Water and Sanitation	Water and Sanitation	KwaDukuza	Stanley Dlamini	2014	Jun-19	R 20 000 000.00	R 5 750 000.00	R 4 400 000.00	R 6 000 000.00	R 3 850 000.00	R 20 000 000.00	R 20 000 000.00	Project at planning stage.	0 out of 1000 households have access to sanitation.	1,000 hh	0 households
New	Ilembe DM School Sanitation Project	Sanitation	IDM	Dumisani Khoza	2014	Jun-15	R 15 000 000.00	R 1 000 000.00	R 3 100 000.00	R 5 450 000.00	R 5 450 000.00	R 14 000 000.00	R 1 020 000.00	Project at planning stage.	0 out of 30 schools have access to sanitation	30 schools	
New	Driefontein Housing Water Borne Sewer	Sanitation	Ilembe	Dumisani Khoza	2014	Jun-19	R 4 000 000.00	R 150 000.00	R 200 000.00	R 1 800 000.00	R 1 850 000.00	R 10 000 000.00	R 18 000 000.00	Project at planning stage.	0 out of 1000 households have access to sanitation.	1,000 hh	0 households

ILEMBE DISTRICT MUNICIPALITY

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**Operating Budget**

**Revenue sources (where the money comes from) 2016 BUDGET (R)**

Service charges – water revenue	85 846
Service charges – sanitation revenue	71 517
Service charges – other	6 485
Rental of facilities and equipment	19
Interest earned – external investments	4 377
Interest earned – outstanding debtors	21 000
Agency Services	1 600
Transfers recognised – operational	366 590
Other revenue	18 582

**Operating expenditure (where the money will be used)**

Employee Related costs	183 206
Remuneration of Councillors	8 788
Debt impairment	33 759
Depreciation and asset impairment	60 581
Finance charges	10 679
Bulk Purchases	40 320
Other Materials	57 516
Contracted Services	59 685
Transfers and grants	41 596
Other expenditure	116 861



ILEMBE DISTRICT MUNICIPALITY

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**7. BUDGET SCHEDULES**

<b>MONTHLY PROJECTIONS BY REVENUE SOURCE (Millions)</b>													
Revenue Source	July 2015	August 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Total
Water Revenue	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	85 846
Sanitation Revenue	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	71 517
Other Service Charges	540	540	540	540	540	540	540	540	540	540	540	540	6 485
Investment Interest	365	365	365	365	365	365	365	365	365	365	365	365	4 377
Interest on Debtors	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	21 000
Grant Income-operational	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	366 590

ILEMBE DISTRICT MUNICIPALITY

MONTHLY PROJECTIONS OF REVENUE AND EXPENDITURE BY VOTE												
DEPARTMENT	Jul-15				Aug-15				Sep-15			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	

DEPARTMENT	Oct-15				Nov-15				Dec-15			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	

DEPARTMENT	Jan-16				Feb-16				Mar-16			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	

DEPARTMENT	Apr-16				May-16				Jun-16			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	

ILEMBE DISTRICT MUNICIPALITY

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**Operating Budget**

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Other Materials	57 516
Contracted Services	59 685
Transfers and grants	41 596
Other expenditure	116 861

ILEMBE DISTRICT MUNICIPALITY

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**7. BUDGET SCHEDULES**

<b>MONTHLY PROJECTIONS BY REVENUE SOURCE (Millions)</b>													
<b>Revenue Source</b>	<b>July 2015</b>	<b>August 2015</b>	<b>Sept 2015</b>	<b>Oct 2015</b>	<b>Nov 2015</b>	<b>Dec 2015</b>	<b>Jan 2016</b>	<b>Feb 2016</b>	<b>Mar 2016</b>	<b>Apr 2016</b>	<b>May 2016</b>	<b>Jun 2016</b>	<b>Total</b>
<b>Water Revenue</b>	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	7 154	85 846
<b>Sanitation Revenue</b>	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	5 960	71 517
<b>Other Service Charges</b>	540	540	540	540	540	540	540	540	540	540	540	540	6 485
<b>Investment Interest</b>	365	365	365	365	365	365	365	365	365	365	365	365	4 377
<b>Interest on Debtors</b>	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	1 750	21 000
<b>Grant Income- operational</b>	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	30 549	366 590

ILEMBE DISTRICT MUNICIPALITY

MONTHLY PROJECTIONS OF REVENUE AND EXPENDITURE BY VOTE												
DEPARTMENT	Jul-15				Aug-15				Sep-15			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	

DEPARTMENT	Oct-15				Nov-15				Dec-15			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	

DEPARTMENT	Jan-16				Feb-16				Mar-16			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	

DEPARTMENT	Apr-16				May-16				Jun-16			
	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV	OPEX	CAPEX	OPS REV	CAPS REV
Office of MM	1158		830		1158		830		1158		830	
Corporate Services	7418	599	1565	599	7418	599	1565	599	7418	599	1565	599
Budget & Treasury	4598	1283	7320	1283	4598	1283	7320	1283	4598	1283	7320	1283
Technical Services	29601	31913	71346	31913	29601	31913	71346	31913	29601	31913	71346	31913
Corporate Governance	5157	12	1829	12	5157	12	1829	12	5157	12	1829	12
LED & Planning	3151		1569		3151		1569		3151		1569	





DEPARTMENT: CORPORATE GOVERNANCE

DIRECTOR : YVONNE MATHONSI

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	1st DRAFT BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
GOOD GOVERNANCE & DEMOCRACY	To preserve history and heritage	To promote Arts & Culture, Tourism and social cohesion nation building	Heritage celebrations	Number of heritage celebrations held	Number	5	5	R960,000	4	1	N/A	N/A	M	Director Corporate Governance / Manager Corporate Governance
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure quality, reliable financial statements and management information	Preparation of an Annual Report	Adopted by deadline	Date	31 January 2015	31 January 2015	R100,000	Consolidation of information from departments	Draft Report	Approved report by 31 January 2015	N/A	H	Director Corporate Governance
	To promote accountability through public participation	Improve Communication between iLembe District and its communities	Community participation strategy	a) Submission of final draft concept to Exco for approval b) Implementation & evaluation of concept on Knowing your Government by deadline	Date	a) Draft Concept b) New Measure	a) End Sept 2015 b) 30 June 2016	R3,550,000	a) Submission of final draft concept to Exco for approval b) Procure service provider	a) N/A b) Implement concept in 2 LMS	a) N/A b) Implement concept in 2 LMS	a) N/A b) Evaluating effectiveness of the programme	M	Manager Communication
		Effective public awareness on municipal business	Effective public awareness on municipal business through information dissemination	Number of Mayoral radio slots	Number	16	16 (c)		2 Mayoral interview	4 Mayoral interview	15 Mayoral interview	16 Mayoral interview	M	Manager Communication
		Effective public awareness on municipal business	Effective public awareness on municipal business through information dissemination	a) Number of municipal newsletters b) Number of on-going advertorials in print media c) Turnaround time for media queries received responded to	Number	a) 4 b) 60 c) Within 36 hours from receipt	a) 4 b) 60 c) Within 36 hours from receipt		a) 1 b) 10 c) Within 36 hours from receipt	a) 1 b) 20 c) Within 36 hours from receipt	a) 1 b) 10 c) Within 36 hours from receipt	a) 1 b) 20 c) Within 36 hours from receipt	M	Manager Communication
		To facilitate the deepening of democracy through ward committees and develop implementation plans for projects proposed through the public participation strategy	Enhancement of public participation	a) Number of planned Public Participation meetings b) Percentage of public participation meeting requested that are held	Number	a) 47 b) 100%	a) 50 (c) b) 100%		a) 5 meetings b) 100%	a) 15 meetings b) 100%	a) 10 meetings b) 100%	a) 20 meetings b) 100%	H	Manager Communication
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To facilitate coordination of within the District	Promote Intergovernmental Relations	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	4	Salaries	1	1	1	1	M	Director Corporate Governance
	To ensure prevention and mitigation against disasters	To ensure rapid and effective response in assisting vulnerable communities during incidents and disaster	Emergency Relief Aid	Percentage of incidents responded to	Percentage	100%	100%	R877,000	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%	H	Manager Disaster Management
		To ensure that disaster stricken communities exercise risk avoidance behaviour society about the impact of patriarchal policies	Awareness Campaigns	a) Number of planned awareness campaigns held b) Percentage of awareness campaigns requested that are held	Number	a) 26 b) 100%	a) 26 (c) b) 100%	R219,000	a) 5 b) 100%	a) 10 b) 100%	a) 24 b) 100%	a) 26 b) 100%	M	Manager Disaster Management
		To create resilient and pro-active communities by rolling out the district disaster risk management capacity building programme	Capacity Building Programmes	a) Number of planned capacity building sessions held b) Percentage of capacity building sessions requested that are held	Number	a)16 b)100%	a)16 (c) b)100%	R219,000	a) 4 b) 100%	a) 8 b) 100%	a) 14 b) 100%	a) 16 b) 100%	M	Manager Disaster Management
	To ensure prevention and mitigation against disasters	To ensure a fully functional communication and call centre system where all queries are logged and monitored	Disaster Management Communication System	Fully functional communication system by deadline	Date	New Measure	End June 2016	Salaries	Relocation of the disaster management communication system	Training of disaster management & call centre staff & testing of system for functionality	Ongoing training of disaster management & call centre staff & testing of system for functionality	Fully functional communication system with logging of all queries on water & disaster	M	Manager Disaster Management
		To ensure that there is effective implementation of disaster risk reduction programme aimed at prevention and mitigation against identified risks	District Disaster Management Advisory Forums	Number of District Disaster Management Advisory Forums held	Number	New Measure	4	Salaries	1	1	1	1	M	Manager Disaster Management
		To ensure that there is effective implementation of disaster risk reduction programme aimed at prevention and mitigation against identified risks and alignment of Disaster Mngt plan to th IDP and SDF	Disaster Risk Reduction	a) Finalisation and submission of draft level 3 plan to Exco for approval b) Review of Disaster Mngment Plan	Date	a) Draft Level 3 plan b) New Measure	a) End September 2015 b) End June 2016	R175,000	a) Finalisation & submission of draft level 3 plan to Exco for approval b) N/A	a) N/A b) Conducting Ward Based Risk Assessments (macro risk profile on hazard, vulnerabilities and capacities for all areas within the district).	a) N/A b) Presenting finding, conducting site visits and review of data based on the Ward Based Risk Assessments conducted.	a) N/A b) Establish processes for comprehensive disaster risk assessments, based on the new risks identified. Development of Disaster Risk Reduction Projects based on priorities risks. District Disaster Management Plan reviewed & aligned to the municipal Integrated Development Plan & Spatial Development Framework	M	Manager Disaster Management

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	1st DRAFT BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
GOOD GOVERNANCE & DEMOCRACY	To improve the quality of life within the district	To mobilise communities against social impacts of HIV/Aids	World Aids week	Commemorate World Aids week and submit close out report by deadline	Date	March 2015	March 2016	R496,000	N/A	Develop District concept document by end Nov and host world aids day event by 1st Dec 2015	Close out report on event submitted to Office of the Premier	N/A	M	Manager Corporate Governance
		To determine prevalence rates & stats	District Aids Council	a) Number of DAC meetings held b) Number of reports prepared & submitted to the office of the Premier	Number	a) New Measure b) New measure	a) 4 b) 4		a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	M	Manager Corporate Governance
		To mobilise communities against social impacts of HIV/Aids	HIV/Aids awareness	Number of HIV/Aids awareness campaigns held	Number	10	10 (c)		2	4	8	10	M	Manager Corporate Governance
	To improve the quality of life within the district	To conscientise society about the impact of patriarchal policies	Implementation of gender programmes	a) Number of programmes implemented as per the approved gender plan b) Percentage of gender programmes requested that are held	Number	a) 20 b) 100%	a) 20 (c) b) 100%	R500,000	a) 4 b) 100%	a) 6 b) 100%	a) 17 b) 100%	a) 20 b) 100%	M	Manager Corporate Governance
		To harness the potential of young people to enable them to play a meaningful role in society	Implementation of youth programmes	a) Number of programmes implemented as per the approved youth plan b) Number of youths benefiting from programmes implemented c) Percentage of youth programmes requested that are held	Number	a) 20 b) 880 c) 100%	a) 20 (c) b) 880 (c) c) 100%	R600,000	a) 3 b) 220 c) 100%	a) 6 b) 440 c) 100%	a) 17 b) 660 c) 100%	a) 20 b) 880 c) 100%	M	Manager Corporate Governance
		Implementation of Operation Sukuma Sakhe	Operation Sukuma Sakhe	Number of interventions hosted in all LMS by deadline	Number	20	20	R340,000	5	5	5	5	M	Manager Corporate Governance
FINANCIAL VIABILITY AND MANAGEMENT	To achieve a clean audit opinion	Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	No repeat findings in the auditor generals management report	Number	0	0	Salaries	0	0	0	0	H	Director Corporate Governance
		Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	Percentage reduction in the number of AG findings requiring action plans	Percentage	10% reduction	10% reduction	Salaries	N/A	N/A	10%	N/A	H	Director Corporate Governance
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Contract Management	Management of service providers	Number of monthly reports on performance of service providers submitted to SCM by the 7th	Number	2 Quarterly reports and 6 monthly	12	Salaries	3	3	3	3	H	Director Corporate Governance
	To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100%	100%	Salaries	25%	50%	75%	100%	H	Director Corporate Governance
	To ensure sound and credible general financial management principles	Expenditure management	Compliance monitoring - Corporate Governance Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular, Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100) (Norm is 0%)	Percentage	0%	0%	Salaries	N/A	N/A	0%	0%	H	Director Corporate Governance
	To implement and maintain compliant, effective and efficient enterprise risk management systems & processes	To ensure effective Risk management	Risk management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	Number	a) 12 b) 12 c) 4	a) 12 b) 12 c) 4	Salaries	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	Director Corporate Governance
	To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Clean administration	Performance Report with accurate & complete POEs submitted by deadline monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month	14th day of each month	M
People management		Coaching sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4	Salaries	1	1	1	1	L	Director Corporate Governance	

DEPARTMENT: CORPORATE SERVICES

DIRECTOR : GEOFF KHUMALO

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	1st DRAFT BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON	
INSTITUTIONAL DEVELOPMENT TRANSFORMATION	Development & implementation of HRD policy	To review the Human Resource Policies	Human Resource Policies	Number of policies reviewed and submitted to Exco by deadline	Number	5 Policies reviewed and submitted to Exco by end of June 2015 (Leave, EAP, Internship, HRD & Vehicle policy)	4 Policies reviewed and submitted to Exco by end June 2016	R20,000	Workshop Policies	Consultation process	4 Draft policies submitted Local Labour Forum (LLF)	4 reviewed policies submitted to Exco	M	Manager Human Resources	
		To develop a Human Resource plan for guidance	Human Resource Plan	Development & approval of Human Resource Plan by deadline	Date	New Measure	End June 2016	R300,000	Appoint service provider	1st draft of plan	Presentation to MANCO	Final Draft Plan submitted to Exco for approval	M	Manager Human Resources	
		To manage the staff component of the Municipality	Employee Induction	Percentage of new employees inducted in terms of the induction policy	Percentage	100% (cumulative - c)	100%	Salaries	100%	100%	100%	100%	100%	M	Manager Human Resources
		Ensure that jobs on the organisational structure are evaluated according to TASK	Job Evaluation	Review and updated of existing job descriptions & new posts by deadline	Date	End June 2016	End June 2016	R300,000	Workshop MANCO with processes of JD review & consultation with employees & union	Provide support & guidance in finalising JD review with Corp Gov Dept & Office of MM	Provide support & guidance in finalising JD review with Corp Service & Finance Dept	Provide support & guidance in finalising JD review with Technical Service Dept	M	Manager Human Resources	
		To ensure the municipality has an updated approved organisational structure	Organisational Structure updated by deadline	Update & approval of the current Organisational structure by deadline	Date	End June 2015	End June 2016	Salaries	Consultation with MANCO & LPA	Consultation with departments for input	Presentation of updated structure to MANCO& LLF	Submission of updated organogram to Exco for approval	M	Manager Human Resources	
	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	To improve the capacity of staff to deliver services	Workplace skills plan implementation	a) Percentage municipality's budget spent on implementing the approved WSP b) Percentage of LGSETA expenditure	Percentage	a) 1.3% (c) b) 100% (c)	a) 1.3% (c) b) 100% (c)	R1,912,873	a) 0.75% b) N/A	a) 1% b) N/A	a) 0.60% b) 50%	a) 1.3% b) 100%	M	Manager Human Resources	
		To improve the capacity of staff to deliver services	Implementation of a workplace skills plan	Percentage of employees trained in accordance with the WSP	Percentage	80% (c)	80% (c)		20%	40%	60%	80%	M	Manager Human Resources	
		To improve the capacity of staff to deliver services	Skills Audit	Conduct skills audit by deadline	Date	New Measure	End June 2016		Appoint s/provider	Consultation with MANCO & LLF	Report prepared by s/provider on consultation	Conduct skills audit	M	Manager Human Resources	
	Ensure implementation of the annual training plan (WSP)	To improve the capacity of staff to deliver services	Skills development	Number of employees sent for ABET training	Number	35 (c)	15		N/A	N/A	15	N/A	M	Manager Human Resources	
		To improve the capacity of staff to deliver services		Percentage of general workers who acquire artisan skills and/or qualification	Percentage	15%	15%		15% of general workers registering for an artisan course	N/A	N/A	15% - general workers completing artisan qualification	M	Manager Human Resources	
		To support the training of undergraduates to obtain honours level		a) Number of staff enrolled for an undergraduatedegree/diploma b) Enrollment report submitted by deadline	Number & Date	a) 15 b) 30 June 2015	a) 15 b) 30 June 2016		a) N/A b) N/A	a) N/A b) N/A	a) 15 employees registered undergraduate degree/diploma b) Enrollment report submitted to Local Public Administration (LPA)	a) N/A b) N/A	M	Manager Human Resources	
	To support the skills & educational development of Councillors that leads to formal qualifications	To improve leadership skills.		Number of Councillors enrolled on skills programme	Number	30 (c)	15		N/A	15 Councillors enrolled skills programme	N/A	N/A	M	Manager Human Resources	
	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	To improve the capacity of staff to deliver services	Implementation & reporting on training programmes	Workplace Skills Plan (WSP) & Annual Training Report (ATR) completed and submitted by deadline	Date	WSP & ATR to LGSETA by 30 April 2015	WSP & ATR to LGSETA by 30 April 2016	Salaries	N/A	N/A	Training needs elicited from depts/Councillors & rough draft of training needs	WSP & ATR submitted to LGSETA	M	Manager Human Resources	



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INSTITUTIONAL DEVELOPMENT TRANSFORMATION	To ensure full compliance with EEA within IDM	To implement employment equity plan	Employment Equity	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	2	2	Salaries	N/A	N/A	N/A	2 (HR progress report on appointments to LPA)	M	Manager Human Resources	
				Review & approval of the Employment Equity Plan by deadline	Date	2014 EE Plan	End March 2016	Salaries	Appointment of Facilitator from Dept of Labour	1st draft of review	Final draft review submitted to Exco for approval	N/A	M	Manager Human Resources	
	To ensure that disputes are resolved in line with relevant Labour Relations legislation	Labour Relations legislation implementation	Grievance & Disciplinary Hearings	Percentage of internal grievances & disciplinary actions that are finalised within agreed policy timelines	Percentage	100%	100%	Salaries	100%	100%	100%	100%	M	Manager Human Resources	
	To have an updated, approved and populated organogram in all critical need areas of the IDM	To manage the staff component of the Municipality	Well resourced management capacity (Organogram)	Percentage of critical posts (S56) filled on the organogram	Percentage	100%	100%	Salaries	N/A	85%	N/A	100%	H	Manager Human Resources	
	Development & implementation of HRD policy	To ensure the well being of employees	Employee wellness programme	Number of employee wellness programmes held	Number	5 (c)	5 (c)	R600,000	1	2	3	5	M	Manager Human Resources	
	To create and maintain an ICT environment that enables the municipality to achieve its goals and objectives	Maintain ICT Systems and monitor service providers	Service Level agreements	Renew and sign SLA's before their expiry date	Renewed document	All SLA's renewed before expiry date	All SLA's renewed before expiry date	Salaries	SLA due for renewal done before expiry date	SLA due for renewal done before expiry date	SLA due for renewal done before expiry date	SLA due for renewal done before expiry date	SLA due for renewal done before expiry date	M	Manager ICT
	To create and maintain an ICT environment that enables the municipality to achieve its goals and objectives	To update and review annually	ICT policies and plans reviewed	a) ICT security policy reviewed and submitted to Exco by deadline b) IT Disaster Recovery Plan reviewed and submitted to Exco by deadline	Date	a) End June 2015 b) End June 2015	a) End June 2016 b) End June 2016	Salaries	a) N/A b) N/A	a) Review ICT security policy b) IT DRP tested and report prepared on results	a) N/A b) N/A	a) ICT security policy reviewed & submitted to Exco approval b) IT Disaster Recovery Plan reviewed & submitted to Exco approval	M	Manager ICT	
		To ensure a proper and reliable record management system is in place for the municipality	Automated Record Management System	Fully automated Records Management System by deadline	Date	Manual Record Mngt System	June 2016	R300,000	Apoin service provider	Capturing of existing data	Ongoing Capturing of existing data	Fully Automated record mngt system	M	Manager ICT	
	To monitor resevoirs and water levels	Telemetry System	a) Percentage Installation of Telemetry System in by deadline b) Fully functional Telemetry System by deadline	Date	a) June 2015 b) New Measure	a) 100% by end Dec 2015 b) End June 2016	R3,000,000	a) N/A b) N/A	a) 100% b) N/A	a) N/A b) N/A	a) N/A b) Fully functional system	M	Manager ICT		
FINANCIAL VIABILITY & MANAGEMENT	To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100% (c)	100% (c)	Salaries	25%	50%	75%	100%	H	Director Corporate Services	
	To ensure sound and credible general financial management principles		Compliance monitoring - Corporate Services Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular,Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100) (Norm is 0%)	Percentage	0%	0%	Salaries	N/A	N/A	0%	0%	H	Director Corporate Services	
	To procure quality goods and services in a cost effective, transparent,competitive, equitable and efficient manner within the policy framework	Contract Management	Management of service providers	Number of monthly reports on performance of service providers submitted to SCM by the 7th	Number	2 quarterly & 6 monthly	12	Salaries	3	3	3	3	H	Director Corporate Services	
	To achieve a clean audit opinion	Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	No repeat findings in the auditor generals management report  Percentage reduction in the number of AG findings requiring action plans	Number Percentage	0 10%	0 10%	Salaries Salaries	0 N/A	0 N/A	0 10%	0 N/A	H H	Director Corporate Services Director Corporate Services	

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<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To implement and maintain compliant, effective and efficient enterprise risk management systems and processes	To ensure effective Enterprise Risk management	Risk Management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	a) Number b) Date	a) 12 (c) b) 12 (c) c) 4 (c)	a) 12 b) 12 c) 4	Salaries	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	Director Corporate Services
	To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Clean administration	Performance Report with accurate & complete POEs submitted by deadline monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month	M	Director Corporate Services
		Peoples Management	Coaching Sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4	Salaries	1	1	1	1	L	Director Corporate Services
<b>GOOD GOVERNANCE &amp; DEMOCRACY</b>	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To limit losses to the municipality - legal risk mitigation	Legal matters	% of legal cases resolved (excluding cases which become the subject of contested litigation)	Percentage	100%	100%	R800,000	100%	100%	100%	100%	H	Manager Legal
				Number of days for drawing up and vetting legal documents	Number	Maintain 10 days	Maintain 10 days		Maintain 10 days	Maintain 10 days	Maintain 10 days	M	Manager Legal	
			Formal Objections	Number of days for finalising formal objections on bid awards in terms of SCM processes	Number	Maintain 1 month	Maintain 1 month	Salaries	Maintain 1 month	Maintain 1 month	Maintain 1 month	Maintain 1 month	M	Manager Legal
		To ensure the Municipality is legally protected in its agreements with service providers	Service Providers/ Stakeholders	Percentage of service level agreements that are finalised within one month of request	Percentage	100%	100%	Salaries	100%	100%	100%	100%	M	Manager Legal
	Supply resources & Council Support Services for all Council meetings		Coordination of Council meetings	% of Total scheduled meetings of Council that are actually conducted	Percentage	100%	100%	Salaries	100%	100%	100%	100%	L	Manager Support Services
			Coordination of Exco meetings	% of Total scheduled meetings of ExCo that are actually conducted	Percentage	100%	100%	Salaries	100%	100%	100%	100%	L	Manager Support Services
			Coordination of Portfolio Committees meetings	% of Total scheduled meetings of Portfolio Committees that are actually conducted	Percentage	100%	100%	Salaries	100%	100%	100%	100%	L	Manager Support Services
		To ensure effectiveness of Intergovernmental Relations	Promote Intergovernmental Relations	a) Number of IGR meetings attended b) Number of quarterly report submitted to the Technical Sub Forum c) Turnaround time for submission of quarterly reports to TSF	a)Number b)Number c) Number	a) 4 b) 4 c) 10 days before TSF	a) 4 b) 4 c) 10 days before TSF	Salaries	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	H	Director Corporate Services
	To provide and effective vector control service to the community		Vector Control	a) Number of notifiable vector borne cases reported b) Number of sites serviced within budget	Number	a) 0 b) 565 (c)	a) 0 b) 450 (c)	R80,000	a) 0 b) 112	a) 0 b) 224	a) 0 b) 336	a) 0 b) 450	M	Manager Health & Safety
			Water Quality Monitoring and Analysis	a) Number of samples taken and analysed b) Percentage of unsatisfactory samples reported to relevant authority	Number & Percentage	a) 288 (c) b) 100%	a) 288 (c) b) 100%	R100,000	a) 72 b) N/A	a) 144 b) N/A	a) 216 b) 100%	a) 288 b) 100%	M	Manager Health & Safety
			Municipal Health Services	a) Percentage of food handling license application received and processed within 14 working days b) Percentage building plans scrutinised within 4 working days in terms of health regulations c) Percentage of funeral undertakers applications processed in terms of regulation	Percentage and number	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	R60,000	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	a) 100% b) 100% c) 100%	M	Manager Health & Safety
			Food Control	a) Number of premises inspected to reduce food borne illness b) The number of reported food borne illness/food poisoning outbreaks emanating from formal food handling premises/manufactures	Number	a) 833 (c) b) 0	a) Maintain 833 (c) b) 0		a) 190 b) 0	a) 380 b) 0	a) 570 b) 0	a) 833 b) 0	M	Manager Health & Safety
Occupational Health & safety			a) Number of staff trained b) Number of sites inspected in terms of unsafe working conditions	Number	a) 120 (c) b) 60 (c)	a) 120 (c) b) 60 (c)	R250,000	a) 30 b) 20	a) 60 b) 40	a) 90 b) 50	a) 120 b) 60	M	Manager Health & Safety	

DEPARTMENT : ENTERPRISE ILEMBE  
 ACTING CEO : THAMI MKWANAZI

NATIONAL KPAS	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1ST QUARTER TARGET END SEPT 2015	2ND QUARTER TARGET END DEC 2015	3RD QUARTER TARGET END MARCH 2016	4TH QUARTER TARGET END JUNE 2016	
SOCIAL ECONOMIC DEVELOPMENT & PLANNING	To upscale agriculture development in the District	To drive local economic development in the District	Schools Nutrition Programme (NSNP) Strategic Plan Implementation	Percentage of produce procured from local iLembe farms on a quarterly basis	Percentage	90% by 30 June 2015	90% by 30 June 2016	Salaries	40%	60%	75%	90%	
				a) Number of co-op farmers phased out of the Ei Open Farms programme by deadline b) Number of New Open Field Farms for 2015/2016 c) Number of existing farms maintained by Ei	Number	a) 7 by 30 June 2015 b) 10 new farms c) 28	a) 7 by 30 June 2016 (c) b) 10 new farms c) 31 (c)	Salaries	a) 2 b) 3 c) 8	a) 2 b) 2 c) 18	a) 1 b) 3 c) 26	a) 2 b) 2 c) 31	
				Agricultural Hydroponic Tunnels	Number of tunnels fully functional by deadline	Number	2 by end June 2016	2 by end June 2016	Salaries	N/A	N/A	N/A	2
			iLembe Vineyards	Percentage implementation of ownership module by deadline	Date & Percentage	End June 2015	End June 2016	Salaries	N/A	N/A	N/A	100% implementation	
			Social Facilitation	Number of co-operatives registered to increase new job opportunities	Number	15	20(c)	Salaries	5	8	12	20	
					Number of co-operatives trained (skills development)	Number	4	4	Salaries	1	1	1	1
	Number of co-ops assisted with funding applications	Number			4	4	Salaries	1	1	1	1		
	To increase Manufacturing output within the District	To attract interest in investment in the iLembe District	To promote Entrepreneurship	Number of Progress Reports submitted on the Entrepreneur Competition.	Number	3	3	R 2 500 000,00	1	N/A	1	1	
				To identify and package new projects	Number of draft Feasibility Study for entry into economic sector completed by deadline	Number	30 June 2015	1 by 30 June 2016	Salaries	Source funding	Appointment of service provider	Source funding & Appointment of service provider	Draft Feasibility Study done
					Identify & Package large catalytic projects for funding by deadline	Number	2 by 30 June 2015	2 by 30 June 2016	Salaries	0	0	1	1
		To attract interest in investment in the iLembe District	Trade and Investment Promotion	Number of intelligence reports developed on the trade and investment market by deadline	Number	1 by end June 2015	1 by end June 2016	Salaries	N/A	N/A	N/A	1	
					Investment Brochure updated/reviewed to promote the region by deadline	Date	30 June 2015	30 June 2016	R 200 000,00	N/A	N/A	N/A	1 Investment Brochure reviewed/updates
					Number of Business Networking Sessions attended/Hosted	Number	4	4	Salaries	1	1	1	1
	To capitate on Tourism potential	To increase visitor numbers to the iLembe District	Tourism Marketing & Promotions	Number of exhibitions attended	Number	4	5(c)	R 1 300 000,00	1	2	4	5	
				Number of adverts/advertorials in relevant publications	Number	4	4		1	1	1	1	
		To increase visitor numbers to the iLembe District	Tourism Marketing & Promotions	Number of Official Tourism Travel Guide for 2014/2015 developed by deadline	Date & Number	1 by end June 2015	1 by end June 2016	N/A	N/A	N/A	1 by end June 2016		
				Number of support events hosted to increase visitors to District	Number	3	3	1	1	N/A	1		
		To support new tourism product development and geographical spread of tourism	Tourism Development	Number of tourism initiatives and programmes supported.	Number	3	3	Salaries	1	1	1	N/A	

ENTERPRISE iLembe 2015-2016 SDBIP - 1ST DRAFT

NATIONAL KPAS	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1ST QUARTER TARGET END SEPT 2015	2ND QUARTER TARGET END DEC 2015	3RD QUARTER TARGET END MARCH 2016	4TH QUARTER TARGET END JUNE 2016
INSTITUTIONAL DEVELOPMENT TRANSFORMATION	To increase the District's skills base	To improve the capacity of staff to deliver services	Employee Training	Percentage of employees trained	Percentage	35%	35% (c)	Salaries	5%	10%	25%	35%
	To have an updated, approved and populated organogram	To manage the staff component of the Agency	Well resourced management capacity (Organogram)	a) Reviewed organogram by the board by deadline b) Percentage of posts filled on the organogram	Date & Percentage	a) 31 March 2015 b) 100% by 30 June 2015	a) 31 March 2016 b) 100% by 30 June 2016	Salaries	a) N/A b) N/A	a) N/A b) N/A	a) Reviewed organogram b) N/A	a) N/A b) 100%
FINANCIAL VIABILITY & MANAGEMENT	To achieve a clean audit opinion	To ensure adequate financial and administration management	Compliance with MFMA and Clean Administration	a) Clean audit opinion by the AG for 2014/15 b) % decrease in AGs findings c) No repeat findings	a) AG opinion b) Percentage c) Number	a) Clean audit opinion by the AG for 2013/14 b) 25% c) 0	a) Clean audit opinion by the AG for 2014/15 b) 25% c) 0	R 800 000,00	a) Submission of AFS by 30 August 2015 to AG. b) N/A c) N/A	a) Clean audit opinion b) 25% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A
	To ensure sound expenditure management principles	Expenditure Management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/ Budgeted operating expenditure x 100)	Percentage	100%	100% (c)	Salaries	25%	50%	75%	100%
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within the policy framework	Contract Management	Management of service providers/ Contract Management	Number of Quarterly reports on performance of service providers	Number	4	4	Salaries	1	1	1	1
	To ensure sound and credible general financial management principles	Cashflow Management	Cost Coverage	Cost Coverage ratio  (All available cash + investments/monthly fixed operating expenditure)	Ratio	1.0 : 1.0	1.0 : 1.0	Salaries	1.0 : 1.0	1.0 : 1.0	1.0 : 1.0	1.0 : 1.0
			Management of cashflow	Cashflow Management (Ability of EI to meet its financial obligations)	Number	30 days	30 days	Salaries	30 days	30 days	30 days	30 days
	To achieve a clean audit opinion	Budget & compliance monitoring	Quality, reliable financial statements and management information	Monthly financial information reports ( MFMA Section 71) submitted to the District by deadline	Date	10th day of each month	10th day of each month	Salaries	10th day of each month	10th day of each month	10th day of each month	10th day of each month
	To ensure sound and credible general financial management principles	Budget & monitoring against predetermined objectives	Clean Administration	Performance Report with accurate & complete POEs submitted by deadline - monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month
To ensure sound and credible general financial management principles	Coaching session		Number of coaching sessions of employees' performance conducted timeously	Number	4	4	Salaries	1	1	1	1	
GOOD GOVERNANCE & DEMOCRACY	To ensure that the entity administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure good governance and provide Mandate aligned strategic direction	Multi year strategic plan	Final strategic plan for EI with clear measurable targets developed and approved by the board by deadline	Date	End of June 2015	End of June 2016	Salaries	N/A	N/A	Draft Plan	Final Plan approved by the Board
			Good Governance	Number of board meetings held to ensure effectiveness of Board of Directors by deadline	Number	4	4	Salaries	1	1	1	1
		To ensure effectiveness and guidance of the committee in all areas of the entity	Audit Committee	Number of Audit Committee reports submitted to the Board and the District by deadline	Number	2	2	Salaries	N/A	N/A	1	1



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FINANCIAL VIABILITY & MANAGEMENT	To achieve a clean audit opinion	Budget and compliance monitoring	Compliance with MFMA and clean administration	a) Clean audit report by the AG for 2013/2014 b) % decrease in AGs findings c) No repeat findings	a) AG Report b) Percentage c) Number	a) Clean audit report by the AG for 2013/2014 b) 63% c) 0	a) Clean audit report by the AG for 2014/2015 b) 65% c) 0	Salaries	a) Submission of AFS by 31 August 2015 for IDM. Consolidated AFS by 30 Sept 2015 b) N/A c) N/A	a) Clean audit report b) 65% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A	H	Manager: Budget & Compliance
	To achieve a clean audit opinion	Budget and compliance monitoring	Clean administration	a) Implementing and monitoring SOPs on a monthly basis b) Implementing and monitoring AG key controls on a quarterly basis c) Implementing and monitoring AG dashboard on a quarterly basis	a) Number of SOPs monitoring reports b) Number of AG Key controls monitoring reports c) Number of AG Dashboard monitoring report	a) 12 SOPs monitoring reports (Cumulative) b) 4 AG key controls monitoring reports (c) c) 4 AG Dashboard monitoring reports (c)	a) 12 SOPs monitoring reports (Cumulative) b) 4 AG key controls monitoring reports (c) c) 4 AG Dashboard monitoring reports (c)	Salaries	a) 3 SOP monitoring reports b) 1 AG key controls monitoring reports c) 1 AG Dashboard monitoring reports	a) 6 SOPs monitoring reports b) 2 AG key controls monitoring reports c) 2 AG Dashboard monitoring reports	a) 9 SOPs monitoring reports b) 3 AG key controls monitoring reports c) 3 AG Dashboard monitoring reports	a) 12 SOPs monitoring reports b) 4 AG key controls monitoring reports c) 4 AG Dashboard monitoring reports	H	Manager: Budget & Compliance
	To achieve a clean audit opinion	Budget and compliance monitoring	Quality, reliable financial statements and management information	a) Preparing monthly AFS that complies with the year end action plan b) Monitoring year end action plan progress report c) Monitoring progress on audit queries resolving plan	a) Monthly AFS including June 2015 b) Percentage progress c) Percentage progress	a) 12 (c) b) 100% c) 75%	a) 12 (c) b) 100% c) 75%	Salaries	a) 3 (Including June 2015 AFS) b) 25% c) N/A	a) 6 (Including June 2015 AFS) b) 50% c) N/A	a) 9 (Including June 2015 AFS) b) 75% c) 50%	a) 12 (Including June 2015 AFS) b) 100% c) 75%	M	Manager: Budget & Compliance
	To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100%	100%	Salaries	25%	50%	75%	100%	H	Manager Expenditure
	To ensure sound expenditure management principles	Expenditure management	Effectiveness of Expenditure Management Committee	a) Number of reports submitted to Expenditure Management Committed b) Number of EMC meetings held	Number	New Measure	a) 12 (c) b) 12 Meetings per annum c)	Salaries	a) 3 reports b) 3 meetings	a) 6 reports b) 6 meetings	a) 9 reports b) 9 meetings	a) 12 reports b) 12 meetings	H	CFO/Manager Expenditure
	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Compliance monitoring	Submission of monthly reports and quarterly reports by deadline <b>Monthly Reports</b> - CFA - RME - AC - AD - OSA - CAA - FMG - MIG - MSIG - RTSG - BSAC - WSOG - PWPG - MWIG - RHIG <b>Quarterly Reports</b> - BM - ME - LTC - MFM1 - IM	MFMA compliance Dates	Monthly reports not submitted later than 10 working days after the end of each month and quarterly reports not submitted later than 24 working days after end of each quarter	Monthly reports not submitted later than 10 working days after the end of each month and quarterly reports not submitted later than 24 working days after end of each quarter	Salaries	Reports submitted by deadline	Reports submitted by deadline	Reports submitted by deadline	Reports submitted by deadline	M	Manager: Budget & Compliance
	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Credible budgeting and compliance	Approved fully funded Operating & Capital Budget for 2016/2017 by deadline	MFMA compliance Dates	29 May 2015	31 May 2016	Salaries	Submit 2016/2017 budget programme to the Mayor	N/A	a) Prepare 2015/2016 mid term assessment and adjustment budget b) Prepare 2016/2017 draft budget and submit to council for approval	Prepare 2016/2017 final budget & submit to council for approval	H	Manager: Budget & Compliance

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Compliance monitoring	Compliance with MFMA Budget Regulations and circulars	Compliance checklist from KZN Provincial Treasury	a) Full compliance 2014/2015 b) Full compliance 2015/2016	a) Full compliance 2015/2016 b) Full compliance 2016/2017	Salaries	a) Full compliance as evidenced by the KZN Provincial Treasury compliance checklist on 2015/2016 approved budget b) N/A	a) N/A b) N/A	a) Full compliance as evidenced by the following: KZN Provincial Treasury compliance checklist on 2015/2016 Mid-term assessment b) N/A	a) Full compliance as evidenced by the KZN Provincial Treasury compliance checklist on 2015/2016 approved adjustment budget b) KZN Provincial Treasury compliance checklist on 2016/2017 approved 1st draft budget	M	Manager: Budget & Compliance
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Quality, reliable fixed asset register and property, plant and equipment	a) Frequency of asset verification on i) movable assets including 2014/15 4th quarter ii) immovable assets - for 2014/2015 FY b) Frequency of recons conducted between the asset register & AFS	Frequency	a) i) 4 (c) ii) 1 b) 12 (c)	a) i) 4 (c) ii) 1 b) 12 (c)	Salaries	a) i) 1 ii) 1 b) 3	a) i) 2 ii) N/A b) 6	a) i) 3 ii) N/A b) 9	a) i) 4 ii) N/A b) 12	M	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Inventory management	a) Frequency of stock take b) Turnaround time to resolve variances c) Frequency of recons conducted between the stock report as per Munsoft and AFS	Frequency & Time	a) 12 (c) b) 14 days c) 12 (c)	a) 12 (c) b) 14 days c) 12 (c)	Salaries	a) 3 stock takes completed b) 14 days c) 3	a) 6 stock take completed b) 14 days c) 6	a) 9 stock take completed b) 14 days c) 9	a) 12 stock take completed b) 14 days c) 12	M	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Assets Under Construction monitoring	a) Percentage of completed projects transferred to the asset register b) frequency of recons conducted between assets under construction & project register	Percentage & Frequency	a) 100% b) 12 (c)	a) 100% b) 12 (c)	Salaries	a) 100% b) 3	a) 100% b) 6	a) 100% b) 9	a) 100% b) 12	H	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Adequacy of investment in fixed assets (Pg 2 of MFMA Circular 71)	Capitla Expenditure to Total Expenditure  Total Capital Expenditure/Total Expenditure (Total operating Expenditure + Capital Expenditure) x 100) (Norm 10-20%)	Percentage	20%	20%	Salaries	5%	10%	15%	20%	H	Manager Assets & Logistics
	To ensure sound and effective asset and inventory principles	Assets and logistics management	Adequacy of maintenance of fixed assets for sustainable service delivery (Pg 3 of MFMA Circular 71)	Impairment of Property, Plant and Equipment and Investment Property and Intangible Assets (Carrying Value)  (Property, Plant and Equipment + Investment Property + Intangible assets Impairment / (Total Property, Plant and Equipment + Investment property + Intangible Assets) x 100)	Percentage	0%	0%	Salaries	0%	0%	0%	0%	H	Manager Assets & Logistics
	To ensure sound revenue management principles	Revenue management	Monitoring of revenue collection	Percentage collection rate	Percentage	75%	75%	Salaries	75%	75%	75%	75%	H	Manager Revenue
	To ensure sound revenue management principles	Revenue management	Credit control	% of overdue accounts to be restricted submitted to Technical Services per month	Percentage	100%	100%	Salaries	95%	100%	100%	100%	H	Manager Revenue

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON	
<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To ensure sound revenue management principles	Revenue management	Debtors management	a) Percentage of debtors over 90 days issued with notice via statements of accounts/SMS b) Percentage of debtors over 120 days handed over to attorneys for collection	Percentage	a) 100% b) 30%	a) 100% b) 30%	Salaries	a) 100% b) 5%	a) 100% b) 10%	a) 100% b) 15%	a) 100% b) 30%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Revenue protection and enhancement (Pg 15 of MFMA circular 71)	Revenue Growth (%)  (Period under Review's Total Revenue - Previous Period's Total Revenue) / Previous Period's Total Revenue) x 100  (Norm is rate of CPI)	Percentage	27%	27% (Subject to tariff finalization)		6%	12%	20%	27%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Revenue protection and enhancement (Pg 20 of MFMA circular 71)	Operating Revenue Budget Implementation  (Actual Operating Revenue/Budgeted Operating Revenue X 100)  (Norm is 95%)	Percentage	95%	95%		25%	50%	75%	95%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Revenue protection and enhancement (Pg 21 of MFMA circular 71)	Service Charges Revenue Budget Implementation  (Actual Service Charges & Property Rates Revenue / Budgeted Service Charges & Property Rates Revenue x 100)  (Norm is 95%)	Percentage	95%	95%		25%	50%	75%	95%	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Debtors Management	a) Turnaround time for approving indigent applications with no queries b) Percentage of indigent households with access to free basic services c) Increase in the number of indigent with access to free basic water services on the indigent register	Number & Percentage	a) 14 days b) 100% c) 3000 (Cumulative)	a) 14 days b) 100% c) 3000 (Cumulative)		a) 14 days b) 90% c) N/A	a) 14 days b) 100% c) N/A	a) 14 days b) 100% c) 500	a) 14 days b) 100% c) 3000	M	Manager Revenue	
	To ensure sound revenue management principles	Revenue management	Bad Debts management (Pg 6 of MFMA circular 71)	Bad Debts Written-off as % of the Bad Debt Provision  Bad Debts Written-off (Period under review) / Provision for Bad Debt (Period under review) x100  (Norm is 100%)	Percentage	100%	100% (2014/15 financial year)	Salaries	100%	N/A	N/A	N/A	N/A	M	Manager Revenue
	To ensure sound revenue management principles	Revenue management	Debtors Management (Pg 6 of MFMA circular 71)	Net Debtors Days  ((Gross Debtors - Bad Debt Provision) / Billed Revenue) x 365 (Norm is 30 days)	Number	180 days	180 days	Salaries	220 days	200 days	180 days	180 days	180 days	M	Manager Revenue
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Demand management	Percentage implementation of Annual procurement plan by deadline	Percentage	100%	100%	Salaries	25%	50%	75%	100%	100%	M	Manager SCM

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Acquisition management	a) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R30 000 & R200 000)  b) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R2000 and R29 999)	Number of days	a) 10 days b) 5 days	a) 10 days b) 5 days	Salaries	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	H	Manager SCM
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Acquisition management	Turnaround time for awarding all the bids (Calendar days - 1st advert to letter of appointment with no objections)	Number	120 days	120 days	Salaries	120 days	120 days	120 days	120 days	H	Manager SCM
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Contract management	Number of monthly reports on performance of service providers prepared	Number	2 quarterly report and 6 monthly	12	Salaries	3	6	9	12	H	Manager SCM
	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Supply chain management	Quality, reliable contracts register	Frequency of updating the contract register on awarded projects	Frequency	12	12	Salaries	3	6	9	12	M	Manager SCM
	To ensure sound and credible general financial management principles	Debt management	Debt coverage (Pg 9 of MFMA circular 71)	Debt Total Borrowings & Revenue  (Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)  (Norm is 45% & below)	Percentage	45%	45%	Salaries	45%	45%	45%	45%	M	Manager Expenditure
	To ensure sound and credible general financial management principles	Cash flow management	Liquidity Management (Pg 7 & 8 of MFMA circular 71)	Cash/Cost Coverage Ratio (Excluding Unspent Conditional Grants)  ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)) (Norm: Range between 30 and 90 days with 90 days being ideal)	Number	30 days	30 days cash on hand	Salaries	60 days	60 days	30 days	30 days	M	Manager Expenditure
	To ensure sound and credible general financial management principles	Working capital management		Current Ratio  Current Assets / Current Liabilities  (Norm: 1.5 to 2.1)	Ratio	1.5:1	1:1	Salaries	1:1	1:1	1:1	1:1	M	Manager Expenditure



NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON	
<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To ensure sound and credible general financial management principles	Debt management	Payment of creditors (Pg 16 of MFMA circular 71)	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)  Trade Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm is 30 days)	Number	30 days	30 days	Salaries	30 days	30 days	30 days	30 days	H	Manager Expenditure	
	To ensure sound and credible general financial management principles	Expenditure management	Compliance monitoring - Finance Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular,Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100 (Norm is 0%)	Percentage	0%	0%	Salaries	0%	0%	0%	0%	H	CFO/Manager SCM/ Expenditure & Budget & Compliance	
	To ensure sound expenditure management principles	Expenditure management	Remuneration costs monitoring (Pg 17 of MFMA circular 71)	Remuneration (Employee Related Costs & Councillors Remuneration) as a % of Total Operating Expenditure  Remuneration (Employee Related Costs and Councillors' Remuneration) / Total Operating Expenditure x 100 (Norm: 25% to 40%)	Percentage	35%	35%	Salaries	30%	32%	34%	35%	H	Manager Expenditure	
	To implement and maintain compliant, effective and efficient enterprise risk management systems & processes	To ensure effective Risk management	Risk management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	Number	a) 12 b) 12 c) 4	a) 12 b) 12 c) 4	Salaries	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	CFO/Manager SCM/ Expenditure /Budget & Compliance/Assets & Logistics	
	To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Clean administration	Performance Report with accurate & complete POEs submitted by deadline monthly and quarterly	Date	14th day of each month	14th day of each month	Salaries	14th day of each month	14th day of each month	14th day of each month	14th day of each month	14th day of each month	M	CFO
		People management	Coaching sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4 (c)	Salaries	1	2	3	4	L	CFO	
<b>GOOD GOVERNANCE &amp; DEMOCRACY</b>	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure effectiveness of Intergovernmental Relations	Promote Intergovernmental Relations	a) Number of IGR meetings attended b) Number of quarterly report submitted to the Technical Sub Forum c) Turnaround time for submission of quarterly reports to TSF	a)Number b)Number c) Number	a) 4 b) 4 c) 10 days before TSF	a) 4 b) 4 c) 10 days before TSF	Salaries	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	H	CFO	

MUNICIPAL MANAGER'S PERFORMANCE PLAN - CAPITAL BUDGET 2015/2016 - 1st Draft

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER

MUNICIPAL MANAGER

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	RESPONSIBLE DEPARTMENT	
<b>NEW WATER &amp; SANITATION INFRASTRUCTURE</b>														
<b>Basic Service Delivery</b>	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Water projects	Number of new households with access to water	Number	1200hh	6085hh	R 190 715 791	0hh	0hh	0hh	6085hh	Technical Services	
			Water Projects - Expenditure	Rand value of expenditure	Rand Value	R 187,989,216	R 190 715 791	R 190 715 791	R 35 150 789	R 84 393 772	R 132 328 158	R 190 715 791	Technical Services/Finance	
	To ensure continuous and sustainable sanitation services	To provide sustainable infrastructure that will render sanitation services	Sanitation Projects	Number of new households with access to sanitation - VIPS	Number	3234hh	4145hh	R 68 719 299	600hh	1300hh	2200hh	4145hh	Technical Services	
			Sanitation Projects - Expenditure	Rand value of expenditure	Rand Value	R 86,426,130	R 68 719 299	R 68 719 299	R 12 890 000	R 29 850 000	R 48 840 000	R 68 719 299	Technical Services/Finance	
	<b>REFURBISHMENT</b>													
		To ensure continuous and sustainable provision of water and sanitation services	To provide sustainable infrastructure that will render water and sanitation services	Repairs & Maintenance Plan	Percentage implementation of the plan by deadline	Percentage & R Value	Review and approval of repairs & maintenance plan by deadline	100% by end June 2016	Part of O & M budget	10%	30%	50%	100%	Technical Services
	<b>TOTAL HOUSEHOLD BENEFICIARIES TARGETED FOR NEW WATER PROVISION: 6085hh</b>													
<b>TOTAL HOUSEHOLD BENEFICIARIES FOR NEW SANITATION PROVISION: 4145hh</b>														

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER

MUNICIPAL MANAGER

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE DEPARTMENT
Service Delivery & Infrastructure	To ensure access to portable quality water for domestic consumption and support local economic development	To provide excellent water quality that will meet or exceed the National Standards	Blue drop Assessment status	Final assessments conducted for Blue Drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries	Final results recieved for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Preliminary assessments conducted for 2015/2016	H	Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide excellent quality effluent	Green drop Assessment status	Final assessments conducted for Green Drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries	Final results recieved for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Final Assessments conducted for 2015/2016	H	Technical Services
	To ensure continuous and sustainable provision of water services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Water Backlog eradication	Percentage decrease in backlog eradication	Percentage	5%	5%	R 382 949,12	N/A	N/A	N/A	5%	H	Technical Services
	To ensure continuous and sustainable provision of sanitation services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Sanitation Backlog eradication	Percentage decrease in backlog eradication	Percentage	3%	5%		N/A	N/A	N/A	5%	H	Technical Services
	To ensure continuous and sustainable provision of sanitation services	To ensure uninterrupted sanitation services	Turnaround time for reinstating sanitation services	Percentage of reported households through the call centre responded with services reinstated within 24 hours on sanitation	Percentage	100% within 24 hours	100% within 24 hours	Salaries	100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	H	Technical Services
	To ensure continuous and sustainable provision of water services	To ensure uninterrupted water services	Turnaround time for reinstating water services	Percentage of reported households through the call centre responded with services reinstated within 48 hours on water	Percentage	100% within 48 hours	100% within 48 hours	Salaries	100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	H	Technical Services
	Monitor Siza water concession contract	To monitor performance of the appointed service provider	Siza Water Plan	Review & approval of 5 year plan by deadline	Date	June 2015	June 2016	R800,000	N/A	N/A	Workshop draft plan with Council	Adoption and approval by Council	H	Technical Services
Financial Viability & Management	To achieve a clean audit opinion	Budget and compliance monitoring	Compliance with MFMA and clean administration	a) Clean audit report by the AG for 2013/2014 b) % decrease in AGs findings c) No repeat findings	a) AG Report b) Percentage c) Number	a) Clean audit report by the AG for 2013/2014 b) 63% c) 0	a) Clean audit report by the AG for 2014/2015 b) 65% c) 0	Salaries	a) Submission of AFS by 31 August 2015 for IDM. Consolidated AFS by 30 Sept 2015 b) N/A c) N/A	a) Clean audit report b) 65% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A	H	Finance
	To ensure sound budgeting and compliance principles	Budget and compliance monitoring	Credible budgeting and compliance	Approved fully funded Operating & Capital Budget for 2016/2017 by deadline	MFMA compliance Dates	29 May 2015	31 May 2016	Salaries	Submit 2016/2017 budget programme to the Mayor	N/A	a) Prepare 2015/2016 mid term assessment and adjustment budget b) Prepare 2016/2017 draft budget and submit to council for approval	Prepare 2016/2017 final budget & submit to council for approval	H	Finance
	To ensure sound revenue management principles	Revenue management	Monitoring of revenue collection	Percentage collection rate	Percentage	75%	75%	Salaries	75%	75%	75%	75%	H	Finance
		Revenue management	Debtors management	a) Percentage of debtors over 90 days issued with notice via statements of accounts/SMS b) Percentage of debtors over 120 days handed over to attorneys for collection	Percentage	a) 100% b) 30%	a) 100% b) 30% (c)	Salaries	a) 100% b) 5%	a) 100% b) 10%	a) 100% b) 15%	a) 100% b) 30%	M	Finance
	To ensure sound and credible general financial management principles	Debt management	Payment of creditors (Pg 16 of MFMA circular 71)	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)  Trade Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm 30 days)	Percentage	New measure	30 days	Salaries	30 days	30 days	30 days	30 days	H	Finance
To ensure adequate financial management	Statutory monthly reports to National & Provincial Treasury	Percentage of monthly reports submitted by the 14th of each month	Percentage	All reports submitted by deadline	100%	Salaries	100% of reports submitted by the 14th of each month	100% of reports submitted by the 14th of each month	100% of reports submitted by the 14th of each month	100% of reports submitted by the 14th of each month	M	Finance		

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE DEPARTMENT
Financial Viability & Management	To ensure adequate financial management	Statutory monthly reports to Municipal Manager and Exco	Report by 15th of every month	Monthly	Not done for all months	Monthly	Salaries	Reports submitted by 15th of every month	Reports submitted by 15th of every month	Reports submitted by 15th of every month	Reports submitted by 15th of every month	M	Finance	
	To ensure infrastructure assets are maintained and operated at optimum level	Repairs & Maintenance Expenditure	Repairs and Maintenance as a % of Property, Plants and Equipment and investment Property (Carrying Value)  Total Repairs and Maintenance Expenditure / Property, Plant and Equipment and Investment Property (Carrying Value) x 100	Percentage	2.9%	?	R44,624,427	?	?	?	?	H	Technical Services Department	
	To ensure infrastructure assets are maintained and operated at optimum level	Reduction of water losses	a) Maintain Percentage -system input value/water purchased and produced (SIV) b) Percentage decrease in real losses c) Decrease in Infrastructure leakage index (ILI)	Percentage & Number	a) Maintain 4% b) 3% c) 0,8	a) Maintain 4% b) 3% c) 0,8		a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 3% c) 0,8	H	Technical Services	
	Peoples Management	Coaching sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	2	4	Salaries	1	1	1	1	L	Performance Management	
	To procure quality goods and services in a cost effective, transparent, competitive,	Supply chain management	Acquisition management	Turnaround time for awarding all the bids (1st advert to letter of appointment with no objections)	Number	142 days	120 days	Salaries	120 days	120 days	120 days	120 days	H	Finance
	To implement and maintain compliant, effective and efficient enterprise risk management systems and processes	To ensure effective Enterprise Risk Management	Risk management	a) Number of risk registers updated b) Number of Mngt/Risk Committee meetings held	Number	a) 4 b) 2	a) 4 b) 4	salaries	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	H	Risk Management Unit
		To create an awareness and understanding of Risk Assessment and its importance	Risk Management	Risk management awareness workshop held by March 2016	Date	March 2015	March 2016	Salaries	N/A	N/A	RM Workshop held by March	N/A	M	Risk Management Unit
		To conduct a comprehensive Strategic and Operational Risk Assessment	Risk Management	Risk assessment process for the 2016/2017 finalised by deadline	Date	End June 2015	End June 2016	Salaries / assistance from Provincial Treasury	N/A	N/A	N/A	Conduct risk assessment for 2016/2017 & updated risk register finalised from process	H	Risk Management Unit
		To ensure effective Enterprise Risk Management	Enterprise Risk Management Register	2015/2016 Enterprise Risk Management Register approved by deadline	Register	End June 2015	End June 2016	Salaries	Submit Enterprise Risk Register to MANCO Risk Management Committee and Council	Submit the approved risk register to Heads of department	N/A	Submit 2016/2017 Risk Register for approval	H	Risk Management Unit
		To provide a basis that will effectively deal with uncertainty of associated risk and opportunity, thereby enhancing capacity to build value	Risk Management	Reviewed and approved Enterprise Risk Management Framework by deadline	Date	End June 2015	30 June 2016	Salaries / assistance from Provincial Treasury	N/A	N/A	N/A	Reviewed Risk Mngt Framework	H	Risk Management Unit
Institutional Development & Transformation	To have an updated, approved and populated organogram in all critical need areas of the IDM	To manage the staff component of the Municipality	Well resourced management capacity (Organogram)	Percentage of critical posts (S56) filled on the organogram	Percentage	100%	100%	Salaries	N/A	85%	N/A	100%	H	Corporate Services
	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	To improve the capacity of staff to deliver services	Implementation of a workplace skills plan	Percentage of employees trained in accordance with the WSP	Percentage	80%	80% (c)	?? (IDM) LGSETA - ??	20%	40%	60%	80%	M	Corporate Services
	To ensure full compliance with EEA within IDM	To implement employment equity plan	Employment Equity	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	2	2	Salaries	N/A	N/A	N/A	2 (HR progress report on appointments to LPA)	M	Corporate Services
Good Governance & Democracy	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To limit losses to the municipality - legal risk mitigation	Legal matters	% of legal cases resolved (excluding cases which become the subject of contested litigation)	Percentage	100%	100%	R 800 000	100%	100%	100%	100%	H	Corporate Services
	To promote accountability through public participation	To facilitate the deepening of democracy through ward committees and develop implementation plans for projects proposed through the public participation strategy	Enhancement of public participation	a) Number of planned Public Participation meetings held b) Percentage of public participation meeting requested that are held	Number	a) 47 b) 100%	a) 50 b) 100%	R 3 550 000	a) 5 meetings b) 100%	a) 15 meetings b) 100%	a) 10 meetings b) 100%	a) 20 meetings b) 100%	H	Corporate Governance



NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE DEPARTMENT
<b>Good Governance &amp; Democracy</b>	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To facilitate coordination within the District	Promote Intergovernmental Relations	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	4	Salaries	1	1	1	1	M	Corporate Governance
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure quality, reliable financial statements and management information	Preparation of an Annual Report	Adopted by deadline	Date	30 January 2015	31 January 2016	R 100 000	Consolidation of information from departments	Draft Report	Approved report by 31 January 2016	N/A	H	Corporate Governance
		To review the Performance Management Systems Framework document	Performance Management Systems Framework	Review and approval of Performance Management Systems Framework by deadline	Date	27 May 2015	30 June 2016	Salaries	N/A	N/A	N/A	Reviewed Framework	M	Performance Management Unit
		To completed the Annual Pefomance Management Report in terms of section 46 of the Municipal Systems Act	Annual Municipal Performance Report	2013/2014 AMPR done by iLembe PMS Unit by deadline	Date	30 August 2014	30 August 2015	Salaries	AMPR submitted to AG by 30 August 2015	N/A	N/A	N/A	H	Performance Management Unit
	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To implement Internal Audit practices	Internal Audit Assignments	Number of audit assignments completed by deadline	Number	22	22 (c)	Salaries	3	8	14	22	H	Internal Audit Unit
<b>Social economic development &amp; planning</b>	To ensure integrated planning throughout the District	To ensure accountability and transparency through reporting of credible information on financial and non financial performance information	Annual IDP Review	IDP Review adoption by deadline	Date	2015/2016 IDP adopted on 29 May 2015	2016/2017 IDP adopted by 30 June 2016	Salaries	Start IDP Process	Finalise process, plan and align process with budget processes	Adopt Draft IDP	Adopt Final IDP	H	Planning Unit
		To review the Spatial Development Framework document	Spatial Development Framework	Review and approval of Spatial Development Framework	Date	New measure	30 June 2016	Salaries	N/A	N/A	N/A	Reviewed Spatial Development Framework	M	Planning Unit
		To meet bulk services requirments for existing and new housing development	Infrastructure Planning	Number of planning and infrastructure alignments meeting held	Number	9	12	Salaries	3	3	3	3	M	Planning Unit
	To ensure prevention and mitigation against disasters	To ensure rapid and effective response in assisting vulnerable communities during incidents and disaster	Emergency Relief Aid	Percentage of incidents responded to	Percentage	100%	100%	R 877 000	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%	H	Corporate Governance
		To provide an effective vector control service to the community	Vector Control	a) Number of notifiable vector borne cases reported b) Number of sites serviced within budget	Number	a) 0 b) 565 (c)	a) 0 b) 450 (c)	R 80 000	a) 0 b) 112	a) 0 b) 224	a) 0 b) 336	a) 0 b) 450	M	Corporate Services
		To monitor quality of potable water in the District (domestic samples)	Water Quality Monitoring and Analysis	a) Number of samples taken and analysed b) Percentage of unsatisfactory samples reported to relevant authority	Number & Percentage	a) 288 (c) b) 100%	a) 288 (c) B) 100%	R 100 000	a) 72 b) N/A	a) 144 b) N/A	a) 216 b) 100%	a) 288 b) 100%	M	Corporate Services
	To ensure a sustainable and healthy environment	To monitor food handling premises/processes according to Regulation 962 of the Foodstuffs, Cosmetics and Disinfectants Act.	Food Control	a) Number of premises inspected to reduce food borne illness b) The number of reported food borne illness/food poisoning outbreaks emanating from formal food handling premises/manufactures	Number	a) 833 (c) b) 0	a) Maintain 833 (c) b) 0	R 60 000	a) 190 b) 0	a) 380 b) 0	a) 570 b) 0	a) 833 b) 0	M	Corporate Services
To promote a safe and healthy work environment in terms of the Occupational Health & Safety Act & other relevant legislation		Occupational Health & safety	a) Number of staff trained b) Number of sites inspected in terms of unsafe working conditions	Number	a) 120 (c) b) 60 (c)	a) 120 (c) b) 60 (c)	R 250 000	a) 30 b) 20	a) 60 b) 40	a) 90 b) 50	a) 120 b) 60	M	Corporate Services	

Organisational Scorecard 2015/2016 - 1st Draft													
OUTCOME 9	NATIONAL KPA's	IDP OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	1ST QUARTER TARGET End Sept 2015	2nd Quarter TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th Quarter TARGET End June 2016	RESPONSIBLE DEPARTMENT
A responsive & accountable, effective & efficient local government system	Basic Service Delivery	To provide continuous and sustainable provision of water services	Water Projects	38 320	1200hh	Number of new hh with access to water	Number	6085hh	0hh	0hh	0hh	6085hh	Technical Services Department
			Water Projects Expenditure	N/A	R 187,989,216	Rand Value of expenditure - Water	Rand value	R 190 715 791	R 35 150 789	R 84 393 772	R 132 328 158	R 190 715 791	Technical Services Department
			Water backlog eradication	23%	5%	Percentage decrease in backlog eradication	Percentage	5%	N/A	N/A	N/A	5%	Technical Services Department
		To provide continuous and sustainable provision of sanitation services	Sanitation Projects	41 371	3234hh	Number of new hh with access to sanitation	Number	4145hh	600hh	1300hh	2200hh	4145hh	Technical Services Department
			Sanitation Projects Expenditure	N/A	R 86,426,130	Rand Value of expenditure - Sanitation	Rand value	R 68 719 299	R 12 890 000	R 29 850 000	R 48 840 000	R 68 719 299	Technical Services Department
			Sanitation backlog eradication	26%	3%	Percentage decrease in backlog eradication	Percentage	5%	N/A	N/A	N/A	5%	Technical Services Department
		To ensure continuous and sustainable provision of water and sanitation services	Repairs & Maintenance Plan	N/A	Review and approval of repairs & maintenance plan by deadline	Date	100% by end June 2016	10%	30%	50%	100%	Technical Services Department	
		To ensure continuous and sustainable provision of sanitation services	Turnaround time for reinstating sanitation services	N/A	100% within 24 hours	Percentage of reported households through the call centre responded with services reinstated within 24 hours on sanitation	Percentage	100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	Technical Services Department
		To ensure continuous and sustainable provision of water services	Turnaround time for reinstating water services	N/A	100% within 48 hours	Percentage of reported households through the call centre responded with services reinstated within 48 hours on water	Percentage	100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	Technical Services Department
		To ensure continuous and sustainable provision of sanitation services	Green drop Assessment status	N/A	By end June 2015	Final assessments conducted for Green drop status by deadline	Date	By end June 2016	Final results recieved for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Preliminary assessments conducted for 2015/2016	Technical Services Department
To ensure access to portable quality water for domestic consumption and support local economic development	Blue drop Assessment status	N/A	By end June 2015	Final assessments conducted for Blue drop status by deadline	Date	By end June 2016	Final results recieved for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Final Assessments conducted for 2015/2016	Technical Services Department		
Create job opportunities through EPWP	Implementation of projects that requires manual labour	N/A	1300	Number of job opportunities created through water infrastructure & service delivery efforts	Number	1500	325	650	975	1500	Technical Services Department		
A responsive & accountable, effective & efficient local government system	Financial Viability and Management	To ensure sound budgeting and compliance principles	Credible budgeting and compliance	N/A	29 May 2015	Approved fully funded Operating & Capital Budget for 2016/2017 by deadline	Date	31 May 2016	Submit 2016/2017 budget programme to the Mayor	N/A	a) Prepare 2015/2016 mid term assessment and adjustment budget b) Prepare 2016/2017 draft budget and submit to council for approval	Prepare 2016/2017 final budget & submit to council for approval	Finance Department
		To ensure sound and credible general financial management principles	Capital Expenditure Monitoring	N/A	100%	Percentage of municipalitys annual capital budget spent on agreed IDP projects	Percentage	100% (c)	15%	35%	60%	100%	Technical Services Department
		To ensure sound and credible general financial management principles	Repairs & Maintenance Expenditure	N/A	2.9%	Repairs and Maintenance as a % of Property, Plants and Equipment and investment Property (Carrying Value)  Total Repairs and Maintenance Expenditure / Property, Plant and Equipment and Investment Property (Carrying Value) x 100	Percentage	?	?	?	?	?	Technical Services Department
		To ensure sound and credible general financial management principles	Compliance with MFMA and clean administration	N/A	a) Clean audit report by the AG for 2013/2014 b) 63% c) 0	a) Clean audit report by the AG for 2014/2015 b) % decrease in AGs findings c) No repeat findings	a) AG Report b) Percentage c) Number	a) Clean audit report by the AG for 2014/2015 b) 65% c) 0	a) Submission of AFS by 31 August 2015 for IDM. Consolidated AFS by 30 Sept 2015 b) N/A c) N/A	a) Clean audit report b) 65% c) 0	a) N/A b) N/A c) N/A	a) N/A b) N/A c) N/A	Finance Department

ORGANISATIONAL SCORECARD 2015/2016 - 1st Draft

OUTCOME 9	NATIONAL KPA's	IDP OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	1ST QUARTER TARGET End Sept 2015	2nd Quarter TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th Quarter TARGET End June 2016	RESPONSIBLE DEPARTMENT	
A responsive & accountable, effective & efficient local government system	Financial Viability and Management	To ensure sound and credible general financial management principles	Capital Expenditure	N/A	96%	% quarterly capital expenditure as of planned expenditure <i>(Actual capex/budgeted capex) x100</i>	Percentage	100%	95%	95%	100%	100%	Finance Department	
		To ensure sound and credible general financial management principles	Operational Expenditure	N/A	89%	% quarterly operational expenditure as of planned expenditure <i>(Actual opex /budgeted opex) x100</i>	Percentage	100%	100%	100%	100%	100%	Finance Department	
		To ensure sound revenue management principles	Monitoring Revenue of Collection	N/A	75%	Percentage collection rate	Percentage	75%	75%	75%	75%	75%	Finance Department	
		To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Acquisition Management	N/A	a) 10 days b) 5 days	a) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R30 000 & R200 000)  b) Turnaround time for the SCM processes in recommending preferred bidders to Departments (quotations, adverts etc) (Between R2000 and R29 999)	Number of days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	a) 10 days b) 5 days	Finance Department	
		To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within policy framework	Acquisition Management	N/A	120 days	Turnaround time for awarding all the bids (Calendar days - 1st advert to letter of appointment with no objections)	Number	120 days	120 days	120 days	120 days	120 days	120 days	Finance Department
		To ensure sound and credible general financial management principles	Payment of creditors	N/A	New Measure	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)  Trade Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm is 30 days)	Days	30 days	30 days	30 days	30 days	30 days	30 days	Finance Department
		To ensure sound and credible general financial management principles	Statutory reports	N/A	All reports submitted by deadline	Percentage of monthly reports that are submitted by the 14th of each month	Percentage	100%	100%	100%	100%	100%	100%	Finance Department
			Risk Management	N/A	End June 2015	Risk assessment process for the 2016/2017 finalised by deadline	Date	30 June 2016	N/A	N/A	N/A	N/A	Conduct risk assessment for 2016/2017 & updated risk register finalised from process	Office of MM
				N/A	a) 4 b) 2	a) Number of risk registers updated b) Number of Mngt/Risk Committee meetings held	Number	a) 4 b) 4	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	a) 1 b) 1	Office of MM	
A responsive & accountable, effective & efficient local government system	Institutional Transformation & Development	To have an updated, approved and populated organogram in all critical need areas of the IDM	Well resourced management capacity (Organogram)	N/A	100%	Percentage of critical posts (S56) filled on the organogram	Percentage	100%	N/A	85%	N/A	100%	Corporate Services	
		To ensure full compliance with EEA within IDM	Employment Equity	N/A	2	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	2	N/A	N/A	N/A	2 (HR progress report on appointments to LPA)	Corporate Services	
A responsive & accountable, effective & efficient local government system	Institutional Transformation & Development	Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	Workplace skills plan	N/A	a) 1.3% (c) b) 100% (c)	Percentage municipality's budget spent on implementing the approved WSP b) Percentage of LGSETA expenditure	Percentage	a) 1.3% (c) b) 100% (c)	a) 0.75% b) N/A	a) 1% b) N/A	a) 0.60% b) 50%	a) 1.3% b) 100%	Corporate Services	
		Ensure a sufficient budget that complies with the provision of the Skills Development Act (Levy Act)	Implementation & reporting on training programmes	N/A	WSP & ATR Submitted to LGSETA on 30 April 2015	Workplace Skills Plan (WSP) & Annual Training Report (ATR) completed and submitted by deadline	Date	WSP & ATR to LGSETA by 30 April 2016	N/A	N/A	Training needs elicited from depts/Councillors & rough draft of training needs	WSP & ATR submitted to LGSETA	Corporate Services	

ORGANISATIONAL SCORECARD 2015/2016 - 1st Draft

OUTCOME 9	NATIONAL KPA's	IDP OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	1ST QUARTER TARGET End Sept 2015	2nd Quarter TARGET End Dec 2015	3rd QUARTER TARGET End March 2016	4th Quarter TARGET End June 2016	RESPONSIBLE DEPARTMENT	
A responsive & accountable, effective & efficient local government system	Socio Economic Development & planning	To upscale agriculture development in the District	Schools Nutrition Programme (NSNP) Strategic Plan Implementation	N/A	a) 7 by 30 June 2015 b) 10 new farms c) 28	a) Number of co-op farmers phased out of the Ei Open Farms programme by deadline b) Number of New Open Field Farms for 2015/2016 c) Number of existing farms maintained by Ei	Number	a) 7 by 30 June 2016 b) 10 new farms c) 31 (c)	a) 2 b) 3 c) 8	a) 2 b) 2 c) 18	a) 1 b) 3 c) 26	a) 2 b) 2 c) 31	Enterprise iLembe	
			Social Facilitation	N/A	15	Number of co-operatives registered to increase new job opportunities	Number	20 (c)	5	8	12	20	Enterprise iLembe	
		To increase Manufacturing output within the District	To identify and package new projects	N/A	30 June 2015	Number of draft Feasibility Study for entry into economic sector completed by deadline	Number	1 by 30 June 2016	Source funding	Appointment of service provider	Source funding & Appointment of service provider	Draft Feasibility Study done	Enterprise iLembe	
		To ensure intergrated planning throughout the District	Intergrated Developmental Plan	N/A	2015/2016 IDP adopted on 29 May 2015	IDP Review & adoption by deadline	Date	2016/2017 IDP adopted by June 2016	Start IDP Process	Finalise process, plan and align process with budget processes	Adopt Draft IDP	Adopt Final IDP	Office of MM	
A responsive & accountable, effective & efficient local government system	Good Governance & Democracy	To ensure prevention and mitigation against disasters	Emergency Relief Aid	N/A	100%	Percentage of incidents responded to	Percentage	100%	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%	Corporate Governance	
		To ensure a sustainable and healthy environment	Occupational Health & Safety	N/A	a) 120 (c) b) 60 (C)	a) Number of staff trained b) Number of sites inspected in terms of unsafe working conditions	Number	a) 120 (c) b) 60 (c)	a) 30 b) 20	a) 60 b) 40	a) 90 b) 50	a) 120 b) 60	Corporate Services	
			Water Quality Monitoring and Analysis	N/A	a) 288 (c) b) 100%	a) Number of samples taken and analysed b) Percentage of unsatisfactory samples reported to relevant authority	Number	a) 288 (c) b) 100%	a) 72 b) N/A	a) 144 b) N/A	a) 216 b) 100%	a) 288 b) 100%	Corporate Services	
		To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	Legal matters	N/A	100%	% of legal cases that are resolved (excluding cases which become the subject of contested litigation)	Percentage	100%	100%	100%	100%	100%	100%	Corporate Services
			Annual Municipal Performance Report	N/A	30 August 2014	2014/2015 AMPR done by iLembe PMS Unit by deadline	Date	August 2015	AMPR submitted to AG by 31 August 2015	N/A	N/A	N/A	N/A	Office of MM
		To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	Preparation of an Annual Report	N/A	30 January 2015	Adopted by deadline	Date	31 January 2016	Consolidation of information from departments	Draft Report	Approved report by 31 January 2016	N/A	Corporate Governance	
		To promote accountability through public participation	Enhancement of public participation	N/A	a) 47 b) 100%	a) Number of planned Public Participation meetings held b) Percentage of public participation meeting requested that are held	Number	a) 50 b) 100%	a) 5 meetings b) 100%	a) 15 meetings b) 100%	a) 10 meetings b) 100%	a) 20 meetings b) 100%	Corporate Governance	
		To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	Inter Governmental Relations	N/A	4	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	1	1	1	1	Corporate Governance	
			Internal Audit Assignments	N/A	22	Number of audit assignments completed by deadline	Number	22 (c)	3	8	14	22	Office of MM	
			Internal Audit Reports	N/A	3	Number of report from Internal Auditors to Audit Committee to ensure effectiveness of the Unit	Number	4	1	1	1	1	Office of MM	
Audit Committee	N/A		3	Number of report from Audit Committee to ExCo to ensure effectiveness of the committee	Number	2	0	1	0	1	Office of MM			



TECHNICAL SERVICES 2015 -2016 DEPARTMENTAL SDBIP - CAPITAL BUDGET - 1st DRAFT

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1ST QUARTER TARGET	2ND QUARTER TARGET	3RD QUARTER TARGET	4TH QUARTER TARGET	WEIGHTINGS	RESPONSIBLE PERSON	
										End Sept 2015	End Dec 2015	End March 2016	End June 2016			
BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Provision of Bulk Water and Sanitation to Housing Project Eete Phase 4 within the Concession	a) Registration of the Project to MIG b) Implementation of the Sewer Package Plant c) Provision of connection point for Bulk Water d) Expenditure	Activities and % completion	a) New Measure b) New Measure c) New Measure d) New Measure	a) 100% finalisation of registration to MIG b) 100% completion of the sewer package plant c) 100% completion of the Bulk Water connection point d) R17,543,860	R17,543,860 MIG	682 NEW	a) 100% MIG Registration b) 5% Progress c) 5% Progress d) R0	a) N/A b) 10% c) 10% d) R2,000,000	a) N/A b) 20% c) 20% d) R10,000,000	a) 100% b) 100% c) 100% d) R17,543,860	H	Manager Demands	
	Create job opportunities through EPWP	To create employment through implementation of projects	EPWP - Upgrade of Ndwedwe Offices	a) Percentage completion of renovated offices by deadline b) Expenditure	Percentage, Date & R Value	a) 50% by end June 2015 b) R 4 006 140	a) 100% by end June 2016 b) R1,347,368	R1,347,368	359607	a) 55% b) ?	a) 70% b) ?	a) 85% b) ?	a) 100% b) R1,347,368	H	Manager WSP 292/3	
<b>PLANNING</b>																
BASIC SERVICE DELIVERY	To ensure the construction and maintenance of district roads, sports and recreation facilities and to regulate public	To ensure that rural road and asset management systems are in place	Rural Transport Services & Infrastructure Project	a) RAMS implementation plan submitted by deadline b) Percentage progress in implementation of the plan c) Expenditure	Date, percentage & R Value	a) Sept 2014 b) 100% c) R 2 094 287	a) Sept 2015 b) 100% c) R1,856,140	R1,856,140	359603	a) RAMS implemented by Sept 2015 b) 20% c) R 370,000	a) N/A b) 40% c) R610,000	a) N/A b) 75% c) R1,550,000	a) N/A b) 100% c) R1,856,140	H	Manager Technical Services	
<b>WATER PROJECTS</b>																
BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	To provide a sustainable Bulk water System - Ngebo /KwaDukuza Water Supply	a) Number of new hh with access to water b) Progress towards completion i) Zone NT ii) Maphumulo reservoir iii) Ngebo WW upgrade iv) Cele/Nhlangwini v) Zone AH c) Expenditure	Number, Percentage and R value	a) 900 new hh with access to water b) Progress towards completion i) Zone N & T - TS 95/2013 -100% ii) Maphumulo Reservoir - TS 117/2013 - 90% iii) Ngebo WW upgrade - 30% iv) Cele/Nhlangwini - Tender Award/BAC v) Zone AH - TS 120/2013 - 30% vi) Zone Z & AA - c) Expenditure - R29,385,965	a) 1350 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - 100% ii) Ngebo WW upgrade - 100% iii) Cele/Nhlangwini - 100% iv) Zone AH - 100% v) Zone Z & AA - 100% c) Expenditure - R 23,684,211	R23,684,211	368410	a) 0 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - 100% ii) Ngebo WW upgrade - 40% iii) Cele/Nhlangwini - 15% iv) Zone AH - 50% v) Zone Z & AA - 35% c) Expenditure - R 5,250,000	a) 0 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - N/A ii) Ngebo WW upgrade - 65% iii) Cele/Nhlangwini - 45% iv) Zone AH - 80% v) Zone Z & AA - 55% c) Expenditure - R 12,150,000	a) 0 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - N/A ii) Ngebo WW upgrade - 85% iii) Cele/Nhlangwini - 85% iv) Zone AH - 100% v) Zone Z & AA - 85% c) Expenditure - R 20,000,000	a) 1350 new hh with access to water b) Progress towards completion i) Maphumulo Reservoir - N/A ii) Ngebo WW upgrade - 100% iii) Cele/Nhlangwini - 100% iv) Zone AH - N/A v) Zone Z & AA - 100% c) Expenditure - R 23,684,211	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Lower Tugela Bulk Water Supply	Number, Percentage and R value	Number, Percentage and R value	i) Woodmead Thulele - Driefontein - OT 12 Phase 2 a) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section A) - TS/110/2013 - WULA process b) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section B) - TS/111/2013 - WULA process c) 2.5MI Reservoir at Driefontein - EIA/WULA and land process ii) Woodmead Thulele - Driefontein - OT 12 Phase 3 a) 2000 Rising main to Peaking - TS/82/2012 - 100% b) 3150 Pipeline to Waldene - EIA/WULA process c) 315 Pipeline to Strathmore - EIA/WULA process iii) Addington Trust - Njekane - OT 10-Phase 1 a) 4500 Pipeline uMgeni to Addington Trust Reservoir - TS/73/2012 - 95%  iv) Sans Sauci - St Christopher - OT 1-Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - 100% b) 5MI San Sauci Reservoir - TS/71/2012 - 100% v) Albert Luthuli - Mgidimbe - OT 11-Phase 1 a) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section A) - TS/108/2013 - WULA process b) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section B) - TS/109/2013 - WULA process c) 250 main Embonisweni to Gigimbe res - TS/127/2014 - WULA process d) 250 main Mgidimbe reservoir to Mgidimbe town - EIA/WULA process e) 2.5 MI Mgidimbe Reservoir & Mbonisweni Pump Station - New measure  vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - 100% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - 100% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - EIA/WULA process d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - 95% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D)TS/104/2013 - 100% f) 5MI Bodasing Reservoir - TS/84/2013 - Planning stage g) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA/WULA process h) 2.5MI Hyde Park Reservoir - EIA/WULA process i) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA/WULA process	iv) Woodmead Thulele - Driefontein - OT 12 Phase 2 a) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section A) - TS/110/2013 - 100% b) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section B) - TS/111/2013 - 80% c) 2.5MI Reservoir at Driefontein - EIA Approved ii) Woodmead Thulele - Driefontein - OT 12 Phase 3 a) 2000 Rising main to Peaking - TS/82/2012 (Additional work/Variation order) - 100% b) 3150 Pipeline to Waldene - BAC/Award c) 315 Pipeline to Strathmore - BAC/Award iii) Addington Trust - Njekane - OT 10-Phase 1 a) 4500 Pipeline uMgeni to Addington Trust Reservoir - TS/73/2012 - 100%  iv) Sans Sauci - St Christopher - OT 1-Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - 70% b) 5MI San Sauci Reservoir - TS/71/2012 - 94% v) Albert Luthuli - Mgidimbe - OT 11-Phase 1 a) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section A) - TS/108/2013 - 10% b) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section B) - TS/109/2013 - 20% c) 250 main Embonisweni to Gigimbe res - TS/127/2014 - 70% d) 250 main Mgidimbe reservoir to Mgidimbe town - BAC/Award e) 2.5 MI Mgidimbe Reservoir & Mbonisweni Pump Station 95%  vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - 100% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - 100% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - 100% d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - 85% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D)TS/104/2013 - 100% f) 5MI Bodasing Reservoir - TS/84/2013 - 5% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA Approved h) 2.5MI Hyde Park Reservoir - EIA Approved i) 3150 Pipeline Bodasing Reservoir to Hyde Park - EIA Approved	iv) Sans Sauci - St Christopher - OT 1-Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - 100% b) 5MI San Sauci Reservoir - TS/71/2012 - 100% v) Albert Luthuli - Mgidimbe - OT 11-Phase 1 a) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section A) - TS/108/2013 - 30% b) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section B) - TS/109/2013 - 40% c) 250 main Embonisweni to Gigimbe res - TS/127/2014 - 20% d) 250 main Mgidimbe reservoir to Mgidimbe town - EIA Approved e) 2.5 MI Mgidimbe Reservoir & Mbonisweni Pump Station- BAC/Award  vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - 95% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - 85% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - 100% d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - 95% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D)TS/104/2013 - 100% f) 5MI Bodasing Reservoir - TS/84/2013 - 50% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - BSC h) 2.5MI Hyde Park Reservoir - BSC i) 3150 Pipeline Bodasing Reservoir to Hyde Park - BSC	R110,671,930	359400	Progress towards completion i) Woodmead Thulele - Driefontein - OT 12 Phase 2 a) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section A) - TS/110/2013 - 45% b) 2500 Rising main Bell Reservoir to Driefontein Reservoir (Section B) - TS/111/2013 - 15% c) 2.5MI Reservoir at Driefontein - EIA Approved ii) Woodmead Thulele - Driefontein - OT 12 Phase 3 a) 2000 Rising main to Peaking - TS/82/2012 (vo) - 100% b) 3150 Pipeline to Waldene - BSC c) 315 Pipeline to Strathmore - BSC iii) Addington Trust - Njekane - OT 10-Phase 1 a) 4500 Pipeline uMgeni to Addington Trust Reservoir - TS/73/2012 - N/A	359400	iv) Sans Sauci - St Christopher - OT 1-Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - 100% b) 5MI San Sauci Reservoir - TS/71/2012 - 100% v) Albert Luthuli - Mgidimbe - OT 11-Phase 1 a) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section A) - TS/108/2013 - 45% b) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section B) - TS/109/2013 - 60% c) 250 main Embonisweni to Gigimbe res - TS/127/2014 - 40% d) 250 main Mgidimbe reservoir to Mgidimbe town - EIA Approved e) 2.5 MI Mgidimbe Reservoir & Mbonisweni Pump Station- BAC/Award  vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - 100% b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) - TS/103/2013 - 95% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - N/A d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - 95% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D)TS/104/2013 - N/A f) 5MI Bodasing Reservoir - TS/84/2013 - 50% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - BSC h) 2.5MI Hyde Park Reservoir - BSC i) 3150 Pipeline Bodasing Reservoir to Hyde Park - BSC	iv) Sans Sauci - St Christopher - OT 1-Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - N/A b) 5MI San Sauci Reservoir - TS/71/2012 - N/A v) Albert Luthuli - Mgidimbe - OT 11-Phase 1 a) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section A) - TS/108/2013 - 45% b) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section B) - TS/109/2013 - 60% c) 250 main Embonisweni to Gigimbe res - TS/127/2014 - 50% d) 250 main Mgidimbe reservoir to Mgidimbe town - BEC e) 2.5 MI Mgidimbe Reservoir & Mbonisweni Pump Station 80%  vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - N/A b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) -TS/103/2013 - 100% c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - N/A d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) -TS/105/2013 - 100% e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D)TS/104/2013 - N/A f) 5MI Bodasing Reservoir - TS/84/2013 - 50% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - BEC h) 2.5MI Hyde Park Reservoir - BEC i) 3150 Pipeline Bodasing Reservoir to Hyde Park - BEC	iv) Sans Sauci - St Christopher - OT 1-Phase 1 a) 3150 Pipeline San Sauci Reservoir to St. Christopher - TS/67/2012 - N/A b) 5MI San Sauci Reservoir - TS/71/2012 - N/A v) Albert Luthuli - Mgidimbe - OT 11-Phase 1 a) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section A) - TS/108/2013 - 80% b) 3000 Pipeline Embonisweni Reservoir to Nyundwini (Section B) - TS/109/2013 - 80% c) 250 main Embonisweni to Gigimbe res - TS/127/2014 - 70% d) 250 main Mgidimbe reservoir to Mgidimbe town - BAC/Award e) 2.5 MI Mgidimbe Reservoir & Mbonisweni Pump Station 95%  vi) Nonoti - OT 5 a) 3550 Pipeline uMgeni to Bodasing Reservoir - TS/83/2013 - Pipeline - N/A b) 5000 Pipeline Bodasing Reservoir to Nonoti (Section A) -TS/103/2013 - N/A c) 5000 Pipeline Bodasing Reservoir to Nonoti (Section B) - TS/102/2013 - N/A d) 4000 Pipeline Bodasing Reservoir to Nonoti (Section C) - TS/105/2013 - N/A e) 4000 Pipeline Bodasing Reservoir to Nonoti (Section D)TS/104/2013 - N/A f) 5MI Bodasing Reservoir - TS/84/2013 - 50% g) 3150 Pipeline Bodasing Reservoir to Hyde Park - BAC/Award h) 2.5MI Hyde Park Reservoir - BAC/Award i) 3150 Pipeline Bodasing Reservoir to Hyde Park - BAC/Award	H



TECHNICAL SERVICES 2015 -2016 DEPARTMENTAL SDBIP - CAPITAL BUDGET - 1st DRAFT

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1ST QUARTER TARGET	2ND QUARTER TARGET	3RD QUARTER TARGET	4TH QUARTER TARGET	WEIGHTINGS	RESPONSIBLE PERSON	
										End Sept 2015	End Dec 2015	End March 2016	End June 2016			
BASIC SERVICE DELIVERY						vii) Palm Lakes - Pipeline & Reservoir Phase 1 - EIA/Design process viii) Stanger - 10 ML Reservoir - EIA/WULA process ix) Sakhamkhanya 300 dia pipe line Umgeni Water to St. Christopher + temp pump station - BAC/Award b) Construction of a 355mm dia x 8km long pipelines - New Measure c) 2.5 MI Nyathikazi Res - New Measure x) New Guelderland Siyaphambili - Phase 2 - EIA/WULA process c) Expenditure - R78,947,368	vii) Palm Lakes - Pipeline & Reservoir Phase 1 - 80% viii) Stanger - 10 ML Reservoir - BAC/Award ix) Sakhamkhanya -TS/143/2014 - 300 dia pipe line Umgeni Water to St. Christopher + temp pump station - 30% - Construction of a 355mm dia x 8km long pipelines - 30% - 2.5 MI Nyathikazi Reservoir - 70% x) New Guelderland Siyaphambili - Phase 2 - 50% c) Expenditure - R110,671,930	R4,649,123	367840	a) % Progress i) 50% borehole equipped ii) EIA approval c) R 250,000	a) % Progress i) 100% borehole equipped and linked to rising main ii) Design & Advert c) R 950,000	a) % Progress i) N/A ii) BAC/Award c) R 2,800,000	a) % Progress i) N/A ii) 5% c) R4,649,123	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Ozwathini/Phambela Water Supply (Ndwedwe Ward 4)	a) Progress towards completion i) Percentage completion of borehole drilling and equipping by deadline ii) Nondabula water scheme c) Expenditure	Number, Percentage and R value	a) Percentage progress i) 100% Borehole drilling & equipping by end March 2014 ii) New Measure c) Expenditure - R 2 192 983	a) % Progress i) 100% borehole equipped ii) 5% c) R 4,649,123									
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Macambini Water Supply Phase 2	a) Number of new hh with access to water b) Progress towards construction i) Phase 3A Retic - 15% TS 101/2013 ii) Phase 3B iii) Phase 4A - Tender award/BAC iv) Mbizimbelwe ATP - Tender award/BAC c) Expenditure	Number, Percentage and R value	a) 0hh with access to water b) Progress towards construction i) Phase 3A Retic - 60% ii) Phase 3B - 15% iii) Phase 4A - Tender award/BAC iv) Mbizimbelwe ATP - Tender award/BAC c) Expenditure - R 28 771 930	a) 500 hh served b) Progress towards construction i) Phase 3A Retic - 100% ii) Phase 3B - 35% iii) Phase 4A - BAC/Award iv) Mbizimbelwe ATP - 100% c) R 24,561,404	R24,561,404	368600	a) 0hh b) Progress towards construction i) Phase 3A Retic - 85% ii) Phase 3B - 35% iii) Phase 4A - N/A iv) Mbizimbelwe ATP - 10% c) R 6,700,000	a) 0hh b) Progress towards construction i) Phase 3A Retic - 100% ii) Phase 3B - 55% iii) Phase 4A - N/A iv) Mbizimbelwe ATP - 45% c) R 13,400,000	a) 0hh b) Progress towards construction i) Phase 3A Retic - N/A ii) Phase 3B - 85% iii) Phase 4A - N/A iv) Mbizimbelwe ATP - 80% c) R 20,450,000	a) 500hh b) Progress towards construction i) Phase 3A Retic - N/A ii) Phase 3B - 100% iii) Phase 4A - BAC/Award iv) Mbizimbelwe ATP - 100% c) R 24,561,404	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Balcome/KwaSizabantu Water Supply (Maphumulo Wards 5 & 6)	a) Number of new hh with access to water b) Progress towards construction i) Zone A - 100% ii) Zone B - 100% iii) Zone C - 100% iv) Zone F - 100% v) Zone G - 100% vi) Zone H - 100% vii) Phase 5 - 100% c) Expenditure	Number, Percentage and R value	a) 300 new of hh with access to water b) Progress towards construction Phase 2 - 100% i) Zone A - 100% ii) Zone B - 100% iii) Zone C - New measure iv) Zone B - TS 96/2013 - 90% v) Zone C - TS 118/2013 60% vi) Zone F - New Measure vii) Zone G - New Measure viii) Zone H - New Measure c) Expenditure - R15,789,473	a) 1460 new of hh with access to water b) Progress towards construction i) Zone A - 100% ii) Zone B - 100% iii) Zone C - 100% iv) Zone F - 100% v) Zone G - 100% vi) Zone H - 100% vii) Phase 5 - 100% c) Expenditure - R 8,771,930	R8,771,930	368622	a) 0 new of hh with access to water b) Progress towards construction i) Zone A - 10% ii) Zone B - 100% iii) Zone C - 80% iv) Zone F - 10% v) Zone G - 10% vi) Zone H - 10% vii) Phase 5 - 60% c) Expenditure - R 1,950,000	a) 0 new of hh with access to water b) Progress towards construction i) Zone A - 40% ii) Zone B - N/A iii) Zone C - 100% iv) Zone F - 40% v) Zone G - 40% vi) Zone H - 40% vii) Phase 5 - 75% c) Expenditure - R 3,800,000	a) 0 new of hh with access to water b) Progress towards construction i) Zone A - 80% ii) Zone B - N/A iii) Zone C - N/A iv) Zone F - 80% v) Zone G - 80% vi) Zone H - 80% vii) Phase 5 - 85% c) Expenditure - R 7,100,000	a) 1460 new of hh with access to water b) Progress towards construction i) Zone A - 100% ii) Zone B - N/A iii) Zone C - N/A iv) Zone F - 100% v) Zone G - 100% vi) Zone H - 100% vii) Phase 5 - 100% c) Expenditure - R 8,771,930	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Inyoni Housing - Bulk Water Supply	a) Number of new hh with access to water b) Progress towards construction i) Phase 3 c) Expenditure	Number, Percentage and R value	a) 0 hh with access to water b) Progress towards construction i) Phase 3 - 60% c) Expenditure - R 7 982 456	a) 1000 new hh with access to water b) Progress towards construction i) Phase 3 - 100% c) R 3,026,316	R3,026,316	368624	a) 0hh b) Progress towards construction i) Phase 3 - 70% c) R 800,000	a) 0hh b) Progress towards construction i) Phase 3 - 80% c) R 1,425,000	a) 0hh b) Progress towards construction i) Phase 3 - 95% c) R 2,575,000	a) 1000hh b) Progress towards construction i) Phase 3 - 100% c) R 3,026,316	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Ndulinde Water Supply Scheme (Mandeni Ward 6 and 11)	a) Number of new hh with access to water b) Progress towards completion i) Phase 2A - Re-installation of rising main to Mandeni Ward 6 ii) Phase 4C - TS/100/2013 iii) Phase 4D c) Expenditure	Number, Percentage and R value	a) 0hh with access to water b) Progress towards completion i) Phase 2A - 20% ii) Phase 4C - TS/100/2013 - 50% iii) Phase 4D - BSC c) Expenditure - R 15 964 912	a) 1775 new hh with access to water b) Progress towards completion i) Phase 2A - 100% ii) Phase 4C - 100% iii) Phase 4D - 15% c) R13,245,614	R13,245,614	368620	a) 0hh b) Progress towards completion i) Phase 2A - 35% ii) Phase 4C - 55% iii) Phase 4D - BEC c) R 2,850,000	a) 0hh b) Progress towards completion i) Phase 2A - 50% ii) Phase 4C - 75% iii) Phase 4D - BAC c) R 7,150,000	a) 0hh b) Progress towards completion i) Phase 2A - 75% ii) Phase 4C - 95% iii) Phase 4D - Award c) R 11,200,000	a) 1775h new hh with access to water b) Progress towards completion i) Phase 2A - 100% ii) Phase 4C - 100% iii) Phase 4D - 15% c) R13,245,614	H	Manager PMU	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	Wosiyane Extension-Water Supply	a) Design complete by deadline b) Expenditure	Date & R Value	a) New Measure b) New Measure	a) EIA & WULA approval c) R 2,105,263	R 2,105,263	370116	a) EIA & WULA process c) R 750,000	a) EIA & WULA Process c) R 1,250,000	a) EIA & WULA Process c) R 1,800,000	a) EIA & WULA approval c) R 2,105,263	H	Manager PMU	
	Improve access to basic water services	To deliver water infrastructure to deliver effective services & reduce the backlog	Ndwedwe Town Development	a) Progress towards Completion b) Expenditure	Percentage & R Value	a) 40% b) R6,936,585	a) 100% b) R ?	?	370122	a) 60% b) ?	a) 85% b) ?	a) 95% b) ?	a) 100% b) ?	H	DD- Operation & Maintenance	

TOTAL HOUSEHOLD BENEFICIARIES TARGETED FOR NEW WATER PROVISION: 6 085hh

TOTAL EXPENDITURE TARGETED: R 190,715,791

SANITATION PROJECTS

BASIC SERVICE DELIVERY	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Ndwedwe	a) Number of new hh with access to VIP b) Expenditure	Number & expenditure	a) 1190 hh b) R8,771,930	a) 1,165 b) R8,771,930	R8,771,930	365527	a) 200 b) 2,100,000	a) 450 b) R 5,500,000	a) 800 b) R 7,700,000	a) 1,165 b) R8,771,930	H	Manager PMU
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Mandeni	a) Number of new hh with access to VIP b) Expenditure	Number & expenditure	a) 854hh b) R7,000,000	a) 815 b) R 6,140,351	R 6,140,351	365526	a) 200 b) R 1,400,000	a) 400 b) R 3,000,000	a) 600 b) R 5,500,000	a) 815 b) R 6,140,351	H	Manager PMU
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Maphumulo	a) Number of new hh with access to VIP b) Expenditure	Number & expenditure	a) 1190hh b) R10,000,000	a) 1,165 b) R8,771,930	R8,771,930	365524	a) 200 b) 2,100,000	a) 450 b) R 5,500,000	a) 800 b) R 7,700,000	a) 1,165 b) R8,771,930	H	Manager PMU
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	Inyoni Housing - Bulk Sewer	a) Number of new households with access to waterborne sanitation b) Progress towards construction i) Phase 3 b) Expenditure	Number, Percentage & expenditure	a) 0 hh with access to waterborne sanitation b) Progress towards construction i) Phase 3 - 60% b) R 1 096 491	a) 1000 new hh with access to waterborne sanitation b) Progress towards construction i) Phase 3 - 100% c) R 526,316	R 526,316	368623	a) 0hh b) Progress towards construction i) Phase 3 - 70% c) R 140,000	a) 0hh b) Progress towards construction i) Phase 3 - 80% c) R 300,000	a) 0hh b) Progress towards construction i) Phase 3 - 95% c) R 450,000	a) 1000 new hh with access to water b) Progress towards construction i) Phase 3 - 100% c) R 526,316	H	Manager PMU

TECHNICAL SERVICES 2015 -2016 DEPARTMENTAL SDBIP - CAPITAL BUDGET - 1st DRAFT

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1ST QUARTER TARGET End Sept 2015	2ND QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
<b>BASIC SERVICE DELIVERY</b>	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	<b>Mdlebeni Sewer Package Supply (Phase 1)</b>	a) Design complete by deadline b) Expenditure	Date & R Value	a) Design complete by June 2015 b) R 1 228 070	a) EIA & WULA approval c) R 3,508,772	R3,508,772	369995	a) EIA & WULA process c) 150,000	a) EIA & WULA Process c) R 350,000	a) EIA & WULA Process c) R 2,150,000	a) EIA & WULA approval c) R 3,508,772	H	DD: Planning & Development / Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	<b>Groutville Waterborne Sanitation</b>	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - (TS87/2012) ii) Groutville D Main sewer Pump Phase 2 - (TS88/2012) iii) Submersible Pump - Phase 4 - (TS 93/2013) iv) Gledhow pipeline - (TS129/2014) v) Gledhow sewer pump station - (TS 130/2014) vi) Groutville - Phase 4 b) Expenditure	Percentage & R Value	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - Project carried forward to 2015/2016 - N/A ii) Groutville D Main sewer Pump Phase 2 - 90% iii) Submersible Pump - Phase 4 - 10% iv) New Measure v) New Measure vi) Expenditure - R 54 811 218	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - 100% ii) Groutville D Main sewer Pump Phase 2 - 100% iii) Submersible Pump - Phase 4 - 95% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 60% v) Gledhow sewer pump station - TS 130/2014 - 75% vi) Groutville - Phase 4 - 40% b) R 17,543,860	R 17,543,860	370117	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - 100% ii) Groutville D Main sewer Pump Phase 2 - 95% iii) Submersible Pump - Phase 4 - 20% iv) Class 34 pipeline at Gledhow- TS 129/2014 - BEC v) Gledhow sewer pump station - TS 130/2014 - BEC vi) Groutville - Phase 4 -BEC b) R 5,300,000	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - N/A ii) Groutville D Main sewer Pump Phase 2 - 100% iii) Submersible Pump - Phase 4 - 40% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 10% v) Gledhow sewer pump station - TS 130/2014 - 10% vi) Groutville - Phase 4 - BAC/Award b) R 10,600,000	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - N/A ii) Groutville D Main sewer Pump Phase 2 - N/A iii) Submersible Pump - Phase 4 - 60% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 30% v) Gledhow sewer pump station - TS 130/2014 - 30% vi) Groutville - Phase 4 - 15% b) R 14,400,000	a) Progress towards construction i) Submersible Sewage Pump - Phase 1 - N/A ii) Groutville D Main sewer Pump Phase 2 - N/A iii) Submersible Pump - Phase 4 - 95% iv) Class 34 pipeline at Gledhow- TS 129/2014 - 60% v) Gledhow sewer pump station - TS 130/2014 - 75% vi) Groutville - Phase 4 - 40% b) R 17,543,860	H	DD planning & Implementation/ Manager PMU / Manager WSP 292/293
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	<b>Darnall Sewer Rehabilitation</b>	a) Percentage replacement of ageing sewer infrastructure by deadline b) Expenditure	Percentage & R Value	a) 100% by June 2015 b) R 1 150 000	a) EIA & WULA approval b) R 3,368,421	R3,368,421	682 NEW	a) EIA & WULA process b) R 150,000	a) EIA & WULA Process b) R 350,000	a) EIA & WULA Process b) R 2,140,000	a) EIA & WULA approval b) R 3,368,421	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	<b>Driefontein Sewer Package Supply (Phase 1)</b>	a) Detailed design completed by deadline b) Expenditure	Date & R Value	a) Detailed design completed by June 2015 b) R 1 140 351	a) EIA & WULA approval b) R 3,508,772	R3,508,772	370008	a) EIA & WULA process b) R 150,000	a) EIA & WULA Process b) R 200,000	a) EIA & WULA Process b) R 1,800,000	a) EIA & WULA approval b) R 3,508,772	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	<b>Mandafarm Housing Project Bulk Sewer</b>	a) Detailed design completed by deadline b) Expenditure	Date & R Value	a) Detailed design completed by June 2015 b) R 1 140 351	a) EIA & WULA approval b) R 1,315,789	R1,315,789	682 NEW	a) EIA & WULA process b) R 150,000	a) EIA & WULA Process b) R 450,000	a) EIA & WULA Process b) R 1,000,000	a) EIA & WULA approval b) R 1,315,789	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	<b>Sundumbili WWTW Upgrade</b>	a) Detailed design completed by deadline b) Expenditure	Date & R Value	a) Detailed design completed by June 2015 b) R 1 140 351	a) EIA & WULA approval b) R 2,105,263	R2,105,263	370121	a) EIA & WULA process b) R 250,000	a) EIA & WULA Process b) R 500,000	a) EIA & WULA Process b) R 550,000	a) EIA & WULA approval b) R 2,105,263	H	DD planning & Implementation/ Manager: Technical Services
	To ensure continuous and sustainable provision of sanitation services	To provide sustainable infrastructure that will render sanitation services	<b>Ilembe DM School Sanitation Project</b>	a) Progress towards construction b) Expenditure	Date & R Value	a) New Measure b) New Measure	a) % construction i) 85% b) R 13,157,895	R13,157,895	682 NEW	a) Business Plan approved b) R 1,000,000	a) % construction i) 15% b) R 3,100,000	a) % construction i) 55% b) R 5,450,000	a) % construction i) 85% b) R 13,157,895	H	DD planning & Implementation/ Manager: Technical Services

TOTAL HOUSEHOLD BENEFICIARIES TARGETED FOR NEW SANITATION PROVISION: 4 145hh

TOTAL EXPENDITURE TARGETED: R68,719,299

REFURBISHMENT PROJECTS

<b>BASIC SERVICE DELIVERY</b>	To ensure continuous and sustainable provision of water and sanitation services	To provide sustainable infrastructure that will render water and sanitation services	Repairs & Maintenance Plan	Percentage implementation of the plan by deadline	Date	Review and approval of repairs & maintenance plan by deadline	100% by end June 2016	Part of O & M budget	10%	30%	50%	100%	H	Director Technical Services	
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	<b>Mandeni Water Conservation &amp; Demand Management (illegal connections)</b>	a) Length of new pipe laid by deadline b) Expenditure	KM & R Value	a) 2.3 km by deadline b) R 8 711 403 (was R 3,508,772)	a) 3km by end March 2016 b) R?	?	368320	a) 2.5km b) ?	a) 2.7km b) ?	a) 3km b) ?	a) N/A b) N/A	H	Manager WSP KZN291/294
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	<b>Sundumbili Waste Water Works</b>	a) Percentage refurbishment of bio filters by deadline b) Expenditure	Percentage & R Value	a) 50% ( was 100%) by June 2015 b) R3,947,368	a) 100% by end December 2015 b) R?	?	369980	a) 70% b) ?	a) 100% b) ?	a) N/A b) N/A	a) N/A b) N/A	H	Manager WSP 291/294
	To ensure continuous and sustainable provision of water services	To provide sustainable infrastructure that will render water services	<b>Ageing Infrastructure (MWIG)</b>	a) Refurbishment and replacement of ageing infrastructure by deadline i) Stanger Manor - TS/113/2013 ii) Blythedale - TS/112/2013 iii) Zinkwazi - TS/115/2013 iv) ChilliShangase v) High Ridge - TS/114/2013 b) Expenditure	Percentage & R Value	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - TS/113/2013 - 90% ii) Blythedale - TS/112/2013 -95% iii) ChilliShangase - BSC/Advert iv) High Ridge - TS/114/2013 - 100% b) R 34 664 712	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - TS/113/2013 - 100% ii) Blythedale - TS/112/2013 - 100% iii) ChilliShangase - 50% b) R122,942,105	R122,942,105	359606	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - 95% ii) Blythedale - 100% iii) ChilliShangase -BEC b) ?	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - 100% ii) Blythedale - N/A iii) ChilliShangase - BAC/Tender Award b) ?	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - N/A ii) Blythedale - N/A iii) ChilliShangase - 10% b) ?	a) Percentage progress in refurbishment & replacement of ageing infrastructure by deadline i) Stanger Manor - N/A ii) Blythedale - N/A iii) ChilliShangase - 50% b) R122,942,105	H	Manager WSP - KZN292/293

TECHNICAL SERVICES 2015-2016 DEPARTMENT SDBIP - OPERATING - 1st DRAFT

DEPARTMENT: TECHNICAL SERVICES

ACTING DIRECTOR : NOTHA MAPHUMULO

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON
<b>BASIC SERVICE DELIVERY</b>	To ensure continuous and sustainable provision of water services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Water backlog eradication	Percentage decrease in backlog eradication	Percentage	5%	5%	R382,949,123		N/A	N/A	N/A	5%	H	Director TS
	To ensure continuous and sustainable provision of sanitation services	To eradicate the backlogs and cater for future demands that may arise out of the new developments that are likely to be implemented with IDM	Sanitation backlog eradication	Percentage decrease in backlog eradication	Percentage	3%	5%			N/A	N/A	N/A	5%	H	Director TS
	To ensure access to portable quality water for domestic consumption and support local economic development	To provide excellent water quality that will meet or exceed the National Standards	Blue drop assessment status	Final assessments conducted for Blue drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries		Final results received for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Preliminary assessments conducted for 2015/2016	H	Manager: Water quality
	To ensure continuous and sustainable provision of sanitation services	To provide excellent quality effluent	Green drop assessment status	Final assessments conducted for Green drop status by deadline	Percentage	By end June 2015	By end June 2016	Salaries		Final results received for 2014/2015 FY	N/A	Preliminary assessments conducted for 2015/2016	Final Assessments conducted for 2015/2016	H	Manager: Water quality
	To ensure continuous and sustainable provision of sanitation services	To ensure uninterrupted sanitation services	Turnaround time for reinstating sanitation services	Percentage of reported households through the call centre responded with services reinstated within 24 hours on sanitation	Percentage	100% within 24 hours	100% within 24 hours	Salaries		100% within 24 hours	100% within 24 hours	100% within 24 hours	100% within 24 hours	H	DD - Ops & Maintenance
	To ensure continuous and sustainable provision of water services	To ensure uninterrupted water services	Turnaround time for reinstating water services	Percentage of reported households through the call centre responded with services reinstated within 48 hours on water	Percentage	100% within 48 hours	100% within 48 hours	Salaries		100% within 48 hours	100% within 48 hours	100% within 48 hours	100% within 48 hours	H	DD - Ops & Maintenance
	Monitor Siza water concession contract	To monitor performance of the appointed service provider	Siza Water Plan	Review & approval of 5 year plan by deadline	Date	June 2015	June 2016	R800,000	365547	N/A	N/A	Workshop draft plan with Council	Adoption and approval by Council	H	Manager Demands
	Create job opportunities through EPWP	To create employment through implementation of projects	Implementation of projects that requires manual labour	Number of job opportunities created through water infrastructure & service delivery efforts	Number	1300	1500	R 5 250 000		325	650	975	1500	H	Manager PMU
<b>FINANCIAL VIABILITY &amp; MANAGEMENT</b>	To achieve a clean audit opinion	To ensure quality, reliable financial statements and management information submission	Project Completion Certificates	Turnaround time for submission of completion certificate/s to finance department from date of receipt	Days	5 working days	5 working days	Salaries		5 working days	5 working days	5 working days	5 working days	M	Maager PMU
		To ensure quality, reliable financial statements and management information submission	Project Register	Frequency of updating the project register	Frequency	12	12	Salaries		3	3	3	3	H	Manager PMU
		Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	No repeat findings in the auditor generals management report	Number	0	0	Salaries		0	0	0	0	H	Director TS
	To achieve a clean audit opinion	Ensure adequate financial and administration management.	Compliance with MFMA and clean administration	Percentage reduction in the number of AG findings requiring action plans	Percentage	10% reduction	10% reduction	Salaries		N/A	10%	N/A	N/A	H	Director TS
	To ensure sound and credible general financial management principles	To ensure spending on capital projects as per allocations	Capital expenditure monitoring	Percentage of municipality's annual capital budget spent on agreed IDP projects	Percentage	100%	100%	R405,347,821		15%	35%	60%	100%	H	Director TS

TECHNICAL SERVICES 2015-2016 DEPARTMENT SDBIP - OPERATING - 1st DRAFT

NATIONAL KPA's	IDP OBJECTIVE	DEPARTMENTAL OBJECTIVE	KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR	UNIT OF MEASURE	BASELINE	ANNUAL TARGET	BUDGET	BUDGET VOTE NUMBER	1st QUARTER TARGET End Sept 2015	2nd QUARTER TARGET End Dec 2015	3RD QUARTER TARGET End March 2016	4TH QUARTER TARGET End June 2016	WEIGHTINGS	RESPONSIBLE PERSON	
FINANCIAL VIABILITY & MANAGEMENT	To ensure sound and credible general financial management principles	To ensure infrastructure assets are maintained and operated at optimum level	Repairs and Maintenance Expenditure	Repairs and Maintenance as a % of Property, Plants and Equipment and investment Property (Carrying Value)  Total Repairs and Maintenance Expenditure / Property, Plant and Equipment and Investment Property (Carrying Value) x 100	Percentage	2.9 %	?	R44,624,427		?	?	?	?	H	Director TS	
		To ensure infrastructure assets are maintained and operated at optimum level	Reduction of water losses	a) Maintain Percentage -system input value/water purchased and produced (SIV) b) Percentage decrease in real losses c) Decrease in Infrastructure leakage index (ILI)	Percentage & Number	a) Maintain 4% b) 3% c) 0,8	a) Maintain 4% b) 3% c) 0,8			a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 2% c) 0,4	a) Maintain 4% b) 3% c) 0,8	H	Director TS	
		To ensure that water losses and infrastructure assets are well managed	Minimise Distribution losses	Water Distribution losses  (Number of KL of water purchased or purified - Number of KL water sold/Number of KL of water purchased x 100)	Percentage	4% decrease from 58,3%	4% decrease	Salaries		1%	1%	1%	1%	H	Director TS	
		To ensure sound and credible general financial management principles	To ensure effective implementation of the credit control policy	Consumer Restrictions & Disconnection	Percentage restriction of consumers as per Revenue department submission	Percentage	100%	100%	Salaries		100%	100%	100%	100%	H	Director TS
		To ensure sound and credible general financial management principles	Expenditure management	Compliance monitoring - Technical Services Department (Pg 16 of MFMA Circular 71)	Irregular, Fruitless, & Wasteful & Unauthorised Expenditure/Total Operating Expenditure  (Irregular,Fruitless & Wasteful & Unauthorised Expenditure) / Total Operating Expenditure x 100) (Norm is 0%)	Percentage	0%	0%	Salaries		0%	0%	0%	0%	H	Director TS
		To ensure sound expenditure management principles	Expenditure management	Operational expenditure monitoring	Percentage of operational expenditure  (Actual operating expenditure/Budgeted operating expenditure x 100)	Percentage	100%	100%	Salaries		25%	50%	75%	100%	H	Director TS
		To procure quality goods and services in a cost effective, transparent,competitive, equitable and efficient manner within the policy framework	Contract Management	Management of service providers	Number of monthly reports on performance of service providers submitted to SCM by the 7th	Number	a) 2 quartely reports b) 6 monthly reports	12	Salaries		3	3	3	3	H	Director TS
		To implement and maintain compliant,effective and efficient enterprise risk management systems & processes	To ensure effective Enterprise Risk management	Risk Management	a) Number of risk registers updated and completed mitigation tasks by deadline b) Number of updated risk monitoring tool submitted c) Number of risk management committee meetings attended	a) Number b) Date	a) 12 b) 12 c) 4	a) 12 b) 12 c) 4	Salaries		a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	a) 3 b) 3 c) 1	H	Director TS
		To ensure sound and credible general financial management principles	People management	Clean administration	Performance Report with accurate & complete POEs submitted monthly and quarterly by deadline	Date	14th day of each month	14th day of each month	Salaries		14th day of each month	14th day of each month	14th day of each month	14th day of each month	M	Director TS
		To ensure sound and credible general financial management principles	Budget and monitoring of performance against predetermined objectives	Coaching Sessions	Number of coaching sessions of employees' performance conducted quarterly	Number	4	4	Salaries		1	1	1	1	L	Director TS
GOOD GOVERNANCE & DEMOCRACY	To ensure that the municipality's administration is governed by sound and effective values and principles as outlined in the Constitution of South Africa	To ensure effectiveness of Intergovernmental Relations	Promote Intergovernmental Relations	a) Number of IGR meetings attended b) Number of quarterly report submitted to the Technical Sub Forum c) Turnaround time for submission of of quarterly reports to TSF	a)Number b)Number c) Number	a) 4 b) 4 c) 10 days before TSF	a) 4 b) 4 c) 10 days before TSF	Salaries		a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	a) 1 b) 1 c) 10 days	H	Director TS	